

# **RESERVE PEACE OFFICER PROGRAM**

Los Angeles County Sheriff's Department

**December 5, 2003**

**To**

**June 25, 2008**

**A Confidential Report Prepared for the  
Commission on Peace Officer Standards and Training**

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# REPORT ON THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT RESERVE PEACE OFFICER PROGRAM

## EXECUTIVE SUMMARY

This report documents the results of the review of the training of reserve deputy sheriffs by the Los Angeles County Sheriff's Department (LASD) conducted by the Commission on Peace Officer Standards and Training (POST). The report covers the entry level training presented for reserve deputies during the period of December 5, 2003 to June 25, 2008. It does not reflect any actions the department may have taken to address issues and concerns revealed as a result of the review. Department executives have cooperated fully during the course of the review.

The review of training was done in response to a request from the Acting Director of the LASD Reserve Forces Bureau (RFB), in June 2008, for POST to conduct a Basic Course Certification Review (BCCR) on the training courses conducted by the RFB.

However, prior to the request from RFB; members of the LASD staff were informed of POST's intention to look at the reserve program due to a number of complaints received from other agencies and individuals about the training of reserve deputies. Action on those concerns had been deferred because of the focus on issues related to the BCCR of the Intensive Format Regular Basic Course (RBC) as presented by the LASD Academy.

As part of the process, POST staff reviewed the basic training courses certified to LASD and presented by RFB. During this review, it was determined that RFB did not submit a recertification when the Level III Module was modified effective January 1, 2007. However, RFB presented several sessions of the revised course without certification, approval, or notification to POST. It was also determined that RFB failed to submit modifications to other basic courses as required in July 2007, January 2008, and July 2008.

In August 2008, RFB requested approval to start a Module III course. This request was denied due to the failure to maintain current content in the course as well as the unauthorized presentation of courses. At this time, POST suspended RFB from presenting training and informed the department that no Modular Format courses would be approved until each course was correctly and appropriately modified, entered into the POST Electronic Data Interchange (EDI) system, and approved by POST.

POST staff has reviewed 15 of the classes that were presented during the period noted above. The records for 14 of these classes are incomplete and lack documentation that minimum training and required testing was conducted. Due to these issues as well as violations of conditions of certification and/or falsification of records submitted to POST, these classes cannot be approved and a total of 99 individuals will not receive credit for training which will affect their reserve status. The steps that must be taken to correct their training records and levels of appointment are detailed in the Summary of Issues.

## BACKGROUND

Reserve police officers and deputy sheriffs are California peace officers who are required to meet training standards required by the Penal Code.

The Legislature has established three levels of reserve peace officer. The duties of the different levels of reserve officer are defined in Penal Code section 832.6 and described below:

- Level III reserve peace officers may perform specified limited support duties including traffic control, security at parades and sporting events, report taking, evidence transportation, parking enforcement, and other duties that are not likely to result in physical arrest, while supervised in the accessible vicinity by a Level I reserve officer or a full-time regular officer. Additionally, Level III reserve officers may transport prisoners without immediate supervision.
- Level II reserve peace officers may perform general law enforcement assignments while under the immediate supervision of a peace officer who has completed the Regular Basic Course. These officers may also work assignments authorized for Level III reserve peace officers without immediate supervision.
- Level I reserve peace officers may work alone and perform the same duties as full-time regular officers.

Administration of the reserve program for the LASD is the responsibility of RFB which was located at STAR Center in Whittier. The unit commander is a captain, assisted by a civilian operations manager, who is also a reserve deputy. During most of 2008, the captain was on loan to a special project, and the day-to-day operation of the reserve program was handled by the civilian manager (serving as the Acting Director).

The RFB was responsible for conducting the background investigation of applicants and the basic training of reserve deputies as well as managing the Law Enforcement Explorer and Civilian Volunteer programs. Reserve deputies are assigned to patrol, search and rescue, posse and specialist units. Each patrol station has one or more units as do some bureaus, but RFB does not have functional control of the units. Oversight of the units is the responsibility of reserve coordinators who report to their respective station or bureau commanders.

The EDI compliance report for December 2008 listed 847 reserve deputies on the department roster, consisting of the following categories:

- Level III - 116
- Level II - 297
- Designated Level I - 130
- Non-designated Level I - 304

The report showed that 19% of the reserve deputies were out of compliance with basic training requirements. The report also showed that 74% were out of compliance with Continuing Professional Training (CPT) requirements. This information may be misleading because of the recent change of POST regulation regarding the CPT anniversary date. However, the high

percentage reflected in the report would probably be similar if viewed under the current system. It should be noted that while CPT is a Commission requirement for regular peace officers; it is a legislative requirement for reserves under Penal Code section 832.6.

LASD was certified to present all components of the Regular Basic Course – Modular Format at two locations; STAR Center in Whittier and College of the Canyons in Santa Clarita. CPT is decentralized with the responsibility resting at the patrol stations and bureaus.

In early 2008, POST received several complaints that there were issues with the administration of the reserve program at LASD. This information came in the form of concerns expressed by individuals and agencies about the appointment of certain individuals as reserve deputy sheriffs, the presentation of special basic training classes and special treatment for some trainees. These reports were anecdotal in nature but many of them came from credible sources. The allegations included but were not limited to the following:

- Training was conducted at unauthorized and unreported locations
- Trainees were allowed to leave class whenever they chose
- Some trainees were given credit for completing basic courses even though they did not attend all of the required training
- Changes in training schedules were made to accommodate a special group of trainees
- Accommodations were made after some trainees objected to training requirements
- A trainee passed firearms training even though he failed to hit the target
- Trainees from a special class were given a lesser exposure to chemical agents (during training) than the other trainees
- Firearms training for some trainees was conducted at a range, at Los Angeles International Airport, without the knowledge or approval of the LASD range staff
- Training was presented by unqualified instructors

On June 4, 2008, during a meeting on issues related to the findings in the BCCR for the Academy, LASD staff was advised of POST's intention to look at the reserve program due to the complaints described above. However, due to the significant resources dedicated to resolving issues with the Academy, they were told the review would be delayed.

Following the meeting, the Acting Director of RFB requested that POST conduct a BCCR on the training courses conducted by the bureau. He said the request was based on their review of issues cited during the BCCR of the LASD Academy conducted in June and July of 2007. The Acting Director indicated that he wanted to make sure that RFB was properly conducting basic training classes. He was informed that such a BCCR process does not exist for presenters that are not academies. Although LASD has an academy, the Modular Format courses are presented by RFB which is in a different division and is not treated as an academy. However, as part of a long-term POST goal to create such a process, it was decided to accommodate the request as a pilot to develop a model for future reviews. RFB was subsequently provided with a draft document of a proposed checklist that would be used during the review.

On June 12, 2008, POST staff met with the Acting Director about the BCCR request. During the meeting a review of the issues and concerns was discussed and the Acting Director was advised

that the concerns would be addressed during the review. During the meeting, he acknowledged that one offsite class had been presented.

On June 24, 2008, a member of POST staff conducted a training class for RFB staff and unit reserve coordinators on the Reserve Peace Officer Program. During the class it was emphasized that reserves are California peace officers and as such are required to meet training standards mandated by the Penal Code as well as POST Commission Regulations and Procedures. Additionally, assignment and supervision of reserves was reviewed. The Acting Director was unable to attend the class due to another commitment. (See Attachment 1, LASD Reserve Coordinator Update for information on the content of the class)

Based on the request, by the Acting Director, POST staff began a preliminary review of the basic training courses presented by RFB. During this review, it was determined that RFB did not submit a recertification when the Level III Module was modified effective January 1, 2007. However, they presented several sessions of the revised course without certification, approval, or notification to POST. It was also determined they failed to submit modifications to basic courses as required in July 2007, January 2008, and July 2008. The presentation of courses without modification could lead to individuals performing peace officer duties with incomplete basic training.

The preliminary review by POST also identified other areas of concern, some of which are listed below:

- The RFB was previously approved to present Regular Basic Course training at two locations; however, they have insufficient resources and staff to conduct training at two sites.
- Training has been conducted at locations that have not been reported to, or approved by, POST.
- Training classes conducted concurrently at different locations have been reported as taking place as one class at one location.
- Individuals are shown as having completed courses without documentation that they have passed required examinations.
- A compliance report, based on information submitted to POST, shows that 19% of the 847 reserve peace officers on the department roster may not have completed basic training requirements.

On August 20, 2008, a member of POST staff met with the Acting Director and the sergeant in charge of reserve training and provided a detailed briefing on the issues and concerns identified in the preliminary review. The briefing included the consequences of appointing reserve deputies with incomplete and inadequate and/or undocumented basic training. Issues related to selection, assignment and supervision of reserve peace officers were also discussed. During this meeting the sergeant said that RFB was planning to conduct basic training at a location in the west part of Los Angeles County. He was advised that RFB was only approved to conduct training at STAR Center in Whittier and College of the Canyons in Santa Clarita and any additional site would require prior approval from POST. Staffing to support the third location was discussed and the sergeant stated they would cover it with existing staff. POST staff advised

that approval for a third site would be unlikely due to RFB not having sufficient staff to conduct training at the current locations and the proximity of the proposed location to an existing training presenter. Subsequent to the meeting the sergeant contacted the POST area consultant and requested approval for a third training site.

Through December 2008, POST staff continued to address the issues described above through contacts with RFB which included telephone calls, correspondence, and formal and informal meetings. In spite of these efforts, most of the issues and concerns were not resolved. In January 2009, the Executive Director decided that POST staff should discontinue direct communication with RFB and that any future contact with LASD, regarding the reserve program, would be at the executive level.

On January 13, 2009, the Executive Director sent a letter to the Sheriff detailing the concerns about the Reserve Program. (See Attachment 2, letter)

On January 27, 2009, the Executive Director and an Assistant Executive Director met with members of the LASD executive staff and reviewed issues related to RFB's non-compliance with POST training standards including concerns about: compliance, course certification and presentation, training sites and assignment of reserve deputies.

On February 11, 2009, the Executive Director sent a follow-up letter to the Sheriff to serve as a summary of the areas of concern reviewed with the executive staff. (See Attachment 3, letter)

### TRAINING FOR RESERVE PEACE OFFICERS

Reserve peace officers are required to complete entry level training appropriate to their level of appointment before being assigned to duties which include the exercise of peace officer powers. The principal basic training system for reserve peace officers is the Regular Basic Course - Modular Format. This is the Regular Basic Course (RBC) divided into three modules, one for each level of reserve peace officer. Level III reserves are required to complete Module III. Level II reserves must complete both Modules III and II. Level I reserves are required to complete the RBC in one of the three approved formats (Intensive, Extended or Modular). All modules are components of the Regular Basic Course and must be presented to the same standards as basic training for full time regular peace officers. The courses must be taken in sequence because each module serves as a prerequisite for the succeeding component

Level I reserves must also complete the agency's POST-approved Field Training Program (FTP) prior to working alone in a general law enforcement assignment. The RBC must be completed prior to beginning the FTP. Level III and II reserves are not required to take field training. However, the department requires Level II reserves to complete the FTP even though they have not completed the RBC. This is problematic because Level II reserves have not completed the required course work (RBC) to enter the program. Additionally, if a Level II subsequently completes the RBC and then becomes a Level I, the FTP must be repeated because there is no credit for field training done before the RBC is completed.

Continuing Professional Training (CPT) consists of a minimum of 24 hours of training every 24 months. Level I and II reserves are required, by statute, to complete CPT. It is not required for Level III reserves.

### COURSE CERTIFICATION

The department is certified to present basic training in the Intensive and Modular Formats. The Intensive Format is presented by the Training Bureau while RFB presented the following basic courses:

- PC 832 Course (Level III – Part 1)
- Level III Course (Level III – Part 2)
- Level II Module
- Level I Module

#### NOTE:

- On or before December 31, 2006, completion of Level III Part 1 and Part 2 was required to meet the basic training requirement for Level III reserves
- Effective January 1, 2007, Level III Part 1 and 2 were merged into a single course
- Effective July 1, 2008 the following changes were made in course titles:
  - The Level III Module became Module III
  - The Level II Module became Module II
  - The Level I Module became Module I
- There were also major changes in the modules which required all presenters to submit modifications to their courses

When POST certifies an entity to present a course(s) it is considered to be a contract under which the presenter agrees to:

- Deliver approved content
- Maintain the following current documents on file with POST:
  - Expanded Course Outline
  - Hourly Distribution
  - Safety Policy
  - Instructor Resumes
- Adhere to certified hours
- Not exceed the maximum enrollment
- Stay within the maximum number of presentations
- Use qualified instructors
- Deliver training at approved locations
- Submit a presentation request at least 30 days prior to the start of a class in order to receive a Course Control Number (CCN)
- Request a modification when changes are made
- Present the course only after approval has been received from POST

- Submit a Course Roster no later than 10 calendar days following the ending date of a presentation
  - NOTE: The Coarse Roster is a POST form intended to document training completed by a student in a certified course. As such it is the instrument that causes entries to be made in the POST database which is an official state record. The coordinator who signs the roster is attesting that the information is true and accurate.

The RBC and other basic courses are revised at six month intervals, every January and July. The revisions are part of an ongoing review of basic course content and reflect changes in law, court decisions, revised tactics, etc. This biannual process has been in place for several years and requires training presenters to modify their courses to reflect the changes. RFB did not submit modifications due in January 2007, July 2007, January 2008 and July 2008 but continued to present courses. When courses are not modified, students do not receive current required material in basic training classes. In August 2008, RFB submitted a request to start a Module III in September 2008. This request was denied because RFB had presented Module III courses without certification and was four modifications behind. RFB was advised they were not approved to present any modular format courses until each course was correctly and appropriately modified, entered into the EDI system, and approved by POST. (See Attachment 4, email from POST to the sergeant in charge of training at RFB)

### STAFFING

RFB has insufficient resources to manage and staff more than one site. Three full-time staff members are assigned to present Modular Format courses. A deputy sheriff is assigned to each of the approved sites, under the supervision of a sergeant who is based at the RFB office in Whittier. The operation is dependent on reserve deputies, who volunteer their time, to provide additional staff. Academic instructors are, for the most part, also volunteers. Skills training in arrest and control, firearms and vehicle operations is conducted by full-time instructors assigned to the Intensive Format RBC. The Santa Clarita site is located approximately 50 miles from Whittier which creates a significant span of control issue for the sergeant.

### TRAINING SITES

Training may only be presented at locations that have been inspected and approved by POST to determine if they are appropriate for the type of training being presented. As noted above, the department was certified to present all components of the Regular Basic Course - Modular Format at two locations; STAR Center in Whittier and College of the Canyons in Santa Clarita.

In an article in the July-September 2005 issue of *Reserve News* (an LASD publication) the Captain of RFB described the selection and training of reserve deputies and stated that the class that began training on September 5, 2005 started with 85 recruits assigned to one of five academy sites (although only two sites were approved). This article substantiated some of the complaints received by POST. (See Attachment 5, *Reserve News* article)

Based on information from several sources, POST staff has determined that RFB may have presented training at one or more of the locations listed below. These locations were not reported to or approved by POST.

- Four Seasons Hotel  
300 South Doheny Drive  
Beverly Hills
- Holiday Inn  
1020 South Figueroa Street  
Los Angeles
- Pasadena Marash Center  
463 Martel Avenue  
Pasadena
- 20<sup>th</sup> Century Fox Studios  
10201 West Pico Boulevard  
Los Angeles
- Glendale Police Department  
131 North Isabel Street  
Glendale

Additionally, classes may have been conducted at the law office of one of the students and on a yacht.

In August 2008, RFB requested approval of a third Module III location, at the 20<sup>th</sup> Century Fox Studios in West Los Angeles, to accommodate additional students residing in that part of the county. The proposed additional site was to be used to provide classroom training. Any type of skills training would continue to be done at Whittier (Arrest and Control), Castaic (Firearms) and Pomona (Vehicle Operations). There were two issues related to this request; staffing and proximity to another presenter, which caused POST to deny the request.

The Acting Director stated there would be no additional staffing to support the third site. The plan was to have the sergeant supervise the third location and do the majority of the instruction in addition to his other duties. When additional unauthorized sites are added, without additional staffing, the span of control issue, cited under the section on Staffing, is exacerbated. It should be noted that the issues of span of control and staff serving as instructors were cited as major areas of concern in the BCCR of the LASD Academy.

POST certifies training and approves locations based on a demonstration of an ongoing unmet training need. The 20<sup>th</sup> Century Fox Studios site is approximately 17 miles from El Camino College which is certified to present Modules III and II. El Camino College has seen a decreasing enrollment in recent years and has reduced its Module III from a maximum enrollment of 100 to 40 and presentations from two to one per year. The approval of an additional presenter in close proximity to El Camino College would have an adverse impact on enrollment. Approximately two years ago, Los Angeles Harbor College made a request to certify a Level III Course (Level III – Part 2) which was also denied due to the proximity to El Camino College and potential impact on enrollment of an existing presenter.



When advised of the proximity issue, RFB made a counter proposal to establish the training site at the West Hollywood Sheriff's Station. The Sheriff's station in West Hollywood is approximately 20 miles from El Camino College which does not change the proximity issue. POST is concerned that an operational sheriff's station is not a proper basic training venue because the presence of trainees could have an affect on station operations and vice versa.

### REVIEW OF COURSES

During the period from July 28, 2003 to July 29, 2008, RFB announced 61 classes to POST and received CCNs. RFB subsequently cancelled 7 classes, rosters were submitted for 50 classes and rosters for the other 4 classes were shown as Past Due in EDI.

The four classes with past due rosters were all Module II presentations and are listed below:

CCN	Dates	Location
• 1820-00140-06003	04/22/07 to 07/17/07	Santa Clarita
• 1820-00140-07001	11/04/07 to 02/04/08	Whittier
• 1820-00140-07003	04/20/08 to 07/15/08	Santa Clarita
• 1820-00140-07004	04/20/08 to 07/15/08	Whittier

At the request of POST staff, the department reviewed their records and located rosters for two classes (07003 and 07004) which were submitted on March 4, 2010. RFB was unable to produce records for the other presentations and it is their opinion that these classes were not conducted.

During this period, at least 20 additional classes were presented without notification to POST. Five of the 20 unreported classes were Level III Modules. When the Level III Module was changed from a two-part format to a single component effective January 1, 2007, all Level III - Part 2 courses were decertified. RFB did not make a request to be certified for the single component course until after five classes were presented. The revision from two parts to one was simply a merger of the components with no change in hours or content. However, recertification was necessary to ensure that all required content was covered and presented under a new course number.

RFB requested certification for the revised course in November 2007. There were numerous problems with the certification package which caused it to be rejected several times. The course was finally certified on August 5, 2008 and POST authorized the previously presented classes to be entered in EDI. RFB subsequently reported the presentation of the five courses and received CCNs as shown below:

CCN	Dates	Location
• 1820-00133-07001	03/16/08 to 05/06/08	Whittier
• 1820-00133-07002	02/24/08 to 04/16/08	Whittier
• 1820-00133-07003	02/24/08 to 04/17/08	Santa Clarita
• 1820-00133-07004	09/09/07 to 10/31/07	Whittier
• 1820-00133-07005	09/09/07 to 10/31/07	Valencia (Santa Clarita)

The rosters for these classes were shown as Past Due in EDI. At the request of POST staff, the department reviewed their records and located rosters for classes 07002 and 07003 which were submitted on March 4, 2010 and February 26, 2010 respectively.

RFB was unable to produce rosters for 07004 and 07005 and it is their opinion that these classes were not conducted.

There is a roster for Class 112 which has CCN 1820-00133-07001 on it. However, this roster is for an unapproved class which was presented at an unknown location. (See Attachment 22, LASD Reserve Class Review for Class 112)

(See Attachment 6, for a list of classes reported by RFB)

POST staff conducted a review of the remaining unreported classes. One class (103-1) was identified as a PC 832 Course that was presented under CCN 1820-80100-03005. The other classes were presented at unknown and unapproved locations. These classes were not reported to POST in the manner required by regulation. In most cases the department was unable to provide sufficient documentation as to content, instructors or test scores. Some of the material submitted to POST for review consisted of notes taken by students.

The following are synopses of each class, based on the staff review of records in EDI, POST academy testing system (POSTRAC), Test Management and Assessment System (TMAS) and material provided by the department. The majority of the department material was provided by a team of three LASD detectives assigned to review RFB files for documentation to support the classes in question. Material submitted by the detective team is referred to as coming from the "LASD Investigative Staff".

The staff reviews of each class are referenced as an attachment following each synopsis.

The review of classes revealed the following issues and concerns:

- Violation of course certification regulations
- Falsification of course documents
- Conflicting course documents
- Training conducted at an unapproved location(s)
- Violation of test security
- Insufficient documentation
- No supporting documentation
- No test records
- Incomplete test records
- Discrepancy in test dates
- Student shown as successfully completing the course when a test was failed
- Missing required testing
- Substandard testing

- Use of unqualified instructors
- Discrepancy in instructor schedules
- Students admitted to the class without completing prerequisites
- Students shown to be absent were credited with 100% attendance on the class roster submitted to POST
- The class is missing required content
- The Expanded Course Outline is not for the dates the class was presented
- The schedule reflects material that did not come into effect until after the class began
- Discrepancy in the class schedule

Any one of these issues and/or concerns is sufficient to disapprove the training of an individual or the entire presentation. One or more of these problems was found in each of the classes that were reviewed.

(See Attachment 7, Synopsis Key for information on the synopsis format)

(See Attachment 8, Master List of students by LASD class number)

NOTE: The three digit numbers used below (e.g. 103) are internal LASD class numbers.

#### **Class 103-1**

- Title
  - PC 832 Course (Level III Module – Part 1)
- Course Control Number
  - 1820-80100-03005 (class held at Whittier)
- Dates
  - December 5, 2003 to February 21, 2004
- Course Announcement
  - Yes
- Class Hours
  - Certified – 64
  - Announced – 64
  - Hourly Distribution – 64
  - Roster – 64
- Test Records
  - Yes
- Safety Policy
  - The presenter could not provide a safety policy
  - General and specific safety guidelines were located in POST files
- Students
  - 5
- Location
  - Whittier
- Issues
  - None
- Status

- Approved
- The students will receive credit for the PC 832 Course

(See Attachment 9, LASD Reserve Class Review for Class 103-1)

### **Class 103-2**

- Title
  - Level III Course (Level III - Part 2)
- Course Control Numbers
  - 1820-00130-03004 (class held at Whittier)
- Dates
  - February 29, 2004 to April 7, 2004
- Course Announcement
  - No
- Class Hours
  - Certified – 154
  - Announced – No Course Announcement sent
  - Hourly Distribution – 153
  - Roster – 153
- Test Records
  - No
- Safety Policy
  - The presenter could not provide a safety policy
  - General and specific safety guidelines were located in POST files
  - No site specific safety policy for the Whittier location
- Students
  - 59
- Locations
  - Whittier (54)
  - Unknown (5)
- Issues
  - The unknown class was not reported to POST
  - Exceeds maximum enrollment
  - Two classes, presented at different locations, were combined into one roster
  - A Level III Course – Part 2 was announced and presented at Whittier under CCN 1820-00130-03004
  - The 5 students shown on the roster for the first part of Class 103 were entered at the end of the roster for this class
  - Training conducted at an unknown and unauthorized location without a site specific safety policy on file
  - All documentation submitted is for the presentation at Whittier
  - There is no documentation to support the training conducted at the unknown location
- Status
  - This class will not be approved for the following reasons:
    - Violation of course certification regulations

- Falsification of course documents
- Training conducted at an unapproved location
- No supporting documentation
- The students will not receive credit for the Level III Course - Part 2:

(See Attachment 10, LASD Reserve Class Review for Class 103-2)

#### **Class 104**

- Title
  - Level II Module
- Course Control Number
  - 1820-00140-04004 (class held at Whittier)
- Dates
  - January 18, 2005 to May 21, 2005 (from student notes)
  - May 1, 2005 to July 24, 2005 (from the Course Announcement and roster for class held at Whittier)
- Course Announcement
  - Whittier – Yes
  - West – No
    - \* Unknown location
- Class Hours
  - Certified – 260
  - Announced
    - Whittier – 260
    - West – No announcement
  - Hourly Distribution
    - Whittier – 260
    - West – 195
  - Roster – 260
- Test Records
  - Incomplete
- Safety Policy
  - The presenter could not provide a safety policy
  - General and specific safety guidelines were located in POST file
  - No site specific information for the West location
- Students
  - 13
- Locations
  - Whittier (9)
  - West (4)
- Issues
  - This class was not reported to POST
  - The students from the West class were added to the roster for the class presented at Whittier
  - Training conducted at unknown and unauthorized location (West)
  - The dates on the schedule for the West class do not correspond to the roster

- The West class is missing 53.5 hours of Minimum Instructional Hours and 1 hour of Written Tests
- An unqualified instructor is listed for Lifetime Fitness (LD 32) in the West class
- An unqualified instructor is listed for Arrest Methods/Defensive Tactics (LD 33) in the West class
- There is no documented training in Firearms/Chemical Agents (LD 35) for the West class
- The LASD Level II Module is certified for 260 hours, however, the schedule for the West class shows 195 hours (65 hours short)
- The test results for the 4 students in the West class are incomplete, therefore, there is no documentation that they took all of the required examinations
- Status
  - This class will not be approved for the following reasons:
    - Violation of course certification regulations
    - Falsification of course documents
    - Conflicting course documents
    - Training conducted at an unapproved location
    - Incomplete test records
    - Use of unqualified instructors
    - The class is missing required content
  - The students from the West class will not receive credit for the Level II Module:

(See Attachment 11, LASD Reserve Class Review for Class 104)

NOTE: Class 105 consists of four classes.

#### **Class 105-1**

- Title
  - PC 832 Course (Level III Module – Part 1)
- Course Control Number
  - None
- Dates
  - September 9, 2005 to September 24, 2005 (from the schedule and roster for the Satellite\* class)
    - \* Unknown location
  - September 11, 2005 to September 24, 2005 (class presented at Whittier)
- Course Announcement
  - No
- Class Hours
  - Certified – 64
  - Announced – No Course Announcement was sent
  - Hourly Distribution – 64
  - Roster – 64
- Test Records
  - Incomplete
- Safety Policy

- The presenter could not provide a safety policy
  - General and specific safety guidelines were located in POST file
  - No site specific information for the Satellite location
- Students
  - 8
- Location
  - Satellite
- Issues
  - This class was not reported to POST
  - Training conducted at an unknown and unauthorized location (Satellite)
  - A PC 832 Course was announced and presented at Whittier from September 11, 2005 to September 24, 2005 under CCN 1820-80100-05001
  - Students from the two unreported classes were added to the roster for class 1820-80100-05001
    - Satellite (105-1), and
    - West (105-2)
  - LASD Investigative Staff located two additional rosters
    - One listed 8 students and dates from September 9, 2005 to September 24, 2005 at a location identified as Satellite
    - The other listed the same 8 students plus an additional 14 (from the West location) and dates from September 11, 2005 to September 24, 2005
  - A Course Announcement for the Satellite location and dates was not sent to POST
  - The scheduled range dates do match with the range score sheets provided by LASD staff
  - One instructor was shown as teaching a class at the Satellite location at the same time he was listed as teaching at West
  - Only 3 of the 8 students have documented scores for the PC 832 Firearms Test
  - Students shown to be absent on range records were shown with 100% attendance on the class roster submitted to POST
- Status
  - This class will not be approved for the following reasons:
    - Violation of course certification regulations
    - Falsification of course documents
    - Conflicting course documents
    - Training conducted at one or more unapproved locations
    - Incomplete test records
    - Discrepancy in instructor schedules
    - Students shown to be absent were credited with 100% attendance on the class roster submitted to POST
    - Discrepancy in the class schedule
  - The students will not receive credit for the PC 832 Course

(See Attachment 12, LASD Reserve Class Review for Class 105-1)

## **Class 105-2**

- Title

- PC 832 Course (Level III Module – Part 1) (West)
- Course Control Number
  - None
- Dates
  - September 3, 2005 to September 24, 2005 (from the class schedule and roster for the West class)
  - September 11, 2005 to September 24, 2005 (from the Course Announcement for the Whittier class)
- Course Announcement
  - No
- Class Hours
  - Certified – 64
  - Announced – No Course Announcement was sent for West
  - Hourly Distribution – 64
  - Roster – 64
- Test Records
  - Incomplete
- Safety Policy
  - The presenter could not provide a safety policy
  - General and specific safety guidelines were located in POST file
  - No site specific information for the West location
- Students
  - 15
- Location
  - West
- Issues
  - This class was not reported to POST
  - Training conducted at an unknown and unauthorized location (West)
  - A PC 832 Course was announced and presented at Whittier from September 11, 2005 to September 24, 2005 under CCN 1820-80100-05001
  - Students from the two unreported classes were added to the roster for class 1820-80100-05001
    - Satellite (105-1), and
    - West (105-2)
  - LASD Investigative staff located two additional rosters
    - One listed 15 students and dates from September 9, 2005 to September 24, 2005 at a location identified as West
    - The other Listed 14 of the 15 students plus an additional 8 (from the Satellite location) and dates from September 11, 2005 to September 24, 2005
    - One student from the West location was not transferred to the roster for the Whittier class
  - A Course Announcement for the West location and dates was not sent to POST
  - The scheduled range dates do match with the range score sheets provided by LASD staff



- One instructor was shown as teaching a class at West at the same time he was listed as teaching at Satellite
- Only 4 of the 15 students have documented scores for the PC 832 Firearms Test
- Students shown to be absent on range records were shown with 100% attendance on the class roster submitted to POST
- Status
  - This class will not be approved for the following reasons:
    - Violation of course certification regulations
    - Falsification of course documents
    - Conflicting course documents
    - Training conducted at an unapproved location(s)
    - Incomplete test records
    - Discrepancy in instructor schedules
    - Students shown to be absent were credited with 100% attendance on the class roster submitted to POST
    - Discrepancy in the class schedule
  - The students will not receive credit for the PC 832 Course

(See Attachment 13, LASD Reserve Class Review for Class 105-2)

### **Class 105-3**

- Title
  - Level III Course (Level III - Part 2)
- Course Control Number
  - None
- Dates
  - September 25, 2005 to November 5, 2005 (Course Announcement for class at Whittier and Hourly Distribution for the Satellite class)
  - September 25, 2005 to February 4, 2006 (Roster for the Satellite class dated February 21, 2006 but not submitted to POST)
- Course Announcement
  - No
- Class Hours
  - Certified – 153
  - Announced – No Course Announcement was sent for Satellite
  - Hourly Distribution – 167
  - Roster – 153
- Test Records
  - No
- Safety Policy
  - The presenter could not provide a safety policy
  - General and specific safety guidelines were located in POST file
  - No site specific information for the Satellite location
- Students
  - 8
- Location

- Satellite
- Issues
  - Training conducted at an unknown and unauthorized location (Satellite)
  - The class is certified for 153 hours but the schedule shows 167 hours
  - A Level III Course (Level III – Part 2) was announced and presented at Whittier from September 25, 2005 to November 5, 2005 under CCN 1820-00130-05001
  - Students from the two unreported classes were added to the roster for class 1820-00130-05001
    - Satellite (105-3), and
    - West (105-4)
  - LASD Investigative Staff located two additional rosters
    - One listed 15 students and dates from September 25, 2005 to November 5, 2005 at a location identified as West
    - The other listed 14 of the 15 students plus an additional 8 (from the Satellite location) and dates from September 25, 2005 to November 5, 2005
  - On two occasions an instructor was shown as teaching at two locations at the same time
  - One Learning Domain is missing two hours of required instruction
  - The course did not follow the hourly distribution
  - Although many students were missing hours, the course roster shows all students attending 100% of the course
  - Vehicle operations training;
    - Training dates do not match the class schedule
    - The training meets POST minimum requirements but not agency specific content
  - Firearms training
    - Incomplete records
- Status
  - This class will not be approved for the following reasons:
    - Violation of course certification regulations
    - Falsification of course documents
    - Conflicting course documents
    - Training conducted at an unapproved location
    - Discrepancy in instructor schedules
    - Students shown to be absent were credited with 100% attendance on the class roster submitted to POST
    - The class is missing required content
    - Discrepancy in the class schedule
  - The students will not receive credit for the Level III Course (Level III – Part 2)

(See Attachment 14, LASD Reserve Class Review for Class 105-3)

#### **Class 105-4**

- Title
  - Level III Course (Level III - Part 2)

- Course Control Number
  - None
- Dates
  - September 25, 2005 to November 5, 2005 (Course Announcement for class at Whittier)
  - September 25, 2005 to February 4, 2006 (from roster for the West class dated February 21, 2006 but not submitted to POST)
- Course Announcement
  - No
- Class Hours
  - Certified – 153
  - Announced – No Course Announcement was sent for West
  - Hourly Distribution – 167
  - Roster – 153
- Test Records
  - No
- Safety Policy
  - The presenter could not provide a safety policy
  - General and specific safety guidelines were located in POST file
  - No site specific information for the West location
- Students
  - 15
- Location
  - West
- Issues
  - This class was not reported to POST
  - Training conducted at an unknown and unauthorized location (West)
  - The class is certified for 153 hours but the Hourly Distribution shows 167 hours
  - A Level III Course (Level III -- Part 2) was announced and presented at Whittier from September 25, 2005 to November 5, 2005 under CCN 1820-80100-05001
  - Students from the two unreported classes were added to the roster for class 1820-00130-05001
    - Satellite (105-3), and
    - West (105-4)
  - LASD Investigative staff located two additional rosters
    - One listed 15 students and dates from September 25, 2005 to November 5, 2005 at a location identified as West
    - The other listed 14 of the 15 students plus an additional 8 (from the Satellite location) and dates from September 25, 2005 to November 5, 2005
  - On nine occasions an instructor was shown as teaching at two locations at the same time
  - One instructor was shown as teaching on a date that does not correspond with his personal calendar
  - One Learning Domain is missing two hours of required instruction
  - The course did not follow the Hourly Distribution

- Although many students were missing hours, the course roster shows all students attending 100% of the course
- Status
  - This class will not be approved for the following reasons:
    - Violation of course certification regulations
    - Falsification of course documents
    - Conflicting course documents
    - Training conducted at an unapproved location
    - Discrepancy in instructor schedules
    - Students shown to be absent were credited with 100% attendance on the class roster submitted to POST
    - The class is missing required content
    - Discrepancy in the class schedule
  - The students will not receive credit for the Level III Course (Level III – Part 2)

(See Attachment 15, LASD Reserve Class Review for Class 105-4)

### **Class 106**

- Title
  - Level II Module
- Course Control Number
  - None
- Dates
  - February 25, 2006 to May 4, 2006 (Roster dated February 21, 2006 but not submitted to POST)
  - May 28, 2006 to August 21, 2006 (Roster dated August 21, 2006 but not submitted to POST)
- Course Announcement
  - No
- Class Hours
  - Certified – 260
  - Announced – No Course Announcement was sent
  - Hourly Distribution – Unknown
  - Roster – 260
- Test Records
  - Hard copies
  - No record in TMAS
- Safety Policy
  - The presenter could not provide a safety policy
  - General and specific safety guidelines were located in POST files
  - No site specific information for the West location
- Students
  - 9
- Location
  - West
- Issues

- This class was not reported to POST
- Training conducted at an unknown and unauthorized location
- There is no Expanded Course Outline for this class
- The class took place in 2006 but the Hourly Distribution is a document from January 2007
- The only supporting documentation for the class is notes from three students
- Unqualified instructors listed for Lifetime Fitness (LD 32) and Arrest Methods/Defensive Tactics (LD33)
- The notes do not cover all required Learning Domains indicating instruction may not have been presented in all areas
- The student notes indicate that items that would be in the test on Weapons Laws (LD 40) were identified during instruction
  - Violation of test security
- A search of TMAS was unable to locate any test scores for this class
- LASD investigative staff found two rosters for this class that were not submitted to POST
  - One roster was dated August 24, 2006 and showed the presentation dates as May 28, 2006 to August 21, 2006
  - The other was shown as a corrected roster dated February 21, 2006 with the presentation dates listed as February 25, 2006 to May 4, 2006
- During the course of the review, POST staff identified an additional student who was not listed on any of the rosters
- Eight of the students were reported as completing the class when their names were added to the roster for another Module II (CCN 1820-00140-05003, May 28, 2006 to August 21, 2006) presented at Whittier
- Status
  - This class will not be approved for the following reasons:
    - Violation of course certification regulations
    - Conflicting course documents
    - Training conducted at an unapproved location
    - Violation of test security
    - Insufficient documentation
    - No test records
    - Use of unqualified instructors
  - The students will not receive credit for the Level II Module:

(See Attachment 16, LASD Reserve Class Review for Class 106)

#### **Class 107-1**

- Title
  - PC 832 Course (Level III Module – Part 1)
- Course Control Number
  - 1820-80100-06001 (class held at Whittier)
- Dates
  - September 10, 2006 to September 30, 2006
- Course Announcement

- Yes
- Class Hours
  - Certified – 64
  - Announced – 64
  - Hourly Distribution
    - Whittier – 68
    - West – 75
  - Roster – 64
- Test Records
  - Incomplete
- Safety Policy
  - The presenter could not provide a safety policy
  - General and specific safety guidelines were located in POST files
  - No site specific safety policy for the West Extension/Satellite location
- Students
  - 63
- Locations
  - Whittier
  - West Extension/Satellite
- Issues
  - The West Extension/Satellite class was not reported to POST
  - Two classes, presented at different locations, are combined into one roster
    - 18 students were trained at Whittier
    - 45 students were trained at the West Extension/Satellite
  - The Course Announcement identifies all of the training as taking place at Whittier
  - Both classes began on the same date, however, the Whittier class ended on September 30, 2006 and the West class ended on October 11, 2006
  - The Hourly Distribution for the Whittier class shows 68 hours
  - The Hourly Distribution for the West class shows 75 hours
  - An instructor was assigned to teach three LDs but his personal calendar does not agree with any of the dates he is shown as teaching in the Hourly Distribution
  - Three students in the West class have testing issues
    - One student failed the PC 832 Course Examination with no record of a retest
    - Two students have no test score for the PC 832 Course Examination
  - All three students are shown as successfully completing the class
- Status
  - This class will not be approved for the following reasons:
    - Violation of course certification regulations
    - Falsification of course documents
    - Conflicting course documents
    - Training conducted at an unapproved location
    - Incomplete test records
    - Student shown as successfully completing course when a test was failed
    - Discrepancy in instructor schedules
  - The students will not receive credit for the PC 832 Course:

(See Attachment 17, LASD Reserve Class Review for Class 107-1)

**Class 107-2**

- Title
  - Level III Course (Level III - Part 2)
- Course Control Number
  - 1820-00130-06001 (Class presented at Whittier)
- Dates
  - October 1, 2006 to November 19, 2006 (from the Course Announcement and roster submitted the class at Whittier)
  - October 3, 2006 to January 13, 2007 (from a corrected roster)
- Course Announcement
  - Whittier – Yes
  - West – No
- Class Hours
  - Certified – 153
  - Announced – 153
  - Hourly Distribution – 158
  - Roster – 153
- Test Records
  - Incomplete
- Safety Policy
  - The presenter could not provide a safety policy
  - General and specific safety guidelines were located in POST files
  - No site specific safety policy for the West location
- Students
  - Whittier (18)
  - West (46)
- Locations
  - Whittier
  - West
- Issues
  - Two classes, presented at different locations, are combined into one roster
    - 18 students were trained at Whittier
    - 46 students were trained at the West location
  - Training conducted at an unknown and unauthorized location
  - The Expanded Course Outline for this 2006 class is for January 2008
  - Three students were admitted to the class without documentation that they had successfully completed the prerequisite PC 832 Course
  - Firearms training is shown as taking place at the “Airport Police Shooting Range”
    - This is not an approved firearms training location for LASD
    - The LASD range staff was unaware that firearms training was taking place at that location

- There were several dates that show a majority of the students not attending, however, all of the students on the Course Rosters received credit for 100% attendance
- There are four students on the roster that do not have test scores
- Three rosters dated January 21, 2007 were located for this class
  - One consisted of five pages with 64 names and was processed by POST on March 20, 2007
  - The second had 47 names and was not submitted to POST
  - The third had 47 names and was not submitted to POST but had a notation "see corrected rosters."
- Roster discrepancies
  - Two names were added to the page three of the first roster, out of alphabetical order
  - Seventeen names on page four of the first roster do not appear in the second and third rosters and were possibly trained at Whittier
  - One name was added to the end of the first roster, however, there was no record that this person participated in the class
  - One name appears in the second and third rosters but not the first
- Status
  - This class will not be approved for the following reasons:
    - Violation of course certification regulations
    - Falsification of course documents
    - Conflicting course documents
    - Training conducted at an unapproved location
    - Incomplete test records
    - Students admitted to the class without completing prerequisites
    - Students shown to be absent were credited with 100% attendance on the class roster submitted to POST
    - The Expanded Course Outline is not for the dates the class was presented
  - The students from the West Extension/Satellite class will not receive credit for the Level III Course (Level III -Part 2)

(See Attachment 18, LASD Reserve Class Review for Class 107-2)

### **Class 108**

- Title
  - Level I Module
- Course Control Number
  - None
- Dates
  - September 10, 2006 to January 23, 2007 (Course Announcement for Whittier)
  - September 9, 2006 to January 23, 2007 (Schedule for Whittier)
  - June 21, 2006 to February 5, 2007 (Information from the LASD Investigative Staff)
- Course Announcement
  - No



- A Course Announcement for a class at Whittier was located
- Class Hours
  - Certified - 340
  - Announced – No Course Announcement was sent for West
  - Hourly Distribution – 340
  - Roster – 340
- Test Records
  - Incomplete
- Safety Policy
  - The presenter could not provide a safety policy
  - General and specific safety guidelines were located in POST files
  - No site specific information for the West location
- Students
  - 11
- Location
  - West
    - This class was possibly held at the 20<sup>th</sup> Century Fox Studios, 10201 West Pico Boulevard, Los Angeles
- Issues
  - The West class was not reported to POST
  - Training conducted at an unauthorized location
  - The roster for the West class was added as an additional page to the roster for the class presented at Whittier under CCN 1820-00150-06001
  - The Hourly Distribution does not reflect the actual dates of class presentations
  - LASD Investigative Staff located a roster that showed the class dates as September 9, 2006 to January 23, 2007
  - LASD Investigative Staff then identified the actual dates as June 21, 2006 to February 5, 2007
  - There is no documentation that any of the students completed the Level I Entrance Examination
  - An instructor was assigned to teach three LDs but his personal calendar does not agree with any of the dates he is shown as teaching in the Hourly Distribution
    - On one of the dates he was actually teaching another subject at a different location
  - Vehicle Operations (LD 19) training for the West class is shown as taking place from August 11, 2006 to August 12, 2006
    - The LASD internal roster shows this as “Reserve Academy Class 108 Level I Upgrade “
    - The minimum hourly requirement for LD 19 in the Level I Module is 24 hours which should take three days instead of two
    - The Hourly Distribution for class 06001 shows the following dates for LD 19 training:
      - December 27, 2006, lecture (4 hours)
      - January 9, 2007, skills training (10 hours)
      - January 15, 2007, skills training (10 hours)

- Lifetime Fitness (LD 32) is shown as completing 20 two-hour sessions instead of the required 36 one-hour sessions
- There are no for qualified LD 32 instructors listed in the Hourly Distribution
- The following material was listed in the Hourly Distribution but it did not become a requirement until January 1, 2007
  - Emergency Management (LD 43)
  - Scenario Demonstration
  - Examination Review
- There is no evidence that scenario tests were conducted to POST standards
- The End-of-Course Proficiency Test does not appear in the Hourly Distribution
- Status
  - This class will not be approved for the following reasons:
    - Violation of course certification regulations
    - Falsification of course documents
    - Conflicting course documents
    - Training conducted at an unapproved location
    - Missing required testing
    - Substandard testing
    - Use of unqualified instructors
    - Discrepancy in instructor schedules
    - Students admitted to the class without completing prerequisites
    - The schedule is based on material that did not come into effect until after the class began
    - Discrepancy in the class schedule
  - The students will not receive credit for the Level I Module:

(See Attachment 19, LASD Reserve Class Review for Class 108)

### **Class 109**

- Title
  - Level II Module
- Course Control Number
  - None
- Dates
  - April 22, 2007 to July 17, 2007
- Course Announcement
  - No
- Class Hours
  - Certified – 266
  - Announced – No Course Announcement was sent
  - Hourly Distribution
    - LASD document – 264
    - POST analysis – 252
  - Roster – 264
- Test Records
  - Incomplete

- Safety Policy
  - The presenter could not provide a safety policy
  - General and specific safety guidelines were located in POST files
  - No site specific information for the West location
- Students
  - 3
- Location
  - West
- Issues
  - This class was not reported to POST
  - Training conducted at an unknown and/or unauthorized locations
  - The names of the three students in this class were added to a roster for another Level II Module which was presented at Whittier under CCN 1820-00140-06002
  - LASD Investigative Staff provided two other rosters (an original and a corrected copy) dated July 22, 2007 which listed the names of the three students as a separate class at the West location
  - The only information provided on the content of the class comes from the notes taken by one of the three students
    - The students' notes only cover 10 of the 28 LDs in the class
  - The notes show test dates and scores but there are no records of the tests in TMAS.
  - The test dates shown in the students' notes predate the reported starting date of the class
  - Firearms training is shown as taking place at the "Airport Police Shooting Range"
    - This is not an approved firearms training location for LASD
    - The LASD range staff was unaware that firearms training was taking place at that location
- Status
  - This class will not be approved for the following reasons:
    - Violation of course certification regulations
    - Falsification of course documents
    - Conflicting course documents
    - Training conducted at an unapproved location(s)
    - Insufficient documentation
    - No test records
    - Discrepancy in test dates
  - The students will not receive credit for the Level II Module:

(See Attachment 20, LASD Reserve Class Review for Class 109)

#### **Class 110**

- Title
  - Level II Module
- Course Control Number
  - None
- Dates

- September 10, 2007 to February 11, 2008
- Course Announcement
  - No
- Class Hours
  - Certified – 266
  - Announced – No Course Announcement was sent
  - Hourly Distribution - 264
  - Roster – 266
- Test Records
  - No
- Safety Policy
  - The presenter could not provide a safety policy
  - General and specific safety guidelines were located in POST files
  - No site specific information for the West Extension/Satellite location
- Students
  - 16, or
  - 15
- Locations
  - West Extension/Satellite
- Issues
  - This class was not reported to POST
  - Training conducted at an unknown and unauthorized location
  - LASD Investigative Staff provided two rosters for the class
    - The original roster listed 16 students
    - The corrected roster showed 15 students
    - One student was dropped without explanation
  - An instructor was assigned to teach six LDs but his personal calendar does not agree with any of the dates he is shown as teaching in the Hourly Distribution
  - An instructor was listed as teaching a class that he has never taught
  - None of the students are listed in the POST testing system as taking tests
  - LASD Investigative Staff provided copies of Scantron answer sheets, however, there are no corresponding entries in TMAS
  - There are no Scantron answer sheets for the Use of Force (LD 20) examination
  - There are four dates scheduled for firearms training, however, the LASD Investigative Staff provided score sheets for only three dates
  - Only one of the three score sheets corresponds to a range date on the Hourly Distribution
  - Five students missed one or more days of range training
  - Two of these students are shown as completing the class with 100% attendance
  - Training in Lifetime Fitness (LD 32) was included in the class even though it is not required by POST for the Level II Module
    - There are no for qualified LD 32 instructors listed in the Hourly Distribution
- Status
  - This class will not be approved for the following reasons:
    - Violation of course certification regulations

- Conflicting course documents
- Training conducted at an unapproved location
- No test records
- Use of unqualified instructors
- Discrepancy in instructor schedules
- Students shown to be absent were credited with 100% attendance on the Course Roster submitted to POST
- Discrepancy in the class schedule

(See Attachment 21, LASD Reserve Class Review for Class 110)

#### **Class 111**

- RFB did not provide any material on classes that may have been presented under this number.

#### **Class 112**

- Title
  - Module III
- Course Control Number
  - None
- Dates
  - March 16, 2008 to April 6, 2008 (LASD original roster dated July 29, 2008 but not submitted to POST)
  - March 16, 2008 to June 30, 2008 (LASD corrected roster dated July 29, 2008 but not submitted to POST)
  - March 16, 2008 to April 6, 2008 (Additional LASD roster not submitted to POST)
  - March 16, 2008 to May 6, 2008 (Additional LASD roster not submitted to POST)
- Course Announcement
  - No
- Class Hours
  - Certified – Not a certified course
  - Announced – A Course Announcement was not sent
  - Hourly Distribution – 189
  - Roster - 175
- Test Records
  - Yes
- Safety Policy
  - The presenter could not provide a safety policy
  - General and specific safety guidelines were located in POST files
  - No site specific information for the Westside location
- Students
  - 16
- Locations
  - Westside

- Term used by RFB which is inconsistent with previous references to training locations
- Issues
  - This class was not reported to POST
  - This course was not certified at the time the class was presented
  - Training conducted at an unknown and unauthorized location
  - An instructor was shown as teaching on four dates that do not correspond to his personal schedule
  - A student in another Modular Format class was listed as an instructor for four LDs
  - Vehicle operations training occurred on a date that does not correspond to the Hourly Distribution
  - Firearms training occurred on three dates that do not correspond to the Hourly Distribution
  - The range roster shows that students only participated in two sessions
  - Two students failed a test with no record of a re-test
  - There are four versions of the same roster
  - The dates of this class coincide with a Level III Module presented at Whittier from March 16, 2008 to May 6, 2008 under CCN 1820-00133-07001 which has a Past Due Roster
- Status
  - This class will not be approved for the following reasons:
    - Violation of course certification regulations
    - Training conducted at an unapproved location
    - Discrepancy in test dates
    - Student shown as successfully completing course when a test was failed
    - Use of unqualified instructors
    - Discrepancy in instructor schedules
    - Discrepancy in the class schedule
  - The students will not receive credit for Module III

(See Attachment 22, LASD Reserve Class Review for Class 112)

### **Class 113**

- Title
  - Level I Module
- Course Control Number
  - None
- Dates
  - March 15, 2008 to July 29, 2008
- Course Announcement
  - Submitted on February 13, 2008 for Whittier and subsequently cancelled
- Class Hours
  - Certified – 340 (Inactive course)

- Announced – 340
  - Hourly Distribution
    - LASD for Level I Module – 356
    - LASD for Class 113 – 343
  - Roster – 356
- Test Records
  - Yes
- Safety Policy
  - No
- Students
  - 4
- Location
  - The Course Announcement lists Whittier
  - The Hourly Distribution lists Westside
- Issues
  - The course was placed in inactive status on March 4, 2008
  - The class does not appear in EDI
  - A Course Roster was prepared, but not submitted, listing the students as part of a cancelled class scheduled for Whittier under CCN 1820-00150-07001
  - Discrepancy in training locations
  - There is no Expanded Course Outline
  - The only documentation was limited notes taken by a student
  - There is a discrepancy of 13 hours between two versions of the Hourly Distribution
  - The class began on March 15, 2008 but the students did not take the Level I Entrance Examination until May 23, 2008
  - The class did not include the curriculum revisions that took effect on January 1, 2008
  - Five LDs were presented with less than the required minimum instructional hours
  - Lifetime Fitness (LD 32) is shown as completing 20 two-hour sessions instead of the required 36 one-hour sessions
    - There are no for qualified LD 32 instructors listed in the Hourly Distribution
  - Emergency Management (LD 43) was not listed on the Hourly Distribution but an examination was administered
  - The dates that examinations were uploaded to TMAS do not correspond to the examination dates listed in the Hourly Distribution
  - A test date was listed for a test that was discontinued
  - An instructor was assigned to teach four LDs but his personal calendar does not agree with any of the dates he is shown as teaching in the Hourly Distribution
  - A student in the class is listed as the instructor for two LDs
  - The following required areas were not included in the class:
    - Scenario Demonstration
    - Examination Review
  - There is no record that the required final examination was administered
- Status

- This class will not be approved for the following reasons:
  - Violation of course certification regulations
  - Conflicting course documents
  - Training conducted at an unapproved location
  - Insufficient documentation
  - Discrepancy in test dates
  - Student shown as successfully completing course when a test was failed
  - Missing required testing
  - Substandard testing
  - Use of unqualified instructors
  - Students admitted to the class without completing prerequisites
  - The class is missing required content
  - Discrepancy in the class schedule
- The students will not receive credit for the Level I Module:

(See Attachment 23, LASD Reserve Class Review for Class 113)

### SUMMARY OF ISSUES

Basic courses are certified as complete entities. All components must be successfully completed in order for students to receive credit. Each of the classes in question has a number of deficiencies which preclude them from being recognized as complete. These deficiencies include, but are not limited to, the failure to report the classes to POST, presentations at unknown and unapproved locations, falsification of documents, conflicting schedules and other documents, lack of documentation, use of unqualified instructors, failure to present minimum required content and incomplete and/or lack of test scores which are indicative of a failure by RFB to present peace officer basic training courses in a manner required by Commission Regulations and Procedures (Title 11, Division 2 of the California Code of Regulations).

The review of these classes is based on POST records and material submitted by LASD. Presumably this represents all of the records available to the department. At the present time, the deficiencies are so severe and the material presented to POST is so convoluted, due to misrepresentation and inadequate record keeping, that these classes cannot be approved. However, if any additional material is located and provided by LASD, POST staff will conduct additional reviews and take the items into consideration.

Many of the classes that were legitimately and properly presented have individuals from the unapproved classes added to the course rosters. Therefore it will be necessary for the department to submit an amended roster, for each affected class, that removes these individuals from class records and will allow POST to appropriately correct their profiles. In order to properly track these corrections, it will be necessary for each amended roster to be submitted as a hard copy within 30 days of the receipt of this report. (See Attachment 24, List of classes that require amended rosters)

It will also be necessary for the department to cancel the following courses which reflect past due rosters within 30 days of the receipt of this report:



- 1820-00140-06003
- 1820-00140-07001
- 1820-00133-07001
- 1820-00133-07004
- 1820-00133-07005

There are 99 students, in the unapproved classes, which will not receive credit for training. The status of each student has been reviewed in relation to their reserve level as reported by LASD. POST will revise each individual's appointment level to reflect the training that can be verified. The individuals who do not have sufficient training for any level of reserve peace officer will be removed from the Peace Officer Database.


See Attachment 25, Status of Students, for detailed information on each individual's training record, current level of appointment and revised status.

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Commission on POST

**Commission on Peace Officer  
Standards and Training**

LASD Reserve  
Coordinator Update  
June 24, 2008



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**Basic Training Bureau**

Frank Decker, Bureau Chief  
(916) 227-4261  
frank.decker@post.ca.gov

Bob Ziglar, Senior Consultant  
(916) 227-3454  
robert.ziglar@post.ca.gov

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**Subjects**

- Overview of POST
- FAQs
- Reserve Levels
- Peace Officer Selection
- Entry Level Training
- Lateral Entry
- Requalification
- Field Training Program
- CPT
- Compliance Review

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***OVERVIEW OF POST***

***Overview of POST***

- Established by legislation in 1959 to set minimum standards for:
  - ♦ Selection
  - ♦ Training
- Funded by State Penalty Assessment (POTF)
- Authority 13510 PC

***Overview of POST (cont.)***

- ♦ Commission
  - ♦ 15 members appointed by Governor
  - ♦ Attorney General Ex Officio member
- ♦ Executive Director
- ♦ Three Divisions
- ♦ Nine Bureaus
- ♦ Approximately 120 full-time staff

## Commission on POST

### *Overview of POST (cont.)*

- ♦ Participation in the POST program is voluntary
- ♦ Agencies agree to comply with minimum selection and training standards and Commission Regulations
- ♦ 616 agencies
- ♦ 850 training presenters
- ♦ 6000 certified courses

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### *POST Services*

- ♦ Job related assessment tools
- ♦ Research into improved officer selection standards
- ♦ Management counseling services
- ♦ Development of new training courses
- ♦ Reimbursement for training
- ♦ Quality leadership training programs
- ♦ Professional certificates

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### *Law Enforcement Consultant*

- ♦ Law enforcement background required
  - ♦ Average experience is 30+ years
- ♦ Consultant I
  - ♦ Sergeant or higher
- ♦ Consultant II
  - ♦ Lieutenant or higher
- ♦ Area Consultants
- ♦ Program Managers
- ♦ Management Counseling

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Commission on POST

**Basic Training Bureau**

- Basic Courses
- Field Training Program
- Police Training Officer Program
- Reserve Peace Officer Program
- Public Safety Dispatchers
- Basic Course Certification Reviews
- LEOKA
- Basic Course Waiver Process
- Requalification Course

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**POST Home Page**

- [www.post.ca.gov](http://www.post.ca.gov)
- Electronic Data Interchange
- Catalog of Certified Courses
- POST Administrative Manual
- POST Bulletins
- POST Forms
- Learning Portal

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**Reserve Website**

- [www.post.ca.gov/training/rpop](http://www.post.ca.gov/training/rpop)
- Part of the POST website
- Dedicated to the Reserve Peace Officer Program
- Specific information on reserves

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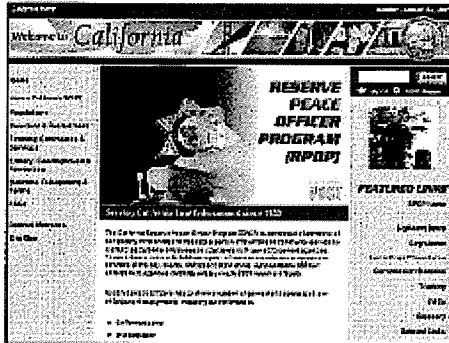
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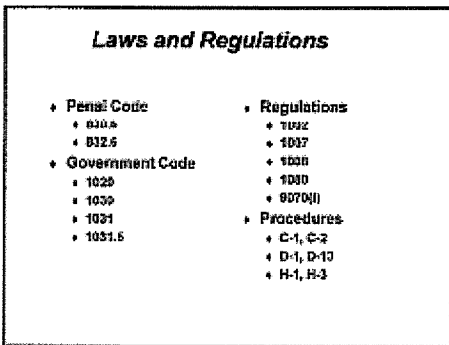
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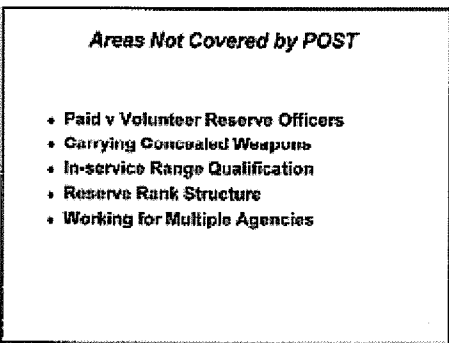
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***WHAT IS A RESERVE?***

***A Reserve is:***

- A California peace officer
- Required to meet:
  - ♦ Selection standards mandated by the Government Code
  - ♦ Training standards mandated by the Penal Code and developed by POST
- Assignments and supervision are specified by the Penal Code

***FREQUENTLY ASKED QUESTIONS***



***Reimbursement***

- Why is there no reimbursement for reserve training?
  - State law only allows reimbursement to full-time regularly paid employees of cities, districts and counties (13523 PC)
  - Reserve officers do not meet the Commission definition of full-time employees

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***Full-Time Employment***

- Defined by local charter or ordinance
  - Works over 20 hours weekly, or
  - 87 hours monthly
  - Tenured or right to due process in personnel matters
  - Workman's Compensation
  - Retirement provisions

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***Hours Per Month***

- How many hours does a reserve officer have to work each month?
  - Level I reserves who have completed the RBC must average 16 hours per month to maintain qualifying service
  - There is no requirement for other categories of reserve officer to work a minimum number of hours per month

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***Qualifying Service***

- Serving in a California peace officer/Level I reserve officer position for which a POST-certified RBC or SIBC was required by law

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***Firearms***

- Can Level III reserves carry firearms?
  - Level III reserves are required to take firearms training
  - They are authorized to carry firearms while on duty
  - Some agencies choose not to arm their Level III reserves

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***Automatic Weapons***

- Can reserves carry automatic weapons?
  - No, the exemption for carrying this type of weapon only applies to regular, salaried, full-time peace officers
  - 12201(b) PC

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***Authorized Agencies***

- What types of agencies are authorized to have reserves?
  - Only those agencies specified in §30.6 PC

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***Who Can Have Reserves?***

- Sheriff's Departments
- Police Departments
- Marshal's Offices
- Regional Park Districts
- Transit Districts
- Harbor/Port Police
- Fish & Game
- Department of Justice
- Community Service Districts
- School Districts
- Community Colleges
- Police Protection Districts
- Native American Tribes
- Housing Authority

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***Grandfathering***

- What is grandfathering?
  - An individual must meet the training standard in effect on the date of appointment
  - If the training standard is changed after the date of appointment, no additional training is required if he/she stays with the same agency

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# Commission on POST

## **RESERVE LEVELS**

## **Reserve Levels**

- Level I
  - General Law Enforcement
- Level II
  - General Law Enforcement (Immediate Supervision required)
- Level III
  - Limited Support Duties

RESERVE POLICE OFFICER DUTY ASSIGNMENT - JULY 1999

POSITION	ASSIGNMENT	LOCATION	DATE	REMARKS
LEVEL I 11/11/99 11/11/99	General Law Enforcement	General Law Enforcement	11/11/99	General Law Enforcement
LEVEL II 11/11/99 11/11/99	General Law Enforcement (Immediate Supervision required)	General Law Enforcement	11/11/99	General Law Enforcement
LEVEL III 11/11/99 11/11/99	Limited Support Duties	Limited Support Duties	11/11/99	Limited Support Duties

***Designated Level I***

- Appointment – 830.6(a)(2) & 832.6(a)(1) PC
- Authority – 24 hours
- Assignment – General Law Enforcement
- Supervision – Same as Regular Officer
- Training – Regular Basic Course, Field Training Program, and CPT

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***Requirements***

- Completion of the Regular Basic Course
- Appointment authorized by local ordinance or resolution

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***Non-designated Level I***

- Appointment – 830.6(a)(1) & 832.6(a)(1) PC
- Authority – Only while on duty
- Assignment – General Law Enforcement
- Supervision – Same as Regular Officer
- Training – Regular Basic Course, Field Training Program, and CPT

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***Level I Basic Training***

- ♦ Appointed on or before January 1, 1997
  - ♦ Reserve Modules A, B & C or the Regular Basic Course
- ♦ Appointed on or after January 2, 1997
  - ♦ Regular Basic Course

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***Working Alone***

- ♦ Qualified Level I
  - ♦ Works without immediate supervision
  - ♦ Makes independent decisions
  - ♦ Can work with another Level I
  - ♦ Can work with a regular officer

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***Level II***

- ♦ Appointment – §30.6(a)(1) & §32.6(a)(2) PC
- ♦ Authority – Only while on duty
- ♦ Assignment – General Law Enforcement and Limited Support Duties
- ♦ Supervision – Immediate for General Law Enforcement
- ♦ Training – Level III and Level II Modules, and CPT

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***General Law Enforcement***

- Level I or II reserve officer
  - Investigate crimes
  - Handle the full range of requests for police service
  - Patrol a geographic area
  - Take enforcement action

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***Immediate Supervision***

- Direction by a peace officer who has:
  - Completed the Regular Basic Course and is
  - Routinely in the physical proximity of, and available to the reserve officer
  - Allowance is made for necessary temporary separations

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***Level III***

- Appointment – 830.6(a)(1) & 832.6(a)(3) PC
- Authority – Only while on duty
- Assignment – Limited Support Duties
- Supervision – In the accessible vicinity
- Training – Level III Module

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***Limited Support Duties***

- Traffic control
- Security at parades and sporting events
- Report writing
- Prisoner and evidence transportation
- Parking enforcement
- Other duties not likely to result in physical arrest

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***Supervision Requirement***

- Supervised in the accessible vicinity by a Level I reserve officer or a full-time regular officer
- May transport prisoners without immediate supervision

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***PEACE OFFICER  
SELECTION***

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***Peace Officer Status***

- Requires appointment by an agency
- Authority comes from the appointment

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***Peace Officer Selection Process***

- Each class of public officers or employees declared by law to be peace officers shall meet minimum standards established by the Government Code and Commission Regulations and Procedures

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***Peace Officer Appointment***

- Background investigation must be completed on or prior to appointment date
  - Personal History Investigation
  - Medical and Psychological Screening
- Notice of Appointment required within 30 days

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***Assignment***

- Reserve officers shall not exercise peace officer powers until they satisfactorily complete specified training requirements
- Entry level training requirements are based on the date of appointment

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***Minimum Standards***

- No felony convictions
- Local, state, federal record checks
- Citizenship
- Good moral character
- High school graduation, GED, two-year or four-year degree
- Medical and Psychological Examinations
- Interview by agency head or designee

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***Citizenship Requirement***

- Be a citizen of the United States or a permanent resident alien who is eligible for and has applied for citizenship

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***Interview Dimensions***

- Experience
- Problem Solving Ability
- Communication Skills
- Interest/Motivation
- Interpersonal Skills
- Community Involvement/Awareness

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***Reading and Writing Ability***

- Be able to read and write at the levels necessary to perform the job of a peace officer
- Determined by POST-developed test or other job-related tests
- Required for regular officers
- Will be required for reserve officers

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***Personal History Statement***

- Must be completed by the candidate prior to the background investigation
- POST Form 2-251 or an equivalent
- Current form revised 04/05
- Separate version for dispatchers
- Available on the POST website

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***Personal History Investigation***

- Criminal Record Check
- DMV
- Credit check
- Education
- Birth Certificate
- Military
- Employment
- References

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***Medical and Psychological***

- Shall be completed within one year before hire
- Americans with Disabilities Act prohibits collection of medical information prior to a conditional offer of employment
- Hiring authority shall retain written verification

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***ENTRY LEVEL  
TRAINING***

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***Regular Basic Course (RBC)***

- Training prescribed for regular officers and Level I reserve officers
- Two Formats:
  - Standard
  - Modular

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***Standard Format***

- Minimum of 664 hours
- Intensive
  - Delivered on a basis of 40 hours per week
- Extended
  - Delivered on a variable hour basis
- All components must be successfully completed to receive credit

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***Modular Format***

- Three modules
  - One for each level of reserve
- Minimum of 730 hours
- Each component is a prerequisite for the next module
- Each module is part of the RBC
- Each module provides credit toward completion of the RBC

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***Specialized Investigators'  
Basic Course (SIBC)***

- Training prescribed for officers whose primary duties are investigative
  - State Investigators
  - Welfare Fraud
- Minimum of 591 hours
- Intensive format only
- Does not meet the requirements of the RBC

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***PC 832 Course***

- Required for all peace officers
- Two components
  - Arrest Course
  - Firearms Course
- Stand alone course, or
- Requirement met by RBC, SIBC or the Level III Module

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***Reserve Format***

- Modules A, B, C & D
- Former training system for reserve officers
- Replaced by the Modular Format on July 1, 1999
- No longer meets reserve officer training requirements
- Module D decertified January 1, 2002

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***Basic Course Waiver Process***

- Waiver of Attendance at a POST-Certified Regular Basic Course
- Not a waiver of training
- Process:
  - Application/Self-Assessment
  - POST Training Evaluation
  - Basic Course Waiver Examination
  - Waiver Issuance

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***BCW Requirements***

- 200-hour general law enforcement basic course
- One year of general law enforcement experience
- 664 hours of general law enforcement training
- Completion of legislatively mandated training

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***MODULAR FORMAT***

***1999 - 2007***

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**Modular Format - 1999**

Level III Module	162 hours
Level II Module	228 hours
Level I Module	<u>340 hours</u>
Total	730 hours

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**Level III Module - 1999**

- Consisted of two parts:
  - PC 832 Course (Part 1) 64 hours
  - Level III Course (Part 2) 98 hours
- Total 162 hours

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**Level III Module - 2007**

- Effective January 1, 2007
- Parts 1 & 2 merged into a single component
- No change in content or minimum hours

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***MODULAR FORMAT***

***JULY 2008***

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***Strategic Plan Objective A.13***

Review the training standards and current employment levels for reserve peace officers

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***Assumptions***

- Developed in 1998 – due for review
- RBC was revised by LECP
- Basic Course Instructional System has improved
- The Level III and II Modules can be made shorter
- The Level I Module should be longer
- The revision will not affect previous modules

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**Modular Format Revision**

- Module titles changed
- Modules III and II minimum hours reduced
- Content moved forward into Modules II & I
- Module I minimum hours increased
- Prerequisites revised
- Comprehensive End-of-Course Proficiency Examinations added
- Review of Training and Testing Specifications (TTS)

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**Modular Format – July 2008**

Module III	144 hours
Module II	189 hours
Module I	<u>394 hours</u>
Total	727 hours

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**Benefits**

- Smoother instructional flow
- Shorter training time for Level III and II reserves
- Better assessment of cognitive skills in Module III
- More FTES to support the Module I
- Provides a requalification process for Level III and II reserve officers

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Commission on POST

***Reviews***

- Reserve Program Advisory council
- Consortium Advisory Council
- CPDA Reserve Committee
- Modular Format Presenters
- Reserve Coordinators
- Basic Course Consortium
- POST Long Range Planning Committee
- POST Advisory Committee

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***Implementation***

- Approved by the Commission in January 2008
- Approved by the Office of Administrative Law in June 2008
- Effective date – July 1, 2008

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***LATERAL ENTRY***

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## Commission on POST

### ***Lateral Entry***

- Refers to a hiring practice which may exempt an individual from some of the department's hiring and training procedures, as the individual's prior experience, level of responsibility, and/or training are taken into consideration for appointment

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### ***Regular to Reserve***

- No break in service:
  - Change of status on a Notice of Appointment
- Break in service:
  - New selection process

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### ***Reserve to Regular***

- New selection process required
- Personal History Investigation
  - May be an update
- Medical and psychological screening must be conducted within 1 year before hire
- Proposal to make it a change of status

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***Lateral Transfers***

- Level I and II reserves may transfer from one agency to another
- Level III reserves may transfer if they meet current training requirements

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***832.6(a)(5) PC***

- Amended by Senate Bill 1955 effective January 1, 2001
- Prior service as a Level I or II reserve
- Less than three-year break in service
- May be appointed to the same or lower level

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***832.6(a)(5) PC (cont.)***

- Three-year or longer break in service - must meet current training requirement
- Determined from last date of service as a Level I or II
- Does not apply to Level III

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Commission on POST

**Training/Service Verification**

- **Verification of applicants' claims of prior training and/or service**
- **Resources**
  - **Personal/Peace Officer Profile**
  - **Certificates**

## POST Profile

- Computer database that provides the history of an individual's law enforcement employment, POST certificates, and POST-certified training
- Can be used to verify training and service
- Obtaining a profile
  - EDI printout obtained from employing agency
  - Request to POST

[illegible]

***Certificates***

- Certificate of Completion
- Reserve Officer Certificate
  - Level I only
- Basic Certificate
  - Full-time regular officers only

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***Certificate of Completion***

- Issued by a presenter to students who successfully complete a POST-certified course
- Should include:
  - Course Title — as certified
  - Course Control Number
  - Hours
  - Date Completed

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***Reserve Officer Certificate***

- Selected according to minimum standards
- Currently appointed as a Level I reserve
- Completed the training and general law enforcement experience prescribed by the Commission
  - Regular Basic Course
  - Field Training Program
  - 200 hours GLE experience

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***Basic Certificate***

- ♦ Issued to full-time paid peace officers
- ♦ Required by law within 24 months of appointment
- ♦ California agency
- ♦ Completed Regular Basic Course
- ♦ Completed a period of probation of at least one year

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***REQUALIFICATION***

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***Reserve Requalification***

- ♦ July 1, 1999 to June 30, 2008
- ♦ Level III Module
  - ♦ PC 832 Course
- ♦ Level II Module
  - ♦ PC 832 Course
- ♦ Level I Module
  - ♦ 136 Hour Requalification Course

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***Three Year Rule – PC 832 Course***

- An individual completes the PC 832 Course but does not become a peace officer within three years, or
- Has a three-year or longer break in service as a peace officer
- Must requalify by:
  - Repeating the course, or
  - Taking and passing the course examinations

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***Reserve Requalification***

- July 1, 2008
- Module III
  - Comprehensive Test
  - Skills Tests
- Module II
  - Comprehensive Test
  - Skills Tests
- Module I
  - 136 Hour Requalification Course

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***Three Year Rule – Module III***

- An individual completes Module III but does not become a Level III reserve within three years, or
- Has a three-year or longer break in service as a Level III reserve
- Must requalify by:
  - Repeating the course, or
  - Taking and passing the PC 832 Skills Tests and the Module III End-of-Course Proficiency Examination

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***Three Year Rule – Module II***

- ♦ An individual completes Module II but does not become a Level II reserve within three years, or
- ♦ Has a three-year or longer break in service as a Level II reserve
- ♦ Must requalify by:
  - ♦ Repeating the course, or
  - ♦ Taking and passing the PC 832 Skills Tests and the Module II End-of-Course Proficiency Examination

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***Three Year Rule – RBC***

- ♦ An individual completes the RBC but does not become a peace officer within three years, or
- ♦ Has a three-year or longer break in qualifying service as a CA peace officer/Level I reserve officer
- ♦ Must requalify by completing the 136 hour POST Requalification Course

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***FIELD TRAINING  
PROGRAM***

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***Field Training Program***

- Required for all Level I reserves appointed on or after July 1, 1999
- Must be completed following the RBC and prior to working alone in a general law enforcement assignment
- Not required for Level II reserves
- Not required for Level III reserves

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***Exemptions to Field Training***

- Reappointed as a Level I with less than a three year break in service
- Has successfully completed;
  - Modules A, B & C and 200 hours of structured field training, or
  - RBC and 400 hours of POST-approved FTP

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***Exemptions to Field Training (cont.)***

- Level I reserve
  - Appointed as a full-time peace officer within the same department
  - Previously completed the department's entire FTP within the last 12 months, or
  - Attestation by the agency head as to competence

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***Field Training Officer Requirements***

- POST Basic Certificate
- One year general law enforcement uniformed patrol experience
- Selection based upon an agency-specific process
- Complete the POST-certified FTO Course prior to training new officers

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***Continuing Professional Training (CPT)***

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***Continuing Professional Training***

- 24 hours every two year cycle
- Required for Level I reserves effective July 1, 1995
- Required for Level II reserves effective July 1, 1999
- Not required for Level III reserves

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***Perishable Skills***

- Effective January 1, 2002
- Must be 14 of the 24 hours of CPT
- Subjects:
  - Arrest and Control
  - Driver Training
  - Tactical Firearms
  - Tactical/Interpersonal Communications
- Not required for reserve officers

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***DVD Training***

- Replaced satellite broadcasts on July 1, 2003
- DVDs mailed directly to agencies who were telecourse presenters
- Provided free to agencies in the POST program

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***Line-up Training***

- Designed to satisfy CPT requirements
  - Up to 5 hours credit
- Standardized approach to training at roll call or briefing
- Interactive DVD technology in small group settings
- First level supervisors as instructors

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***Mandated Training***

- Legislative mandates are established by the legislature and approved by the governor
- Applies to all agencies whether or not they are in the POST Program
- Examples:
  - Domestic violence
  - Racial Profiling

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***Mandated Training (cont.)***

- POST requirements are established by the Commission
- Applies to all agencies in the POST Program
- Examples:
  - Field Training Program
  - Perishable Skills

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***COMPLIANCE REVIEW***

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## Commission on POST

### ***Compliance Review***

- The commission shall make such inquiries as may be necessary to determine whether agencies are adhering to the standards for recruitment and training established pursuant to this chapter (13512 PC)
- Annual review

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### ***Review Process***

- Verify the agency roster
- Check the selection process for officers appointed since the last inspection
- Review of training records
  - Entry-level
  - In-service

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### ***Agency Preparation***

- Use Electronic Data Interchange (EDI) to download:
  - Agency roster
  - Compliance report
- Compare to agency records

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## Commission on POST

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### Common Problems

- Incomplete backgrounds
- Insufficient training
- Expired training
- Officers not current in CPT

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Commission on POST

***OPEN FORUM***

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## COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

*The mission of the California Commission on Peace Officer Standards and Training is to continually enhance the professionalism of California law enforcement in serving its communities.*



January 13, 2009

Lee Baca, Sheriff  
Los Angeles County Sheriff's Department  
4700 Ramona Blvd., 4<sup>th</sup> Floor  
Monterey Park, CA 91754-2169

Arnold Schwarzenegger  
Governor

Jerry Brown  
Attorney General

*Lee*  
Dear Sheriff Baca:

The purpose of this letter is to inform you of some concerns that have come to POST's attention regarding the Reserve Program at your department. Many, but not all, of these concerns came to light during the preparation for a review of your reserve training program that was requested by the Reserve Forces Bureau (RFB).

The request was received from the RFB in June 2008 and was based on their review of issues cited during the Basic Course Certification Review (BCCR) of your academy conducted in June and July of 2007. They were informed that such a process does not exist for presenters that are not academies. However, as part of our long-term goal to create such a process, we decided to accommodate the request as a pilot program to develop a model for future reviews. In August 2008, the staff at the RFB was provided with draft documents of a proposed checklist that would be used during the review.

Previous to the request from the RFB, POST had received several complaints from other agencies and individuals about the reserve training program. Members of your staff were informed that POST intended to closely examine the reserve program to ensure it has met the requirements of conducting reserve peace officer training. However, the review has been deferred due to the focus on matters related to the regular academy BCCR.

As part of the preparation of the report concerning problems related to the regular basic course, the Los Angeles County Office of Independent Review interviewed members of POST staff. During these discussions, POST staff also described some of the complaints related to the reserve training program. Some of the complaints were similar to the problems described in the BCCR. Others were unique to the reserve training program.

As part of the process, POST staff began a review of the basic training courses certified to the RFB. During this review, it was determined that the RFB did not submit a recertification when the Level III Module was modified effective January 1, 2007. However, they presented several sessions of the course without certification, approval, or notification to POST. It was also determined they failed to submit modifications to courses required in July 2007, January 2008, and July 2008. The presentation of courses without modification could lead to individuals performing peace officer duties with incomplete basic training. In the case of the unauthorized presentations of the Level III Module, there appears to be a shortfall of 42 hours from the training that was delivered in the previous format.

In August 2008, the RFB requested approval to start a Module III course. This request was denied due to the failure to maintain current content in the course as well as the unauthorized presentation of courses. The RFB was also informed that no modular format courses would be approved until each course is correctly and appropriately modified, entered into the Electronic Data Interchange system, and approved by POST. This suspension of training is still in effect as of the date of this letter.

In the past, the RFB has been approved to present training at two locations (STAR Center in Whittier, and College of the Canyons in Santa Clarita). There has also been a request from the RFB to conduct training at a third location in West Los Angeles. This request was denied because of the proximity of the proposed location to an existing presenter and the statement by the RFB that there will be no additional staff allotted to supervise and deliver the training at the third site.

The preliminary review by POST also identified other areas of concern, some of which are listed below:

- The RFB was previously approved to present Regular Basic Course training at two locations; however, they have insufficient resources to staff and manage two sites (let alone three).
- Training has been conducted at locations that have not been reported to, or approved by, POST.
- Training classes conducted concurrently at different locations have been reported as taking place as one class at one location.
- Individuals are shown as having completed courses without documentation that they have completed required examinations.
- A compliance report, based on information submitted to POST, shows that 19% of the 847 reserve peace officers on the department roster may not have completed basic training requirements.

Page 3

The concerns cited above indicate that the RFB has conducted basic courses of training without regard to the conditions set when the courses were certified. Course certification is viewed as a contract in which the presenter agrees to, among other things; deliver approved content, administer required examinations, in a specified number of hours, within a maximum enrollment, for a maximum number of presentations, at approved locations, and request a modification if changes are made. Failure to follow the conditions of course certification may lead to decertification of the course(s).

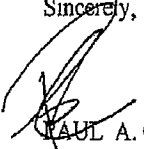
POST is also in receipt of a copy of a plan for Operation Safe Streets (OSS) to use Level III reserve deputies in the OSS High visibility Task Force. This plan reflects that Level III reserves will ride along with the task force in civilian attire, with no clothing to identify them as peace officers. The plan also allows them to carry firearms if they have a concealed weapons permit. While the assignment of personnel is an agency prerogative, placing Level III reserves in a gang task force assignment is a potential risk to personnel and a liability to the department which gives POST additional cause for concern. Section 832.6(a)(3) of the Penal Code specifies limited support duties that Level III reserves may be assigned to perform including other duties that are not likely to result in physical arrest. The fact that these individuals would be working in civilian attire does not negate their status as Level III reserve deputies.

During the past several months POST staff has attempted to address many of these issues through contacts with the RFB which have included telephone calls, correspondence, and formal and informal meetings. POST also prepared and conducted an update training class specifically for the RFB and unit reserve coordinators. It is apparent that, in spite of the efforts, most of the issues and concerns remain unresolved. In fact, the assignment of Level III reserves was specifically discussed and POST staff recommended against using them in the type of duties envisioned by OSS.

With these concerns in mind, I have scheduled a meeting with Division Chiefs Roberta Abner and William McSweeney, on January 27, 2009, to review these issues and others.

Please feel free to contact me at (916) 227-2803 if you need additional information on this matter.

Sincerely,



PAUL A. CAPPITELLI  
Executive Director

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ARNOLD SCHWARZENEGGER  
GOVERNOR

JERRY BROWN  
ATTORNEY GENERAL

COMMISSION ON  
PEACE OFFICER STANDARDS AND TRAINING

ATTACHMENT 3

February 11, 2009

Lee Baca, Sheriff  
Los Angeles County Sheriff's Department  
4700 Ramona Blvd., 4<sup>th</sup> Floor  
Monterey Park, CA 91754-2169

Dear Sheriff Baca:

This is a follow-up to my letter of January 13, 2009 regarding issues related to the Reserve Program at the Los Angeles County Sheriff's Department (LASD). It is intended to serve as a summary of areas of concern that were reviewed with members of your staff during a meeting on January 27. The primary emphasis of the discussion was about adherence to POST selection and training standards. There was considerable time spent on areas reported to POST about non-compliance. Many of the problem areas discussed were similar to those identified in the Basic Course Certification Review of the regular academy program.

Compliance

A POST compliance report, based on information provided by the Reserve Forces Bureau (RFB), shows that 19% of LASD reserve deputies may be out of compliance with basic training requirements and 74% may be out of compliance with Continuing Professional Training requirements. The concern is that some reserve officers working for the department may not have satisfied all of the training and testing requirements, maintained proficiency with perishable skills, or remained updated on legislative mandates. While some of the non-compliance may be the result of record keeping errors, the large numbers involved are a concern because the training is required by law and/or regulation.

Course certification and presentation

The entry level training for reserves is the Regular Basic Course – Modular Format. This is the same training required for regular deputies except that it is divided into three modules, one for each level of reserve. Therefore, all of the requirements for delivering minimum content, instructor certification and testing apply in the same manner to both regular and reserve officers.

The RFB has previously presented all components of the Modular Format at two locations; STAR Center in Whittier and College of the Canyons in Santa

Clarita. However, the bureau has insufficient resources to manage and staff more than one basic training site. Currently a deputy sheriff is assigned to each of the existing sites under the supervision of a sergeant who is based at the RFB office in Whittier.

The RFB did not make a request to recertify Module III when the training and testing requirements were revised effective January 1, 2007. The course continued to be presented and at least five sessions were conducted without certification, approval or notification to POST. Additionally, the bureau failed to maintain current course content. In August 2008, the RFB requested to start a Module III course in September 2008. This request was denied and the bureau was advised it was not authorized to present any modular format courses until each course has been correctly and appropriately modified.

In addition to presenting courses without certification or approval, training has been conducted at location(s) that have not been reported to or approved by POST. Training classes that were conducted concurrently at different locations have been reported as taking place as one class at one location. Individuals have been shown as completing courses without documentation that they have completed required examinations.

#### Training sites

The RFB has requested approval to conduct entry level training at the 20<sup>th</sup> Century Fox Studios in West Los Angeles. This would be in addition to the two approved sites at STAR Center and College of the Canyons. This request was denied by POST due to insufficient staffing and concerns about the proximity of the location to an existing modular format presenter. The RFB does not have sufficient resources to staff more than one site. This plan would have the sergeant supervise the third location and do the majority of the instruction in addition to his other duties.

#### Assignment of reserve deputies

The plan by Operation Safe Streets (OSS) to use Level III reserve deputies, in civilian attire, as part of the OSS High Visibility Task Force is a potential risk to personnel and a liability to the department. They would ride along in civilian attire with nothing visible to readily identify them as peace officers. However, they would be allowed to carry firearms if they have a concealed weapons permit. Section 832.6(a)(3) of the Penal Code specifies limited support duties that Level III reserves may be assigned to perform including other duties that are not likely to result in physical arrest. The fact these individuals would be working in civilian attire does not negate their status as Level III reserve deputies (i.e., peace officers).



#### Basic Course Waiver process

The Basic Course Waiver (BCW) process allows individuals who have training comparable to the requirements of the Regular Basic Course, as well as specified peace officer experience, to request a waiver of the basic course training requirement. It is primarily intended for peace officers from other states who want to move to California and work for a local agency as a full-time regular officer, however, some types of Level I reserves may apply.

The RFB has stated they have approximately 50 reserve deputies that want to apply for the process as a group. Completion of the BCW would allow the department to change their status from non-designated to designated Level I. In recent years, there has been an increase in the number of applicants for the BCW process. Each application requires an intensive evaluation by POST. The addition of a group of 50 applications would result in an increase in workload that will impact the processing of candidates for full-time positions.

#### Consolidated training oversight

Immediately following the January 27 meeting, a second discussion with members of your staff occurred. During that discussion, it was recommended that your department consider consolidation of regular and reserve training under one command. This practice consistently reduces the kinds of problems described above. It maximizes the availability of resources and ensures consistency in the training and administrative oversight of basic training (regular and reserve). It also reduces costly and unnecessary redundancy.

The areas of concern described in this letter are indicative of problems within the program that bring into question the ability of RFB to properly deliver reserve basic training.

The emphasis of some members of the RFB is to immediately seek certification to present Level III training. POST believes that infrastructure and administrative matters need to be corrected before certification to present the training is granted. There are still too many unanswered questions that need to be addressed. A meeting to do so should occur in the near future.

It is our intention to give RFB a period of time to review their records and attempt to rectify the above mentioned issues related to training and testing before conducting the review that has been requested. POST staff will contact RFB to schedule the review to take place in the next 30 to 60 days. During that time the suspension of training by RFB will remain in effect.

At the conclusion of the meeting, Undersheriff Larry Waldie acknowledged that there are problems with the reserve training program. He committed to

providing sufficient resources to the RFB to evaluate and address the concerns raised by POST during the meeting. I am gratified by his comments and commit to you that POST remains ready as an active partner to assist the department in overcoming the concerns describe in this letter.

Please feel free to contact me at (916) 227-2803 if you need additional information on this matter.

Sincerely,

PAUL CAPPITELLI,  
Executive Director

PAC:fd

cc: Los Angeles County OIR

From: Gary Marini  
 Sent: Friday, August 29, 2008 4:36 PM  
 To: Luna, Phillip L.  
 Cc: [REDACTED] Sirkel, Tamara A.; Robert Ziglar, Frank Decker, Ed Pacinovsky  
 Subject: RE: Level III, II and I Modules

Phil:

I received your email of August 28, 2008 wherein you requested to be allowed to present the Level III class starting on September 7, 2008. That is not going to be possible for multiple reasons.

You owe POST completely and accurately modified versions of Basic Course-Levels I, II, and III. Completely and accurately modified versions of these courses include the following documents:

1. Course Administration Information page which includes course location(s).
2. Expanded Course Outlines which include the required updates based on the current Training and Testing Specifications (TTS)
3. Hourly Distribution with correct instructor names.
4. Safety Policy based on the course level and location
5. Budget if necessary.

All three Basic Course Level modules are sitting in your queue as incomplete modifications and as such each must be completed and approved individually each time a new TTS is issued which is every January and July.

Additionally, each time the course is modified and approved the presenter must then enter course presentation information and any new locations where the course is going to be presented. By entering the course presentation information after each modification approval that ensures that we have accurate records as to when a course was presented and you obtain that presentation's Course Control Number which, as you know, is required so the roster can be entered, and the students get credit for the course. If there are any new course presentation locations, I have to inspect the location to ensure it is appropriate for the course and no presentation shall be held at the new location until it is approved. I know that the Basic Course Level III module is being presented at a hotel on the West Side which I have not inspected and there is a site in the West Side where you are proposing to present the course which I have also not yet inspected. Those locations shall NOT be used until I can inspect and approve them.

Each of these course modifications required by the TTS must be submitted to and approved by me individually before you can move on to the next modification. In that way we maintain accurate and complete records. You can NOT make all four TTS modifications at one time and submit them to me.

In your email you state that you will be submitting the modified courses to me for approval on Tuesday, September 2, 2008. Please remember that not every TTS change affects all three course levels; but it IS incumbent on you to review the changes in the TTS, make all the required changes, and submit the changed course levels to me immediately for approval. Courses for which the TTS has been changed can NOT be presented until I approve the changes to the course. In that way we insure that the students are being taught correct information.

Given that you owe me modifications to Basic Course Levels I, II, and III based on changes to the TTS for January 2007, July 2007, January 2008, and July 2008 as well as presentation announcements, and new course location notifications for each level, I am very concerned that you will be able to get all of these time-consuming modifications done before your proposed class start date of September 7, 2008. Even if you were

able to get all of the modifications to me I can NOT guarantee that I could review and approve these modifications before your proposed start date especially if I have to return the course to you for correction.

I am of the opinion that it would be best to stand down reserve officer training until after you have an opportunity to bring all three Basic Course Levels up-to-date properly, have them approved, and then enter accurate and complete presentation date and course location information. In this way we ensure an accurate and complete course which is in POST's, LASD's, and the student's best interest and we are not constantly at the last-minute door trying to get a course corrected and/or approved. A stand-down will give us all time to bring these courses up-to-date correctly and quickly.

I do have a suggestion which might make this process go a bit more quickly. If I understood your email correctly you would be submitting all three levels on Tuesday, September 2, 2008. My suggestion would be to at this time focus solely on the Basic Course-Level III as that is the course which is next to be presented. Basic Course-Levels I and II are substantially in the future based on your email and can be completed after Level III is completed.

For all these reasons I will NOT approve any Basic Course-Level I, II, or III presentation, including the Level III presentation scheduled for September 7, 2008 until each course is correctly and appropriately modified as I have discussed in this email and I have inspected and approved ALL new course locations.

If you have any questions please feel free to contact me. I will work with you to facilitate the approval of these courses as quickly as possible.

Gary

Gary D. Manini, Senior Consultant  
Region Seven and Los Angeles County SD Manager  
Training Delivery and Compliance Services Bureau  
Commission on POST  
1601 Alhambra Boulevard  
Sacramento, CA 95816-7083  
Voice: 916-227-4868  
Fax: 916-227-4823  
Email: [gary.manini@post.ca.gov](mailto:gary.manini@post.ca.gov)

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**From:** Luna, Phillip L. [mailto:PLLuna@lasd.org]  
**Sent:** Thu 8/28/2008 9:00 PM  
**To:** Gary Manini  
**Cc:** [REDACTED] Sirkel, Tamara A.; Robert Ziglar  
**Subject:** Level III, II and I Modules

Greetings Gary,

May I bring two items to your attention? I am finalizing the modifications of the RBC-Modular Format. It has been a challenge trying to rewrite the three modules (I have four LDs in Level I to complete then I am done). I will be submitting them to POST on Tuesday, September 2, 2008 through EDI. I know this might be asking a lot, knowing that these modifications must be submitted 30 days prior to the presentation of the training but, would it be possible to begin the Level III training on Sunday, September 7, 2008? Level II certification would not be an issue as it is scheduled to be presented in December 2008 and Level I has a possible presentation date of September of 2009. This request would not affect the Level III module as the other modules would be submitted well in advance of the 30 day requirement.

Secondly, LASD Reserve Forces Bureau was advised by Frank Decker that we could not present the Modular Academy in July due to the past three classes not being authorized due to failure to submit the proper paperwork (course

announcement, hourly distribution, course roster etc.), everything associated with a training class. All paperwork was submitted for the classes that were presented. However, being that the first module in question had some issues with instructor resumes (which were corrected and certified on 08-05-08), it caused the succeeding presentations to not be acknowledged. Measures are being taken to process those classes which were placed on "hold".

Since there was no intent to intentionally withhold paperwork from POST, it seems rather harsh to penalize our reserve program by not allowing training to continue, especially since we have been in dialogue with members of POST regarding our corrective measures.

Thank you Gary for your time and effort. Looking forward to hearing back from you soon. I will be back in the office on Sunday August 31, 0700-1700 hrs.

Phil Luna  
Los Angeles County Sheriff  
[plluna@lasd.org](mailto:plluna@lasd.org)  
(562) 946-7897 work  
(562) 477-5671 cell

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# Reserve News

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

Los Angeles County  
Sheriff's Department  
July-September 2005



**Reserve Company #68**  
**Transit Services**  
**Bureau**

## From The Captain

By Captain Joe Garza, Reserve Forces Bureau

the fall semester of 2005, Reserve Forces Bureau is embarking on a new concept in the background process. The intent of this new procedure is to allow reserve applicants to begin their recruit training prior to the completion of the background process. The idea behind the new program is to have recruits exposed to the academy and formal recruit training at the beginning of the background process. This new process will maintain high motivation, interest and involvement in all aspects of their training. This program is also intended to keep the applicant on our department rather than he/she going to another agency because of the previous delays in the background and testing process. The background of each recruit is being completed while the recruit is in training. It should be noted that the number of trainees who begin the program does not necessarily reflect the number who are going to ultimately graduate. In the past, we have tried assigning a "mentor" to each applicant while they are in the background process. Our goal was to try to keep them informed and updated regarding their background at each stage. Although this was a good plan in theory, the "occasional" phone call could appear too impersonal or possibly annoying, especially during this "telemarketing era".

Another change in the background process for the fall class is elimination of the Phase I and Phase II medical requirement for Level III reserves. The reason for this elimination is due to the withdrawing of "physical training" for Level

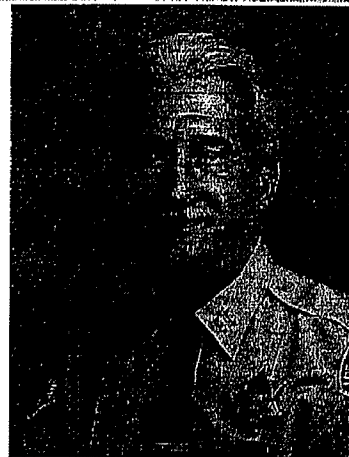
III reserves, who are normally only assigned administrative duties. Reserves who continue training to Level II and I, are required to successfully complete the arduous medical examinations.

This current class began training on September 11, 2005 with 85 recruits assigned to one of five different academy sites.

Please remember that history has taught us that our most effective recruitment tool and the best means of attracting successful applicants are the members of our Department. Your continued efforts and support are crucial in attracting the best possible candidates to our Department in order to keep it strong and viable.

Our budget situation appears to be strong and stable. We are in the process of building a state-of-the-art training center at Biscailuz Center, and within a year, the Academy is scheduled to relocate from Whittier to the new facility.

As we emerge from the depths of the most recent economic downturn, we are now beginning to see a gradual return to normalcy and ever increasing reasons for optimism. I encourage each of you to actively involve yourself in our current recruitment efforts, both on and off duty. I ask that you reach out to family, friends and the community to ensure that our Department continues to have the highest caliber men and women society has to offer. Your personal involvement is vital to the success of our recruitment drive



and assists in the furtherance of expanded career opportunities for all Department members.

Professional staff are encouraged to apply for the position of reserve deputy sheriff. The academy schedule is geared to accommodate the working adult. For further information contact Sergeant Phil Luna at (562) 946-7897.

Those of you who are full-time deputies and are contemplating retirement, please consider remaining in the family by becoming a reserve deputy sheriff under the exit-option program. For further information, please contact Reserve Forces Bureau at (562) 946-7871.

## WANTED

### WRITERS AND ARTICLES FOR THE RESERVE NEWS

IF YOU HAVE A STORY PERTAINING TO RESERVE DEPUTIES, RESERVE ISSUES OR LAW ENFORCEMENT IN GENERAL, PLEASE SUBMIT THE STORY AND PHOTOS IN MICROSOFT WORD AND JPG FORMAT VIA E-MAIL TO SERGEANT PHIL LUNA AT [plluna@lasd.org](mailto:plluna@lasd.org) OR SEND IT ON CD-ROM TO:

STAR CENTER-RESERVE FORCES-BLDG A  
11515 S. COLIMA ROAD  
WHITTIER, CA 90604  
C/O SERGEANT PHIL LUNA

IF YOU ARE INTERESTED IN AN CHANGE OF ASSIGNMENT AND HAVE A CREATIVE FLAIR FOR JOURNALISM, CONSIDER JOINING THE MEDIA COMPANY TEAM.  
CONTACT SERGEANT PHIL LUNA TO ARRANGE FOR AN INTERVIEW AT (562) 946-7897.



2003 PC 832								
Course Control #	Start Date	End Date	Crs. Annc.	Location	Hours	Roster Rec.	Processed	Attendees
1820-80100-03-001	7/28/2003	8/1/2003	8/29/2003	WHITTIER	40	8/19/2003	12/12/2003	5
1820-80100-03-002	9/7/2003	9/20/2003	9/24/2003	WHITTIER	64	3/11/2004	4/13/2004	12
1820-80100-03-003	9/7/2003	9/20/2003	9/24/2003	VALENCIA	64			-CANCEL-
1820-80100-03-004	10/6/2003	10/10/2003	10/24/2003	WHITTIER	40	12/2/2003	1/7/2004	24
1820-80100-03-005	12/5/2003	2/2/2004	12/10/2003	WHITTIER	64	3/17/2004	7/27/2004	5
1820-80100-03-006	12/1/2003	12/5/2003	12/17/2003	MAN BEACH	40	2/3/2004	7/12/2004	22
1820-80100-03-007	2/15/2004	2/28/2004	3/1/2004	VALENCIA	64	8/13/2004	9/15/2004	54
1820-80100-03-008	2/15/2004	2/28/2004	3/1/2004	WHITTIER	64	9/3/2004	10/7/2004	13

2003 Level III P-2								
1820-00130-03-001	9/21/2003	11/1/2003	9/24/2003	WHITTIER	153	2/18/2004	5/19/2004	12
1820-00130-03-002	9/21/2003	11/1/2003	9/24/2003	VALENCIA	153			-CANCEL-
1820-00130-03-003	2/29/2004	4/8/2004	5/18/2004	VALENCIA	153	8/13/2004	9/3/2004	48
1820-00130-03-004	2/29/2004	4/7/2004	5/18/2004	WHITTIER	153	8/13/2004	9/3/2004	25

2003 Level II								
1820-00140-03-001	11/2/2003	2/2/2004	10/17/2003	WHITTIER	255	2/18/2004	5/19/2004	13
1820-00140-03-002	11/2/2003	2/2/2004	10/17/2003	VALENCIA	255			-CANCEL-
1820-00140-03-003	4/11/2004	7/5/2004	8/8/2004	WHITTIER	260		9/3/2004	62

2003 Level I								
1820-00150-03-001	9/7/2003	1/28/2004	11/19/2003	WHITTIER	344	2/18/2004	4/20/2004	32

2004 PC 832								
1820-80100-04-001	9/12/2004	9/25/2004	8/17/2004	WHITTIER	64			-CANCEL-
1820-80100-04-002	9/12/2004	9/25/2004	8/17/2004	SANTA CLARITA	84	2/28/2005	3/25/2005	17
1820-80100-04-003	10/12/2004	12/7/2004	10/25/2004	WHITTIER	64	1/10/2005	2/17/2005	4
1820-80100-04-004	2/20/2005	3/12/2005	3/1/2005	VALENCIA	64	8/19/2005	8/29/2005	4
1820-80100-04-005	2/20/2005	3/12/2005	3/1/2005	WHITTIER	64	8/19/2005	8/29/2005	9
1820-80100-04-006	1/31/2005	2/4/2005	3/1/2005	MANHATTAN BEACH	40	3/7/2005	3/28/2005	20

Course Control #	Start Date	End Date	Crs. Ann.	Location	Hours	Roster Rec.	Processed	Attendees
1820-80100-04-007	6/13/2005	6/17/2005	7/13/2005	WHITTIER	40	7/29/2005	8/5/2005	17
1820-80100-04-008	6/13/2005	6/15/2005	8/15/2005	WHITTIER	24	9/2/2005	9/8/2005	20
1820-80100-04-009	6/16/2005	6/22/2005	8/15/2005	WHITTIER	40	9/2/2005	9/8/2005	26

#### 2004 Level III B-2

1820-00130-04-001	9/26/2004	11/6/2004	8/24/2004	WHITTIER	154		CANCEL	
1820-00130-04-002	9/26/2004	11/6/2004	8/24/2004	SANTA CLARITA	154	2/28/2005	3/25/2005	17
1820-00130-04-003	12/11/2004	1/24/2005	12/21/2004	WHITTIER	153	2/17/2005	3/3/2005	4
1820-00130-04-004	3/13/2005	4/30/2005	3/1/2005	WHITTIER	153	8/19/2005	8/30/2005	9
1820-00130-04-005	3/13/2005	4/30/2005	3/1/2005	SANTA CLARITA	153	8/19/2005	8/30/2005	4

#### 2004 Level III

1820-00140-04-001	11/7/2004	2/2/2005	8/17/2004	WHITTIER	260	12/29/2009	12/29/2009	2
1820-00140-04-002	11/7/2004	2/2/2005	8/17/2004	SANTA CLARITA	260	2/28/2005	3/25/2005	19
1820-00140-04-003	5/1/2005	7/24/2005	3/1/2005	VALENCIA	260	8/19/2005	8/30/2005	4
1820-00140-04-004	5/1/2005	7/24/2005	3/1/2005	WHITTIER	260	8/19/2005	8/30/2005	13

#### 2004 Level III

1820-00150-04-001	7/26/2004	10/8/2004	8/3/2004	WHITTIER	360	11/10/2004	11/23/2004	37
1820-00150-04-002	9/12/2004	1/31/2005	8/23/2004	SANTA CLARITA	344	2/28/2005	3/24/2005	34
1820-00150-04-003	9/12/2004	1/31/2005	8/23/2004	WHITTIER	344	2/28/2005	3/24/2005	11

#### 2005 PC 832

1820-80100-05-001	9/1/2005	9/24/2005	9/2/2005	WHITTIER	64	4/16/2007	4/20/2007	40
1820-80100-05-002	9/1/2005	9/24/2005	9/2/2005	SANTA CLARITA	64	2/27/2006	3/7/2006	64
1820-80100-05-003	3/19/2006	4/8/2006	3/21/2006	WHITTIER	64	9/19/2006	9/22/2006	18
1820-80100-05-004	3/19/2006	4/8/2006	3/22/2006	SANTA CLARITA	64	9/19/2006	9/22/2006	14
1820-80100-05-005	5/8/2006	5/12/2006	6/1/2006	MAN BEACH	40	6/20/2006	6/23/2006	15

2005 Level II P-2									
Course Control #	Start Date	End Date	Crs. Annc.	Location	Hours	Roster Rec.	Processed	Attendees	
1820-00130-05-001	9/25/2005	11/5/2005	9/2/2005	WHITTIER	153	2/27/2006	3/1/2006	40	
1820-00130-05-002	9/25/2005	11/5/2005	9/2/2005	SANTA CLARITA	153	2/27/2006	3/2/2006	19	
1820-00130-05-003	4/9/2006	5/24/2006	3/21/2006	WHITTIER	153	9/19/2006	9/22/2006	18	
1820-00130-05-004	4/9/2006	5/25/2006	3/21/2006	VALENCIA	153	9/19/2006	9/22/2006	10	

2005 Level II									
1820-00140-05-001	11/6/2005	2/5/2006	9/2/2005	WHITTIER	260	9/18/2006	9/21/2006	13	
1820-00140-05-002	11/6/2005	2/5/2006	9/2/2005	SANTA CLARITA	260	2/27/2006	3/3/2006	26	
1820-00140-05-003	5/28/2006	8/21/2006	3/21/2006	WHITTIER	260	9/21/2006	9/26/2006	26	
1820-00140-05-004	5/28/2006	8/22/2006	3/21/2006	VALENCIA	260	9/19/2006	9/22/2006	12	

2005 Level II  
No Presentations

2006 PG P-2									
1820-80100-06-001	9/10/2006	9/30/2006	9/6/2006	WHITTIER	64	3/9/2007	3/24/2007	63	

2006 Level II P-2									
1820-00130-06-001	10/1/2006	11/19/2006	9/6/2006	WHITTIER	153	3/9/2007	3/20/2007	64	

2006 Level II									
1820-00140-06-001	11/26/2006	3/4/2007	9/6/2006	WHITTIER	266	10/19/2007	11/3/2007	22	
1820-00140-06-002	4/22/2007	7/17/2007	2/21/2007	WHITTIER	266	8/8/2007	8/13/2007	21	
1820-00140-06-003	4/22/2007	7/19/2007	2/22/2007	SANTA CLARITA	266		PAST DUE		

2006 Level II									
1820-00150-06-001	9/10/2006	2/5/2007	9/6/2006	WHITTIER	340	3/1/2007	3/19/2007	43	

2007 Module III									
Course Control #	Start Date	End Date	Crs. Annc.	Location	Hours	Roster Rec.	Processed	Attendees	
1820-00133-07-001	3/16/2008	5/6/2008	9/3/2008	WHITTIER	175		PAST DUE		
1820-00133-07-002	2/24/2008	4/16/2008	9/3/2008	WHITTIER	175	3/4/2010	3/4/2010	32	
1820-00133-07-003	2/24/2008	4/17/2008	9/3/2008	SANTA CLARITA	175	2/26/2010	2/26/2010	13	
1820-00133-07-004	9/9/2007	10/31/2007	9/3/2008	WHITTIER	175		PAST DUE		
1820-00133-07-005	9/9/2007	10/31/2007	12/23/2008	VALENCIA	175		PAST DUE		

2007 Module II									
1820-00140-07-001	1/14/2007	2/4/2008	8/13/2007	WHITTIER	266		PAST DUE		
1820-00140-07-002	4/20/2008	7/15/2008	2/7/2008	WHITTIER	266			-CANCEL-	
1820-00140-07-003	4/20/2008	7/15/2008	8/29/2008	SANTA CLARITA	266	3/4/2010	3/4/2010	11	
1820-00140-07-004	4/20/2008	7/15/2008	3/30/2009	WHITTIER	266	3/4/2010	3/4/2010	29	

2007 Module I									
1820-00150-07-001	3/15/2008	7/29/2008	2/13/2008	WHITTIER	340			-CANCEL-	

2008  
No Presentations

5/19/2010

## SYNOPSIS KEY

- Title
  - Course title as certified
- Course Control Number
  - Number assigned when the course is announced to POST
- Dates
  - The beginning and ending dates reported to POST
- Course Announcement (also known as a presentation)
  - Must be submitted to POST at least 30 days prior to the start of a class
- Class Hours
  - The hours in all four categories must match
    - Certified
    - Announced
    - Hourly Distribution
    - Roster
- Test Records
  - Test results must be reported to POST via TMAS
- Safety Policy
  - Required for all basic courses
  - Must be site specific
- Students
  - The number of students must not exceed the maximum enrollment
- Locations
  - All training sites must be approved by POST
- Issues
  - Violations of certification and/or testing requirements
- Status
  - Approved or Disapproved

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STUDENTS LISTED BY LASD CLASS NUMBER

103

[REDACTED]

104

[REDACTED]

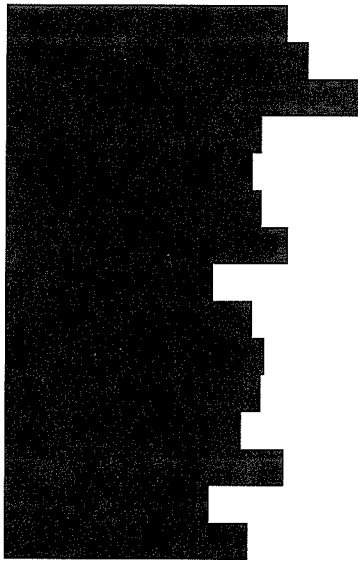
105-1

[REDACTED]

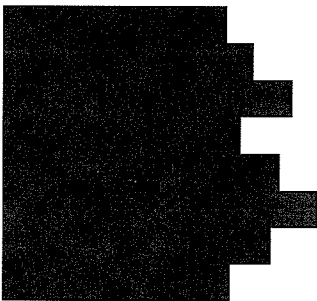
105-2

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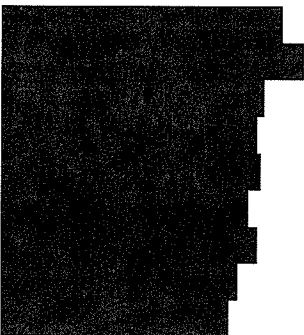
105-3



105-4



106



107-1





[REDACTED]

[REDACTED] (failed the examination)

[REDACTED]

[REDACTED] (no examination score)

[REDACTED] no examination score)

107-2

[REDACTED]

[REDACTED]

failed the examination)

(no examination score)

no examination score)

[REDACTED]

[REDACTED]

109

[REDACTED]

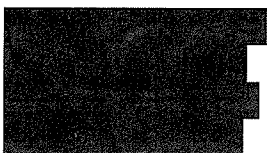
110

[REDACTED]

112

[REDACTED]

113



Revised 05/29/10

**LASD RESERVE CLASS REVIEW**

**Class 103-1**

**PC 832 Course (Level III – Part 1)**

**December 5, 2003 to April 7, 2004**

**Based on a Course Roster for CCN 1820-80100-03005**

Sergeant Philip L. Luna signed a Course Announcement for this course on November 24, 2003 for an 832 PC Course starting on December 5, 2003 and ending on February 21, 2006.

The Course Roster signed by Sergeant Luna was dated March 1, 2004, there were five students on the Roster they are [REDACTED].

According to the Course Announcement the class was conducted at 11515 S. Colima Road, BL F – 106 Whittier 90604.

POST staff conducted a search for records and was able to locate a Course Announcement, a Course Roster, an LASD Reserve Academy Curriculum – Reserve Academy 832 P.C. Training Hourly, an Expanded Course Outline and a Class Schedule.

LASD staff was not able to provide Safety Guidelines for the Modular Format Courses. While conducting a search through POST records staff was able to locate General and Specific Safety Guidelines for this class.

**Course summary:**

Below is a list of Learning Domains. The first column identifies the Learning Domain by number, the second column gives the Domain description, and the third lists the instructor (if identified), the fourth includes the minimum hours mandated by POST and the fifth column includes the total hours identified by LASD for that Learning Domain on their Hourly Distribution.

Instructor William Torley provided LASD personnel with his teaching schedule from his personal Palm Pilot. Torley's schedule did not go back to this date.

## SUMMARY

Domain Number	Domain Description	INSTRUCTOR	POST LASD Min. Hours	
01	Ethics	Sgt.. Luna	2	2
02	Criminal Justice System	S. Levin	2	2
03	Community Relations	Off. Ocho	4	4
05	Introduction to Criminal Law	Dep. Calicchia	5	5
15	Laws of Arrest	Off. Torley	3	3
16	Search and Seizure	Off. Levin	1	1
17	Presentation of Evidence	Off. Levin	2	2
18	Investigative Report Writing	Unknown	3	3
20	Use of Force	Force Unit	3	3
30	Preliminary Investigation	Sgt. Luna	2	2
33	Arrest Methods/Defensive Tactics	Force Unit	10	10
35	Firearms/Chemical Agents	Range Staff	24	24
39	Crimes Against the Justice System	Off. Levin	1	1
<b>Total Minimum Instructional Hours.</b>			62	62
<b>Written Tests</b>			2	2
<b>Total Minimum Hours</b>			64	64

ScanTron answer sheets for the five students were located by LASD staff. The test was taken on December 13, 2003, which corresponds with the date of the 832 PC written test on the Class Schedule.

01/23/2010

## COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

## Course Report

Course: 1820-80100-03      Plan      Max Enroll      Max Rmb Hours: 64  
 ARREST AND FIREARMS (PC 832)      IV      40      Certified Hours: 64, 40  
 CAT O 01 ARREST AND FIREARMS (PC 832)

Phone: (562) 946-7059      Max Presn      Non-Reimbursable Tuition      Status  
    10      \$      Active

Presenter No. : 1820

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT  
 11515 SO. COLIMA RD., BL F-106  
 WHITTIER 90604

Region: 07

Original Certification Date: 07/01/1978

## Course Description:

MEETS REQUIREMENTS OF P.C. 832. ARREST - 40 HOURS/FIREARMS - 24 HOURS. SERVES AS THE PREREQUISITE FOR PART 2 OF THE LEVEL III MODULE WHEN 64 HOURS. NON REIMBURSABLE FEE: \$51.00.

Perishable Skills: None

## Course Comments:

Course Presentation					Roster			Perishable Skills						
Pres.	Start	End	Received	Location	Hours	Tuition	Received	Processed	Attendees	ARM	TNG	CTL	COM	COM
001	07/28/03	08/01/03	08/29/03	WHITTIER	40		09/19/03	12/12/03	5					
002	09/07/03	09/20/03	09/24/03	WHITTIER	64		03/11/04	04/13/04	12					
003	09/07/03	09/20/03	09/24/03	VALENCIA	64		-CANCEL-							
004	10/06/03	10/10/03	10/24/03	WHITTIER	40		12/02/03	01/07/04	24					
005	12/05/03	02/21/04	12/10/03	WHITTIER	64		03/17/04	07/27/04	5					
006	12/01/03	12/05/03	12/17/03	MANHATTAN BEACH	40		02/03/04	07/12/04	22					
007	02/15/04	02/28/04	03/01/04	VALENCIA	64		08/13/04	09/15/04	54					
008	02/15/04	02/28/04	03/01/04	WHITTIER	64		09/03/04	10/07/04	13					

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103-1

190052

COURSE ANNOUNCEMENT		State of California COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING 1601 Alhambra Boulevard Sacramento, California 95816-7083	
		Department of Justice	
A. COURSE CERTIFICATION NUMBER <u>1820-80100-03</u>		F. BASIC COURSE ONLY--LIST DATES OF DRIVER TRAINING	
B. CERTIFIED COURSE TITLE/SKILLS AND KNOWLEDGE MODULE TITLE <u>832 P.C. MODULE</u>		G. TOTAL CERTIFIED HOURS <u>64</u>	H. HOURS FOR THIS PRESENTATION <u>64</u>
C. COURSE PRESENTER <u>LOS ANGELES CO SHERIFFS DEPT</u>		I. TOTAL NO. OF TRAINING DAYS <u>8</u>	J. MAXIMUM ENROLLMENT <u>10</u>
D. ADDRESS WHERE TRAINING WILL BE PRESENTED <u>11515 S. COLIMA RD, WHITTIER 90604</u>		K. DATES (excluding weekends) CLASS WILL NOT BE HELD	
E. COURSE PRESENTATION DATES AND TIMES STARTING DATE <u>12-05-03</u> TIME <u>1200 HRS</u> ENDING DATE <u>02-21-04</u> TIME <u>1600 HRS</u>			

## L. FOR PC 832 AND RESERVE MODULE A COURSES ONLY

Does presentation include: 24-Hour PC 832 Firearms Course ☒ YES ☐ NO  
40-Hour PC 832 Arrest Course ☒ YES ☐ NO

Arrest Course Test Date 12-13-03

NAME OF PC 832 COORDINATOR OR ARREST TEST PROCTOR (print)

SGT. PHIL LUNA

PHONE

562-946-7897

M. TUITION

\$

22

N. DRIVER TRAINING FEE

\$

2

O. TRAVEL

If the nearest off-site lodging is greater than five miles from the training site, complete the following:

The nearest off-site lodging is \_\_\_\_\_ miles from the training location.

If travel for course instruction is required off-site, complete the following:

Transportation is furnished to the other site by: ☐ TRAINEE ☐ OTHER (explain) \_\_\_\_\_

How many miles is the other training site from site indicated in (D) above? \_\_\_\_\_ (round trip)

How many trips will be required? \_\_\_\_\_

P. LODGING

If lodging is arranged by the course presenter, complete the following:

Is there a mandatory lodging requirement? ☐ YES ☐ NO

Lodging charge per trainee, per day is \$ \_\_\_\_\_

Lodging is provided: ☐ Monday-Friday only ☐ Monday-Sunday (inclusive) ☐ Other \_\_\_\_\_

Q. MEALS

If meals are arranged by the course presenter, complete the following:

Meal charge per trainee, per day is \$ \_\_\_\_\_

Meals provided: ☐ Breakfast ☐ Lunch ☐ DinnerMeals are provided: ☐ Monday-Friday only ☐ Monday-Sunday (inclusive) ☐ Other \_\_\_\_\_

R. COMMENTS

S. SIGNATURE OF COORDINATOR OR AUTHORIZED DESIGNEE (Signatory attests that course curriculum is the same as that currently certified)

PHILIP L. LUNA

T. DATE FORM COMPLETED

11-24-03

U. PHONE

562-946-7897

## FOR POST USE ONLY

APPROVING AUTHORITY

DATE APPROVED

COURSE CONTROL NUMBER

COMMENTS

1820180100 103005

POST 2-110 (8/94) (p. 1 of 2)

(Instructions on reverse side, pink copy)  
Return green and yellow copies - keep pink copy for your records

OSP 99 21100

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COURSE ROSTER										State of California Department of Justice COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING 1001 Alhambra Boulevard Sacramento, California 95816-7000			
A. COURSE CONTROL NUMBER 1820-00180 - 03005		B. COURSE TITLE PC 832 (Part I of Level III)		C. COURSE PRESENTED BY LOS ANGELES COUNTY SHERIFF				D. COURSE PRESENTATION DATES FROM 12-05-03 TO 02-21-04					
E. NAME OF TRAINEE (LAST, FIRST, M.I.) (PRINT OR TYPE)	F. SOCIAL SECURITY NUMBER	G. TRAINEE STATUS CHECK ONE				H. TRUE NAME OF TRAINEE	I. DEPARTMENT OR AGENCY	J. ROSTER NUMBER (SEE INSTRUCTIONS)	K. GRADE (SEE INSTRUCTIONS)	L. COMMENTS (CONTINUE ON REVERSE)			
		NEW TRAINEE	RE-ENTRY	RE-ENTRY	RE-ENTRY								
1.							LOS ANGELES COUNTY SHERIFF	64	X	B			
2.							LOS ANGELES COUNTY SHERIFF	64	X	B			
3.							LOS ANGELES COUNTY SHERIFF	64	X	B			
4.							SOUTH PASADENA POLICE DEPARTMENT	64	X	B			
5.							LOS ANGELES COUNTY SHERIFF	64	X	B			
6.													
7.													
8.													
9.													
10.													
11.													
12.													
13.													
14.													
15.													
16.													
17.													
18. SIGNATURE OF COMMISSIONER		19. DATE		20. TELEPHONE				21. PAGE					
SERGEANT PHIL L. LUNA <i>Phil Luna</i>		03-01-04		552 946-7071				PAGE 1 OF 1					

SECTIONS 2-4 MUST BE COMPLETED FOR ALL TRAINEES INSTRUCTIONS ON REVERSE

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**LASD RESERVE CLASS REVIEW****Class 103-2****Level III Course (Level III – Part 2)****February 29, 2004 to April 7, 2004****Based on Course Rosters for CCN 1820-00130-03003 and 1820-00130-03004**

It appears there was an error on the Course Roster sent to POST. The Roster included four pages numbered 1 of 4, 2 of 4, 3 of 4 and 4 of 4. The bottom of each page has the notation "South". At some point the first two pages were identified as CCN 1820-00130-03003 and the last two pages were identified as CCN 1820-00130-03004. The first two pages of the Roster signed by Sergeant Phil Luna are alphabetical from [REDACTED] and pages 3 and 4 also signed by Sergeant Luna are from [REDACTED] then the last five students are listed as follows [REDACTED] There are 59 students included in the Roster. Maximum enrollment for the class is 50. It appears that the last five students were entered onto the South (Whittier) Roster and received their training at a site unknown to POST. Placing their names on a Roster with a class conducted at a different location is not appropriate.

The Level III - Part 2 course was modified and approved by POST on January 1, 2004 for 154 hours. An Hourly Distribution was approved and is attached for 154 hours, however the roster and the hourly for the actual course is for 153 hours. The Hourly Distribution and the Class Schedule meet POST minimums for all required topics, the missing hour may have been for one of the agency specific topics.

The CCN that is on all the students profiles is 1820-00130-03003 or 1820-00130-03004. These CCNs are for classes conducted at 11515 S. Colima Road, BL F – 106 Whittier 90604.

The information provided by LASD staff included a Course Announcement for the College of the Canyons dated January 1, 2004, which is the "North" site, a Course Roster dated February 29, 2004 to April 7, 2004 and an Hourly Distribution for the dates March 29, 2004 to April 4, 2004. A search for records at POST resulted in an Hourly Distribution and a schedule for the class.

LASD staff was not able to provide Safety Guidelines for the Modular Format Courses. While conducting a search through POST records staff was able to locate General and Specific Safety Guidelines for this class.

**Course summary:**

Below is a list of Learning Domains. The first column identifies the Learning Domain by number, the second column gives the Domain description, and the third lists the instructor (if identified), the fourth includes the minimum hours mandated by POST and the fifth column includes the total hours identified by LASD for that Learning Domain on their Hourly Distribution.

Instructor William Torley provided LASD personnel with his teaching schedule from his personal Palm Pilot. Torley's schedule did not go back to this date.

**SUMMARY**

Domain Number	Domain Description	INSTRUCTOR	POST Min. Hours	LASD Hours
01	Ethics	W. Torley	6	6
02	Criminal Justice System	S. Levin	2	2
05	Introduction to Criminal Law	A. Cooper	3	3
06	Property Crimes	R. Los	2	2
07	Crimes Against Persons	R. Los	2	2
15	Laws of Arrest	A. Cooper	2	2
16	Search and Seizure	J. Sanford	2	2
18	Investigative Report Writing	P Luna	4	7(+3)
19	Vehicle Operations	EVOC	8	15(+7)
20	Use of Force	Force Unit	3	3
23	Crimes in Progress	W. Calicchia	4	4
28	Traffic Enforcement	S. Levin	3	3
30	Preliminary Investigation	S. Levin	2	2
31	Custody	T. Bender	4	4
33	Arrest Methods/Defensive Tactics	Force Unit	15	15

34	First Aid and CPR	J. Martinez	21	21
35	Firearms/Chemical Agents	Range Staff	4	15(+11)
36	Information Systems	S. Levin	4	4
42	Cultural Diversity/Discrimination	AOT	3	3

**Total Minimum Instructional Hours.** **94** **115**

**Written Tests** 4 7(+3)

**Total Minimum Hours** **98** **122**

#### **Agency Specific**

11	Juvenile Law & Procedures	S. Levin	0	(+4)
12	Narcotics & Dangerous Drugs	J. Sanford	0	(+4)
22	Vehicle Pullovers	Staff	0	(+6)
25	Domestic Violence	S. Levin	0	(+3)
32	Lifetime Fitness	Staff	0	(+14)

**Although this is agency specific training the program must comply with POST Regulations regarding training standards. There are no resumes provided and the only description of instructors is "Staff". PT instructors are required to take the mandatory PT Instructors Course.**

**Total for LASD Part 2 Module III** **153**

There is no testing material available for this course.

It appears the five students were added to a roster of an existing class. It is unknown where they received instruction or who the instructional staff was. POST staff were not advised and did not approve training for an off site course.

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01/23/2010

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING  
Course Report

Course: 1820-00130-03      Plan      Max Enroll      Max Rmb Hours: 0  
LEVEL III MODULAR TRNG-PART 2      NA      50      Certified Hours: 153  
CAT A 03 LEVEL III MODULAR TRNG-PART 2

Phone: (562) 946-7059      Max Presn      Non-Reimbursable Tuition      Status  
6      \$      Active

Presenter No. : 1820

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT  
11515 SO. COLIMA RD., BL F-106  
WHITTIER 90604

Region: 07  
Original Certification Date: 07/01/1999

Course Description:  
SAME AS PREREQUISITE COMMENTS AS STATED UNDER ALLEN HANCOCK COLLEGE DESCRIPTION.


Perishable Skills: None

Course Comments:

Course Presentation						Roster			Perishable Skills					
Pres.	Start	End	Received	Location	Hours	Tuition	Received	Processed	Attendees	ARM	TNG	CTL	COM	COM
001	09/21/03	11/01/03	09/24/03	WHITTIER	153		02/18/04	05/19/04	12					
002	09/21/03	11/01/03	09/24/03	VALENCIA	153		-CANCEL-							
003	02/29/04	04/08/04	05/18/04	VALENCIA	153		08/13/04	09/03/04	48					
004	02/29/04	04/07/04	05/18/04	WHITTIER	153		08/13/04	09/03/04	25					

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COURSE ROSTER										5110 of California Department of Justice COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING 1601 Alhambra Boulevard Sacramento, California 95818-7003	
A. COURSE CONTROL NUMBER		B. COURSE TITLE			C. COURSE PRESENTER				D. COURSE PRESENTATION DATES		
1620-00130-03003		LEVEL II MODULAR FORMAT (PART II)			L.A. COUNTY SHERIFF				FROM 02-29-04 TO 04-08-04		
E. NAME OF TRAINEE (LAST, FIRST, MI.) (PRINT OR TYPE)	F. SOCIAL SECURITY NUMBER	G. TRAINEE STATUS, CHECK ONE				H. TIME SAVED		I. DEPARTMENT OR AGENCY	J. NUMBER OF HOURS (1700-2000)	K. NUMBER OF HOURS (2000-2100)	L. COMMENTS (CONTINUE ON REVERSE)
		NEW ENROLL	RENEWAL	RE-ENTRY	AD-VAULT	Full Time	Part Time				
1.			X					L.A. COUNTY SHERIFF	153	X	
2.			X					L.A. COUNTY SHERIFF	153	X	
3.			X					L.A. COUNTY SHERIFF	153	X	
4.			X					LONG BEACH PARKS	153	X	
5.			X					POMONA POLICE DEPT.	153	X	
6.			X					L.A. COUNTY SHERIFF	153	X	
7.			X					L.A. COUNTY SHERIFF	153	X	
8.			X					L.A. COUNTY SHERIFF	153	X	
9.			X					L.A. COUNTY SHERIFF	153	X	
10.			X					L.A. COUNTY SHERIFF	153	X	
11.			X					L.A. COUNTY SHERIFF	153	X	
12.			X					L.A. COUNTY SHERIFF	153	X	
13.			X					L.A. COUNTY SHERIFF	153	X	
14.			X					L.A. COUNTY SHERIFF	153	X	
15.			X					L.A. COUNTY SHERIFF	153	X	
16.			X					L.A. COUNTY SHERIFF	153	X	
17.			X					MONTEREY PARK P.O.	153	X	

NO SIGNATURE OF COORDINATOR  
  
 07-27-04

562 946-7871  
 RELEASE

PAGE 1 OF 4

SECTION 2-B MUST BE COMPLETED FOR ALL

JUL 14 2004

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103-2

COURSE ROSTER										State of California Department of Justice COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING 1501 Alhambra Boulevard Sacramento, California 95818-7069			
A. COURSE CONTROL NUMBER 1820-00130-03003		B. COURSE TITLE LEVEL III MODULAR FORMAT (PART II)				C. COURSE PRESENTER L.A. COUNTY SHERIFF				D. COURSE PRESENTATION DATES FROM 02-28-04 TO 04-08-04			
E. NAME OF TRAINEE (LAST, FIRST, M.I.) (PRINT OR TYPE)	F. SOCIAL SECURITY NUMBER	G. TRAINEE STATUS CHECK ONE				H. TIME BASE CHECK ONE		I. DEPARTMENT OR AGENCY	J. NUMBER TRAINING COURSE APPROVED	K. NUMBER COURSE CREDIT	L. DATE 1/25/04	M. COMMENTS (CONTINUE ON REVERSE)	
		POST OFFICER	ADJUTANT GENERAL	IN TRAINING	NEW OFFICER	Full Time	Part Time						
1.				X				L.A. COUNTY SHERIFF	153	X			
2.				X				L.A. COUNTY SHERIFF	153	X			
3.				X				L.A. COUNTY SHERIFF	153	X			
4.				X				L.A. COUNTY SHERIFF	153	X			
5.				X				L.A. COUNTY SHERIFF	153	X			
6.				X				L.A. COUNTY SHERIFF	153	X			
7.				X				WHITTIER P.D.	150	X			
8.				X				L.A. COUNTY SHERIFF	153	X			
9.				X				L.A. COUNTY SHERIFF	153	X			
10.				X				POMONA POLICE DEPT.	153	X			
11.				X				MONROVIA POLICE DEPT.	153	X			
12.				X				L.A. COUNTY SHERIFF	153	X			
13.				X				L.A. COUNTY SHERIFF	153	X			
14.				X				L.A. COUNTY SHERIFF	153	X			
15.				X				L.A. COUNTY SHERIFF	153	X			
16.				X				LA VERNE P.D.	153	X			
17.				X				L.A. COUNTY SHERIFF	153	X			

I, Sgt. R. D. [Signature],  
 Date: 07-27-04 Telephone: 562, 946-7871

POST 2-111 (7/93) (P. 1 of 2)

 SECTIONS E-K MUST BE COMPLETED FOR ALL  
 TRAINEES INSTRUCTIONS ON REVERSE

PAGE 2 of 4

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103-2

COURSE ROSTER										State of California COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING 1601 Abraham Boulevard Sacramento, California 95818-7023		Department of Justice	
A. COURSE CONTROL NUMBER 1520-00130-03004		B. COURSE TITLE LEVEL II MODULAR FORMAT (PART II)				C. COURSE PRESENTER L.A. COUNTY SHERIFF		D. COURSE PRESENTATION DATES FROM 08-20-04 TO 04-07-04					
E. NAME OF TRAINEE (LAST, FIRST, M.I.) (PRINT OR TYPE)	F. SOCIAL SECURITY NUMBER	G. TRAINEE STATUS (CHECK ONE)				H. TIME DAGE (CHECK ONE)		I. DEPARTMENT OR AGENCY	J. PRESENTATION DATE (CHECK ONE)	K. PRESENTATION TIME (CHECK ONE)	L. COMMENTS (CONTINUE ON REVERSE)		
		NEW	RENEW	IN	OUT	FULL	PART					DAY	NIGHT
1.			X					L.A. COUNTY SHERIFF	153	X			
2.			X					L.A. COUNTY SHERIFF	153	X			
3.			X					L.A. COUNTY SHERIFF	153	X			
4.			X					L.A. COUNTY SHERIFF	153	X			
5.			X					L.A. COUNTY SHERIFF	153	X			
6.			X					POMONA P.D.	153	X			
7.			X					L.A. COUNTY SHERIFF	153	X			
8.			X					L.A. COUNTY SHERIFF	153	X			
9.			X					L.A. COUNTY SHERIFF	153	X			
10.			X					L.A. COUNTY SHERIFF	153	X			
11.			X					L.A. COUNTY SHERIFF	153	X			
12.			X					L.A. COUNTY SHERIFF	153	X			
13.			X					L.A. COUNTY SHERIFF	153	X			
14.			X					L.A. COUNTY SHERIFF	153	X			
15.			X					L.A. COUNTY SHERIFF	153	X	J. IMLAY		
16.	VERIFIED 07 2004		X					LAGUNA BEACH P.D.	153	X	SEP 08 2004		
17.			X					L.A. COUNTY SHERIFF	153	X			

501. 2-111 (7/04) (P. 1 of 2)

DATE 07-27-04 TELEPHONE 562 945-7871

PAGE 3 OF 4

SECTIONS E-K MUST BE COMPLETED FOR ALL TRAINEES INSTRUCTIONS ON REVERSE

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103-2

COURSE ROSTER										State of California COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING 1001 Alhambra Boulevard Pasadena, California 91105-7053	
A. COURSE CONTROL NUMBER 1820-00130-03004		B. COURSE TITLE LEVEL III MODULAR FORMAT (PART II)				C. COURSE PRESENTER L.A. COUNTY SHERIFF		D. COURSE PRESENTATION DATES FROM 02-29-04 TO 04-07-04			
E. NAME OF TRAINEE (LAST, FIRST, M.I.) (PRINT OR TYPE)	F. SOCIAL SECURITY NUMBER	G. TRAINEE STATUS CHECK ONE				H. TIME BASED COURSE		I. DEPARTMENT OR AGENCY	J. NUMBER OF HOURS ATTENDED	K. TRAINEE EVALUATION YES NO	L. COMMENTS (CONTINUE ON REVERSE)
		PRE-TEST	POST-TEST	DE-TEST	POST-TEST	Tot Time	Per Time				
1.			X					L.A. COUNTY SHERIFF	153	X	
2.			X					L.A. COUNTY SHERIFF	153	X	
3.			X					L.A. COUNTY SHERIFF	153	X	
4.			X					L.A. COUNTY SHERIFF	153	X	
5.			X					L.A. COUNTY SHERIFF	153	X	
6.			X					L.A. COUNTY SHERIFF	153	X	
7.			X					SOUTH PASADENA POLICE DEPARTMENT	153	X	
8.			X					L.A. COUNTY SHERIFF	153	X	
9.											
10.											
11.											
12.											
13.											
14.											
15.											
16.											
17.											

SIGNATURE OF COORDINATOR: *SA. [Signature]* DATE: 07-27-04 INTERNAL: 502 546-7871 PAGE 4 OF 4

SECTIONS E-K MUST BE COMPLETED FOR ALL TRAINEES INSTRUCTIONS ON REVERSE

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## **LASD RESERVE CLASS REVIEW**

**Class 104**  
**Level II Module**  
**May 1, 2005 to July 24, 2005**  
**Based on a Course Roster**  
**Actual dates**  
**January 18, 2005 to May 21, 2005**

This course included four students. (Refer to attached corrected roster) The four participants were previously included on a roster identified as Level II Modular Training completed on July 24, 2005. All of the students are now shown as Level I Reserves on their POST profiles, [REDACTED]

The CCN that is on all the students profiles is 1820-00140-04004. This was for a class conducted at 11515 S. Colima Road, BL F – 106 Whittier 90604. The course dates are May 5, 2005 to July 24, 2005 and the course was certified for 260 hours. There were nine students who attended classes at the above location and four students that attended class at the “West” location. POST staff received information that the “West” class may have attended range with the South class.

There was no Course Announcement for a “West” location. No “West” location was reviewed or approved by POST staff. When POST staff reviewed the class book provided by LASD staff, there was reference to at least two meeting locations; Office of [REDACTED], second floor (this appears to be the office of one of the students, [REDACTED]) and Harbor Medical Center 1000 W. Torrance Street Torrance 90509.

LASD staff was not able to provide Safety Guidelines for the Modular Format Courses. While conducting a search through POST records staff was able to locate General and Specific Safety Guidelines for this class.

One of the students in the class ([REDACTED]) provided LASD staff with his class notes and calendar, which were used to verify class dates.

The four students should have been placed on a separate Course Roster indicating the specific location and dates of the class. It is inappropriate to place the names of the “West” students on a Course Roster for a separate class.

POST staff was given a binder that included Instructor Resumes, a Course Announcement with the notation “South Academy”, a copy of the roster signed by Sergeant Phil Luna dated August

4, 2005 also with the notation South on the top. The Course Roster included the four students from the "West" location also an amended Roster with the names of the four students dated August 4, 2005 typed in but not signed by Sergeant Luna. A course hourly summary, an Hourly Distribution for the Satellite Class #104, an Expanded Course Outline and a schedule with class notes were also included. A review of the information was conducted and follows.

### **Course summary:**

Below is a list of Learning Domains. The first column identifies the Learning Domain by number, the second column gives the Domain description, and the third lists the instructor (if identified), the fourth includes the minimum hours mandated by POST and the fifth column includes the total hours identified by LASD for that Learning Domain on their Hourly Distribution.

Instructor William Torley provided LASD personnel with his teaching schedule from his personal Palm Pilot. Torley's schedule did not go back to this date.

### **SUMMARY**

Domain Number	Domain Description	Instructor	POST Min. Hours	LASD Hours
03	Community Relations	P. Luna	10	10
04	Victimology/Crisis Intervention	Levin	6	6
06	Property Crimes		8	8

#### **Identified on the schedule as Handling Disputes/Disturbance**

07	Crimes Against Persons	Levin	8	8
----	------------------------	-------	---	---

#### **No LD 07 Exam is listed on Hourly, Listed 03/10/05 on [REDACTED] calendar**

08	General Criminal Statutes	P. Luna	4	4
09	Crimes Against Children	Luna/Levin	6	6
10	Sex Crimes	Luna/Levin	6	6
15	Laws of Arrest	Levin	5	5
16	Search and Seizure	Levin	8	6 (-2)
17	Presentation of Evidence		6	6

18	Investigative Report Writing	P. Luna	34	29 (-5)
20	Use of Force	Arnau	6	6
21	Patrol Techniques	Torley	4	4
22	Vehicle Pullovers	P. Luna	6	6
23	Crimes in Progress	Torley	6	6

**Torley's schedule does not go back to this date.**

26	Unusual Occurrences	Butler	2	3 (+1)
30	Preliminary Investigation	Levin Kimbrough	8	8
33	Arrest Methods/Defensive Tactics	P. Luna	15	13.5 (-1.5)

**The listed instructor is Sergeant Luna, his profile does not show completion of the Defensive Tactics Instructor or Arrest and Control Instructor Course and his resume does not show any equivalency or instructor course as required by Regulation 1070.**

35	Firearms/Chemical Agents		33	0
----	--------------------------	--	----	---

**04/01/05 is the only time LD 35 is listed on the schedule, it identifies Range Staff as the instructor and has a "?" for the time. There are no range scores provided.**

37	People with Disabilities	Luna/Levin	6	6
39	Crimes Against the Justice System	P. Luna	4	2 (-2)
40	Weapons Violations	Torley	4	4
41	Hazardous Materials Awareness		2	3 (+1)
42	Cultural Diversity/Discrimination	Levin	20	20

**There are no notes that relate to this Learning Domain. The course calendar indicates this block was taught for four hours on 05/05/05.**

**There are no other references to LD 42. The class is listed as "Sexual Harassment".**

<b>Total Minimum Instructional Hours.</b>	216	171.5
---	-----	-------

<b>Written Tests</b>	12	11 (-1)
----------------------	----	---------

There were two hours scheduled for duplicate tests.

#### Agency Specific

13	ABC Law	Levin	0	(+1)
24	Handling Disputes	P. Luna	0	(+3?)

**This topic is not in the Level II Module it was included in the course calendar but was not included in the Course Schedule.**

27	Missing Persons		0	(+1)
32	Lifetime Fitness	P. Luna	0	(+16)

**Although this is agency specific training the program must comply with POST Regulations regarding training standards. There are no resumes that include instructors who have taken the mandatory PT Instructors Course.**

**The Coordinator, Sergeant Luna, is listed as the instructor and has not attended the mandatory PT Instructors Course. There is an agency specific Expanded Course Outline for the PT Program, but no Safety Policy regarding PT.**

38	Gang Awareness	P. Luna	0	(+unk)
----	----------------	---------	---	--------

**The LASD Level II Module is certified for 260 hours. Totaling the hours from the Course Hourly Distribution resulted in 195 hours. This included 20.5 agency specific hours. The POST minimum for Level II Module was 228 hours.**

**There are 65 hours not accounted for from the LASD 260 hour POST certified Level II Module.**

**Subtracting the 20.5 agency specific hours from the scheduled 195 hours equals 174.5 hours. The POST minimum is 228 hours which makes the LASD Level II Module 53.5 hours short of the minimum standard.**

An extensive search through the POSTRAC system and TMAS revealed partial test results for all four students. The tests located for [REDACTED] included the following: LDs 8, 15, 16, 20, 39, 06, 09, 10, 17, and 40.

LD examinations that should have been tested for the Level II Module are LDs 6, 7, 8, 9, 10, 15, 16, 17, 20, 37, and 40.

POST staff is not able to verify that the three students took LDs 7, and 37.

The search of POSTRAC and TMAS records reveal partial tests for [REDACTED]. The tests located for [REDACTED] include LDs 11, 12, 19, 25, 26, 28, 43, and LD 92 Level I Entrance Examination.

POST staff is not able to verify that [REDACTED] took LDs 6, 7, 8, 9, 10, 15, 16, 17, 20, 37, and 40.

The course calendar does not match the Course Schedule.

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01/23/2010

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING  
Course Report

Course: 1820-00140-04	Plan	Max Enroll	Max Rmb Hours:	0
LEVEL II MODULAR TRAINING	NA	50	Certified Hours:	260
CAT A 03 BASIC COURSE - MODULE II (EXT)				
Phone: (562) 946-7059	Max Presn	Non-Reimbursable Tuition	Status	
	5	\$	Active	

Presenter No. : 1820

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT  
11515 SO. COLIMA RD., BL F-106  
WHITTIER 90604

Region: 07  
Original Certification Date: 07/01/1999

## Course Description:

SATISFIES MANDATORY RESERVE REQUIREMENTS FOR LEVEL II OFFICERS. PREREQUISITE: SUCCESSFUL COMPLETION OF THE ENTIRE ARREST & FIREARMS (PC 832), AND PART II OF THE LEVEL III MODULE, AND MUST BE CURRENT (WITHIN THREE YEARS) IN: 1) FIRST AID/CPR TRAINING PRESCRIBED BY THE EMERGENCY MEDICAL SERVICES AUTHORITY SET FORTH IN THE CALIFORNIA CODE OF REGULATIONS TITLE 22 (100026(B)) AND PENAL CODE 13518, AND 2) ARREST & FIREARMS (PC 832) TRAINING REQUIREMENTS.

Perishable Skills: None

Course Comments:

Course Presentation						Roster			Perishable Skills				
Pres.	Start	End	Received	Location	Hours Tuition	Received	Processed	Attendees	FIRE	DRV	ARST	TAC	INT
001	11/07/04	02/02/05	08/17/04	WHITTIER	260	12/29/09	12/29/09	2					
002	11/07/04	02/02/05	08/17/04	SANTA CLARITA	260	02/28/05	03/25/05	19					
003	05/01/05	07/24/05	03/01/05	VALENCIA	260	08/19/05	08/30/05	4					
004	05/01/05	07/24/05	03/01/05	WHITTIER	260	08/19/05	08/30/05	13					

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COURSE ROSTER										State of California COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING 1801 Alhambra Boulevard Sacramento, California 95810-7083	
A. COURSE CONTROL NUMBER 1820-00140-04 DD L		B. COURSE TITLE LEVEL II MODULAR FORMAT		C. COURSE PRESENTER LOS ANGELES COUNTY SHERIFF		D. COURSE PRESENTATION DATES FROM 05-01-05 TO 07-24-05					
E. NAME OF TRAINEE (LAST, FIRST, MI) (PRINT OR TYPE)	F. SOCIAL SECURITY NUMBER	G. TRAINEE STATUS CHECK ONE				H. TIME CASE		I. DEPARTMENT OR AGENCY	J. NUMBER OF AGENTS ATTENDING	K. ROSTERED BY	L. COMMENTS (CONTINUE ON REVERSE)
		ADULT OFFICER	ADULT OFFICER	ADULT OFFICER	ADULT OFFICER	Full Time	Part Time				
1.								LOS ANGELES COUNTY SHERIFF	260		
2.								EL RANCHO UNIFIED S.O.	260		
3.								GLENORA POLICE DEPT.	260		
4.								LOS ANGELES COUNTY SHERIFF	260		
5.								PASADENA POLICE DEPT	260		
6.								LA VERNE P.D.	200		
7.								LOS ANGELES COUNTY SHERIFF	260		
8.								LOS ANGELES COUNTY SHERIFF	260		
9.								LOS ANGELES COUNTY SHERIFF	260		
10.											
11.								LOS ANGELES COUNTY SHERIFF	260		
12.								LOS ANGELES COUNTY SHERIFF	260		
13.								SOUTH PASADENA POLICE DEPARTMENT	260		
14.								LOS ANGELES COUNTY SHERIFF	260		
15.											
16.											
17.											

X. DATE OF COMPLETION

SERGEANT PHIL LUNA

DATE

06-04-05

X. TELEPHONE

582 , 946-7871

D. MANHART

AUG 30 2005

SECTIONS E-K MUST BE COMPLETED FOR ALL TRAINEES INSTRUCTIONS ON REVERSE

AUG 31 2005

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## **LASD RESERVE CLASS REVIEW**

### **Class 105-1**

#### **PC 832 Course (Level III – Part 1)**

#### **Based on a Course Roster for CCN 1820-80100-05001**

#### **Dates according to Course Schedule**

#### **September 9, 2005 to September 24, 2005**

LASD staff located two PC 832 Course Rosters one with “West” written on the top with course presentation dates of September 3, 2005 to September 24, 2005 and a Course Roster with “Satellite” written on the top with course presentation dates of September 9, 2005 to September 24, 2005. These were two separate classes presented at two separate locations.

POST was not advised of the classes nor were the locations inspected or approved for training purposes by POST staff.

Course Announcements for these locations and dates were not sent to POST. The students from both of these classes were added to a class conducted at 11515 S. Colima Road, BL F – 106 Whittier 90604. The presentation date of the known class was September 1, 2005 to September 24, 2005. The CCN for the known class is 1820-80100-05001. The students from the two off site locations were added to the Course Roster for the Whittier location. The “West” and “Satellite” locations were not certified by POST.

The members of the Satellite class are [REDACTED]

LASD staff conducted a search for records and found a hand written Course Announcement for the North location, (the Course Announcement does not relate to this course) two Course Rosters, one marked “West” and the other marked “Satellite. Also found were two corrected Course Rosters with the dates September 25, 2005 to February 4, 2006, a LASD Reserve Academy Curriculum – Reserve Academy 832 P.C. Training Hourly and Course Schedules for both classes.

There are also range scores for the class.

LASD staff was not able to provide Safety Guidelines for the Modular Format Courses. While conducting a search through POST records staff was able to locate General and Specific Safety Guidelines for this class.

**Course summary:**

Below is a list of Learning Domains. The first column identifies the Learning Domain by number, the second column gives the Domain description, and the third lists the instructor (if identified), the fourth includes the minimum hours mandated by POST and the fifth column includes the total hours identified by LASD for that Learning Domain on their Hourly Distribution.

Instructor William Torley provided LASD personnel with his teaching schedule from his personal Palm Pilot.

**SUMMARY**

Domain Number	Domain Description	INSTRUCTOR	POST Min. Hours	LASD Hours
01	Ethics	Luna	2	2
02	Criminal Justice System	Luna	2	2
03	Community Relations	S. Levin	4	4
05	Introduction to Criminal Law	J. Griffith	5	5
15	Laws of Arrest	Levin	3	3
16	Search and Seizure	A. Cooper	1	1
17	Presentation of Evidence	J. Griffith	2	2
18	Investigative Report Writing	Luna	3	3
20	Use of Force	Force Unit	3	3
30	Preliminary Investigation	S. Levin	2	2
33	Arrest Methods/Defensive Tactics	Force Unit	10	10
35	Firearms/Chemical Agents	Range Staff	24	24

**The scheduled range dates do not match up with the range score sheets provided by LASD staff.**

39	Crimes Against the Justice System	Luna	1	1
----	-----------------------------------	------	---	---

<b>Total Minimum Instructional Hours.</b>	62	62
<b>Written Tests</b>	2	2
<b>Total Minimum Hours</b>	64	64

There is no testing material available for this course.

Range scores:

LASD provided score sheets that included members of the Satellite course. There are also members of other courses mixed with this group. The dates where students attended were 12/3/05, 12/17/05, 1/14/06, 1/16/06, 1/17/06, 1/21/06, 1/28/06, it appears the class did not have to attend as a group but attended as their schedules would permit.

Of the eight students in the class, only three have documented scores for the PC 832 Firearms Examination. They are [REDACTED]. [REDACTED] attended range sessions but did not have a score for the PC 832 Firearms Examination. [REDACTED] attended two sessions with no examination score and according to the information provided the following students did not attend range: [REDACTED].

Although students are shown to be absent for range sessions the Roster sent to POST shows all students passing with 100% attendance.

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01/23/2010

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING  
Course Report

Course: 1820-80100-05 Plan Max Enroll Max Rmb Hours: 64  
ARREST AND FIREARMS (PC 832) IV 40 Certified Hours: 64, 40  
CAT O 01 ARREST AND FIREARMS (PC 832)  
Phone: (562) 946-7059 Max Presn Non-Reimbursable Tuition Status  
10 \$ Active

Presenter No. : 1820

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT  
11515 SO. COLIMA RD., BL F-106  
WHITTIER 90604

Region: 07  
Original Certification Date: 07/01/1978

Course Description:

MEETS REQUIREMENTS OF P.C. 832. ARREST - 40 HOURS/FIREARMS - 24 HOURS. SERVES AS THE PREREQUISITE FOR PART 2 OF THE LEVEL III MODULE WHEN 64 HOURS. NON REIMBURSABLE FEE: \$51.00.

Perishable Skills: None

Course Comments:

Course Presentation						Roster			Perishable Skills					
Pres.	Start	End	Received	Location	Hours	Tuition	Received	Processed	Attendees	FIRE	DRV	ARST	TAC	INT
001	09/11/05	09/24/05	09/02/05	WHITTIER	64		04/18/07	04/20/07	40					
002	09/11/05	09/24/05	09/02/05	SANTA CLARITA	64		02/27/06	03/07/06	64					
003	03/19/06	04/08/06	03/21/06	WHITTIER	64		09/19/06	09/22/06	18					
004	03/19/06	04/08/06	03/22/06	SANTA CLARITA	64		09/19/06	09/22/06	14					
005	05/08/06	05/12/06	05/01/06	MANHATTAN BEACH	40		06/20/06	06/23/06	15					

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105-1

COURSE ROSTER										State of California COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING 1331 Alhambra Boulevard Sacramento, California 95810-7053	
A. COURSE CONTROL NUMBER 1880-00100 06 02		B. COURSE TITLE 95-039		C. COURSE PRESENTER LOS ANGELES COUNTY SHERIFF				D. COURSE PRESENTATION DATES From 09-11-05 TO 09-24-05			
E. NAME OF TRAINEE (LAST, FIRST, MI) (PRINT OR TYPE)		F. SOCIAL SECURITY NUMBER	G. TRAINEE STATUS 1. PREVIOUS TRAINING 2. NEW 3. RE-ENTRY 4. OTHER			H. DEPARTMENT OR AGENCY 1400	I. TRAINEE ID NUMBER 64	J. TRAINEE ID TYPE B	K. COMMENTS (CONTINUE ON REVERSE)		
1.						L.A. COUNTY SHERIFF	64	X	B		
2.						L.A. COUNTY SHERIFF	64	X	B		
3.						L.A. COUNTY SHERIFF	64	X	B		
4.						L.A. COUNTY SHERIFF	64	X	B		
5.						L.A. COUNTY SHERIFF	64	X	B		
6.						L.A. COUNTY SHERIFF	64	X	B		
7.						L.A. COUNTY SHERIFF	64	X	B		
8.						L.A. COUNTY SHERIFF	64	X	B		
9.						L.A. COUNTY SHERIFF	64	X	B		
10.						L.A. COUNTY SHERIFF	64	X	B		
11.						L.A. COUNTY SHERIFF	64	X	B		
12.						L.A. COUNTY SHERIFF	64	X	B		
13.						L.A. COUNTY SHERIFF	64	X	B		
14.						L.A. COUNTY SHERIFF	64	X	B		
15.						L.A. COUNTY SHERIFF	64	X	B		
16.						L.A. COUNTY SHERIFF	64	X	B		
17.						L.A. COUNTY SHERIFF	64	X	B		
18. TRAINEE SIGNATURE <i>P. L. L. L.</i>		19. DATE 02-21-05		20. SIGNATURE 662, 042-7871		21. PAGE 1 OF 2					

SECTIONS E-K MUST BE COMPLETED FOR ALL TRAINEES INSTRUCTIONS ON REVERSE

13

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105-1

**COURSE ROSTER**

Social Services  
COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING  
1001 AVENUE OF STARS  
SANTA ANA, CALIFORNIA 92701-7163

A. COURSE CONTROL NUMBER 1050-80100 05 001		B. COURSE TITLE EPC-832		C. COURSE PRESENTER LOS ANGELES COUNTY SHERIFF		D. COURSE PRESENTATION DATES FROM 09-11-05 TO 09-24-05			
E. NAME OF TRAINEE (LAST, FIRST, M.I.) (PRINT OR TYPE)	F. SOCIAL SECURITY NUMBER	G. TRAINING STATUS CHECK BOX			H. TRAINING AGENCY	I. ROSTER NUMBER	J. ROSTER DATE	K. ROSTER TIME	L. COMMENTS (CONTINUE ON REVERSE)
		NEW	RENEW	RE-EVAL					
1.		<input checked="" type="checkbox"/>			L.A. COUNTY SHERIFF	64			
2.		<input checked="" type="checkbox"/>			L.A. COUNTY SHERIFF	64			
3.		<input checked="" type="checkbox"/>			L.A. COUNTY SHERIFF	64			
4.		<input checked="" type="checkbox"/>			L.A. COUNTY SHERIFF	64			
5.		<input checked="" type="checkbox"/>			L.A. COUNTY SHERIFF	64			
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15.									
16.									
17.									

POST 2-10 (REV 7-10-03)

SECTION E & F MUST BE COMPLETED FOR ALL TRAINEES AND PRESENTERS ON REVERSE

DATE: 09-21-05

532, 945-7071

PAGE 2 OF 2

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## **LASD RESERVE CLASS REVIEW**

### **Class 105-2**

#### **PC 832 Course (Level III – Part 1)**

#### **Based on a Course Roster for CCN 1820-80100-05001**

#### **Dates according to Course Schedule**

#### **September 3, 2005 to September 24, 2005**

LASD staff located two PC 832 Course Rosters one with “West” written on the top with course presentation dates of September 3, 2005 to September 24, 2005 and a Course Roster with “Satellite” written on the top with course presentation dates of September 9, 2005 to September 24, 2005. These were two separate classes presented at two separate locations.

POST was not advised of the classes nor were the locations inspected or approved for training purposes by POST staff.

Course Announcements for these locations and dates were not sent to POST. The students from both of these classes were added to a course conducted at 11515 S. Colima Road, BL F – 106 Whittier 90604. The presentation date of the known class was September 11, 2005 to September 24, 2005. The CCN for the known class is 1820-80100-05001. The students from the two off site locations were added to the Roster for the Whittier location. The “West” and “Satellite” locations were not certified by POST.

One student who was on the “West” Roster was not transferred to the Whittier location Roster. His name is [REDACTED] and he is marked as completing the class. His POST Profile shows him as a Level III Reserve at LASD with no training. He was appointed on February 13, 2006.

The other members of the “West” class are [REDACTED]

LASD staff conducted a search for records and found a hand written Course Announcement for the North location, (the Course Announcement does not relate to this class) two Course Rosters, one marked “West” and the other marked “Satellite”. Also found were two corrected Course Rosters with the dates September 25, 2005 to February 4, 2006, a LASD Reserve Academy Curriculum – Reserve Academy 832 PC Training hourly and Class Schedules for both classes.

LASD staff was not able to provide Safety Guidelines for the Modular Format Courses. While conducting a search through POST records staff was able to locate General and Specific Safety Guidelines for this class.

**Course summary:**

Below is a list of Learning Domains. The first column identifies the Learning Domain by number, the second column gives the Domain description, and the third lists the instructor (if identified), the fourth includes the minimum hours mandated by POST and the fifth column includes the total hours identified by LASD for that Learning Domain on their Hourly Distribution.

Instructor William Torley provided LASD personnel with his teaching schedule from his personal Palm Pilot.

In addition, since there were three courses going on at almost the same time I will compare instructors teaching dates for conflicts.

**SUMMARY**

Domain Number	Domain Description	INSTRUCTOR	POST Min.	LASD Hours
01	Ethics	Luna	2	2
02	Criminal Justice System	Luna	2	2
03	Community Relations	Luna	4	4
05	Introduction to Criminal Law	J. Griffith	5	5
15	Laws of Arrest	Levin	3	3
16	Search and Seizure	A. Cooper	1	1
17	Presentation of Evidence	J. Griffith	2	2
18	Investigative Report Writing	Luna	3	3
20	Use of Force	Force Unit	3	3
30	Preliminary Investigation	S. Levin	2	2
33	Arrest Methods/Defensive Tactics	Force Unit	10	10
35	Firearms/Chemical Agents	Range Staff	24	24

**The scheduled range dates do not match up with the range score sheets provided by LASD staff.**

39	Crimes Against the Justice System	Luna	1	1
----	-----------------------------------	------	---	---

**Sergeant Luna is shown as teaching this class on 9/10/06 from 1000 to 1100 hours at the “West” location and teaching LDs 1, 2, and 18 from 1000 to 1730 hours at the “Satellite” location.**

<b>Total Minimum Instructional Hours.</b>	62	62
<b>Written Tests</b>	2	2
<b>Total Minimum Hours</b>	64	64

There is no testing material available for this class.

LASD provided range score sheets that included members of the Satellite class. There are also members of other courses mixed with this group. The dates where students attended were 12/3/05, 12/17/05, 1/14/06, 1/16/06, 1/17/06, 1/21/06, 1/28/06, it appears the class did not have to attend as a group but attended as their schedules would permit.

Of the 15 students in the class, only four have documented scores for the PC 832 Firearms Examination. They are [REDACTED], attended range sessions but did not have scores for the PC 832 Firearms Examination. According to the information provided the following students did not attend range for this class: [REDACTED]

Although students are shown to be absent for range sessions, the Course Roster sent to POST shows all students passing with 100% attendance.

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01/23/2010

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING  
Course Report

Course: 1820-80100-05      Plan      Max Enroll      Max Rmb Hours: 64  
ARREST AND FIREARMS (PC 832)      IV      40      Certified Hours: 64, 40  
CAT O 01 ARREST AND FIREARMS (PC  
832)

Phone: (562) 946-7059      Max Presn      Non-Reimbursable Tuition      Status  
10      \$      Active

Presenter No. : 1820

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT  
11515 SO. COLIMA RD., BL F-106  
WHITTIER 90604

Region: 07  
Original Certification Date: 07/01/1978

Course Description:

MEETS REQUIREMENTS OF P.C. 832. ARREST - 40 HOURS/FIREARMS - 24 HOURS. SERVES AS THE PREREQUISITE FOR PART 2 OF THE LEVEL III MODULE WHEN 64 HOURS. NON REIMBURSABLE FEE: \$51.00.

Perishable Skills: None

Course Comments:

Course Presentation						Roster			Perishable Skills					
Pres.	Start	End	Received	Location	Hours	Tuition	Received	Processed	Attendees	FIRE	DRV	ARST	TAC	INT
001	09/11/05	09/24/05	09/02/05	WHITTIER	64		04/16/07	04/20/07	40					
002	09/11/05	09/24/05	09/02/05	SANTA CLARITA	64		02/27/06	03/07/06	64					
003	03/19/06	04/08/06	03/21/06	WHITTIER	64		09/19/06	09/22/06	18					
004	03/19/06	04/08/06	03/22/06	SANTA CLARITA	64		09/19/06	09/22/06	14					
005	05/08/06	05/12/06	06/01/06	MANHATTAN BEACH	40		06/20/06	06/23/06	15					

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105-2

COURSE ROSTER										State of California COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING 1001 Mariposa Boulevard Sacramento, California 95833-7033	
A. COURSE CONTROL NUMBER 1080-20105 06 CIO		B. COURSE TITLE PC-632		C. COURSE PRESENTER LOS ANGELES COUNTY SHERIFF						D. COURSE PRESENTATION DATES FROM 08-11-05 TO 09-24-05	
E. NAME OF STUDENT (LAST, FIRST, MI) (PRINT OR TYPE)	F. SOCIAL SECURITY NUMBER	G. TRAINING STATUS EXERCISE				H. PRESENTER EXERCISE		I. DEPARTMENT OR AGENCY	J. GRADE EXERCISE	K. COMMENTS (CONTROL OR INVENTOR)	
		1. PRESENTER	2. PRESENTER	3. PRESENTER	4. PRESENTER	1. PRESENTER	2. PRESENTER				
1.								L.A. COUNTY SHERIFF	64	B	
2.								L.A. COUNTY SHERIFF	64	B	
3.								L.A. COUNTY SHERIFF	64	B	
4.								L.A. COUNTY SHERIFF	64	B	
5.								L.A. COUNTY SHERIFF	64	B	
6.								L.A. COUNTY SHERIFF	64	B	
7.								L.A. COUNTY SHERIFF	64	B	
8.								L.A. COUNTY SHERIFF	64	B	
9.								L.A. COUNTY SHERIFF	64	B	
10.								L.A. COUNTY SHERIFF	64	B	
11.								L.A. COUNTY SHERIFF	64	B	
12.								L.A. COUNTY SHERIFF	64	B	
13.								L.A. COUNTY SHERIFF	64	B	
14.								L.A. COUNTY SHERIFF	64	B	
15.								L.A. COUNTY SHERIFF	64	B	
16.								L.A. COUNTY SHERIFF	64	B	
17.								L.A. COUNTY SHERIFF	64	B	

1080-20105 06 CIO  
 02-21-05  
 502 546-7871  
 PAGE 1 OF 2

SECTIONS 54 MUST BE COMPLETED FOR ALL STUDENT INSTITUTIONS ON REVERSE

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105-2

COURSE ROSTER										Subject: <u>                    </u> COMMISSION OF PEACE OFFICER STANDARDS AND TRAINING 1201 Avenida Del Mar Sacramento, California 95814-7002		Department Area: <u>                    </u> 1201 Avenida Del Mar Sacramento, California 95814-7002			
A. COURSE CONTROL NUMBER 1820-10100 05 001		B. COURSE TITLE BPC-022		C. COURSE PRESENTER LOS ANGELES COUNTY SHERIFF						D. COURSE PRESENTATION DATES FROM 09-11-05 TO 05-24-06					
E. NAME OF TRAINEE (LAST, FIRST, MI.) (PRINT OR TYPE)		F. SOCIAL SECURITY NUMBER		G. TRAINING STATUS CHECK ONE		H. TRAINING CATEGORIES		I. DEPARTMENT OR AGENCY		J. GRADE (SEE INSTRUCTIONS)		K. RANK (SEE INSTRUCTIONS)		L. COMMENTS (CONTINUE ON REVERSE)	
				NEW	RENEW	OPEN	RE-ENTRY	Full Time	Part Time		1st	2nd	3rd		
1.					X			X		I.A. COUNTY SHERIFF	64	X		B	
2.					X			X		I.A. COUNTY SHERIFF	64	X		B	
3.					X			X		I.A. COUNTY SHERIFF	64	X		B	
4.					X			X		I.A. COUNTY SHERIFF	64	X		B	
5.					X			X		I.A. COUNTY SHERIFF	64	X		B	
6.															
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 35. 05-24-06 05-24-06 05-24-06  
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 43. 05-24-06 05-24-06 05-24-06  
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 51. 05-24-06 05-24-06 05-24-06  
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 53. 05-24-06 05-24-06 05-24-06  
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 55. 05-24-06 05-24-06 05-24-06  
 56. 05-24-06 05-24-06

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## **LASD RESERVE CLASS REVIEW**

### **Class 105-3**

#### **Level III Course (Level III – Part 2)(Satellite)**

**Based on a Course Roster for CCN 1820-00130-05001**

**September 25, 2005 to November 5, 2005**

#### **Course Schedule (Satellite)**

**September 25, 2005 to November 5, 2005**

**LASD Staff have identified possible start and end dates of**

**September 25, 2005 to February 4, 2006**

POST staff located a Course Announcement dated August 29, 2005 signed by Sgt. Phil Luna for a Level III Module conducted at 11515 S. Colima Road, BL F – 106 Whittier 90604.

An agency specific Hourly Distribution with the CCN written at the top of the page, (1820-00130-05001) and a Class Schedule was located by POST staff. The course was approved for 153 hours and the Hourly Distribution lists 153 hours, however the class schedule referred to as “Satellite” has a total of 167 hours. This course does not meet POST standards, as it is short mandatory minimum hours for LD 5.

The Course Roster presented to POST includes four pages all identified as CCN 1820-00130-05001 a single class taught at the Whittier location. According to LASD staff who conducted a search for documentation there were three classes taught with varying dates and locations. The students that attended the Whittier location are identified on an attached roster with the notation “South”.

LASD staff also located and provided to POST two Course Schedules that they believe were used for the two other classes identified as the “Satellite” and “West” schedules. They have also provided corrected rosters that include the students who attended the two unauthorized locations.

As a note, by POST Regulation, each class and location must be identified under a specific CCN. POST staff was not advised by the Course Coordinator (Sergeant Luna) of the two additional classes nor of the unauthorized locations.

The documentation presented by Sergeant Luna for CCN 1820-00130-05001 included a Course Announcement, an Hourly Distribution, and a class schedule with a start date of September 25, 2005 and an end date of November 5, 2005. This appears to be the course schedule for the class conducted at the Whittier location.

LASD staff provided a binder that contained Instructor Resumes, a Course Announcement for a Level II Module conducted at the above listed location and with the notation South Academy at the top this was signed by Sergeant Luna and dated August 29, 2005, several rosters, a Level II Module hourly breakdown, an Hourly Distribution and range and rosters for vehicle operations training.

LASD staff was not able to provide Safety Guidelines for the Modular Format Courses. While conducting a search through POST records staff was able to locate General and Specific Safety Guidelines for this class.

### Course summary:

Below is a list of Learning Domains. The first column identifies the Learning Domain by number, the second column gives the Domain description, and the third lists the instructor (if identified), the fourth includes the minimum hours mandated by POST and the fifth column includes the total hours identified by LASD for that Learning Domain on their Hourly Distribution.

Instructor William Torley provided LASD personnel with his teaching schedule from his personal Palm Pilot. The schedule was compared with his personal calendar.

### SUMMARY

Domain Number	Domain Description	INSTRUCTOR	POST Min.	LASD Hours
01	Ethics	P. Luna	6	6
02	Criminal Justice System	P. Luna	2	2
05	Introduction to Criminal Law	W. Torley	3	1(-2)
<b>09/25/05 listed as the instructor, his calendar lists 0900-1300 hours Preliminary Investigations at STAR Center.</b>				
06	Property Crimes	W. Torley	2	2
<b>09/25/05 listed as the instructor, his calendar lists 0900-1300 hours Preliminary Investigations at STAR Center.</b>				
07	Crimes Against Persons	S. Levin	2	2
15	Laws of Arrest	A. Cooper	2	2
16	Search and Seizure	J. Griffith	2	2

18	Investigative Report Writing	P Luna	4	7(+3)
19	Vehicle Operations	EVOC	8	25(+17)

**Scheduled for 10/26 lecture, 10/29 - 10 hours, 11/5 -10 hours. Actual driving dates 12/21, 12/ 22, 12/27, 12/28, 12/29, all students in this class attended one session. Meets POST minimum does not meet agency specific content. This training took place after the scheduled conclusion of the class.**

20	Use of Force	Force Unit	3	3
23	Crimes in Progress	W. Calicchia	4	4
28	Traffic Enforcement	S. Levin	3	3
30	Preliminary Investigation	S. Levin	2	2
31	Custody	A. Cooper	4	4
33	Arrest Methods/Defensive Tactics	Force Unit	15	15
34	First Aid and CPR	J. Martinez	21	28(+7)
35	Firearms/Chemical Agents	Range Staff	4	14(+10)

**LASD staff provided range records for class 105. There are multiple dates listed and on no one date did all the participants attend a range session as a class. At the Satellite location six students are listed as attending range. The following students do not appear in the range logs:**

[REDACTED]

36	Information Systems	S. Levin	4	4
42	Cultural Diversity/Discrimination	AOT	3	4(+1)
<b>Total Minimum Instructional Hours.</b>			<b><u>94</u></b>	<b><u>130</u></b>
<b>Written Tests</b>			<b>4</b>	<b>5(+1)</b>
<b>Total Minimum Hours</b>			<b><u>98</u></b>	<b><u>135</u></b>

### Agency Specific

11	Juvenile Law & Procedures	S. Levin	0	(+4)
12	Narcotics & Dangerous Drugs	W. Torley	0	(+4)

**Mislabeled LD 16 should be LD 12. Class taught 10/15/06, Torley shows one class taught on 10/20/05 from 1830 to 2230 hours, Crimes in Progress at Beverly Hills**

22	Vehicle Pullovers	Staff	0	(+6)
24	Handling Disputes/Disturbances	W. Calicchia	0	(+2)
25	Domestic Violence	S. Levin	0	(+3)
32	Lifetime Fitness	Staff	0	(+14)

**Although this is agency specific training, the program must comply with POST Regulations regarding training standards. There are no resumes provided and the only description of instructors is "Staff". PT instructors are required to take the mandatory PT Instructors Course.**

**Total for LASD Level III – Part 2      167**

**The Course is certified for      153 hours.**

This course does not follow the LASD Hourly Distribution. There are POST mandatory minimum hours missing in LD 5. Although there are some range and vehicle operations records provided all of the students did not participate and if they did it appears that no specific dates were identified where all the students had to attend.

Although numerous students are missing hours, the Course Roster shows all students attending 100% of the course.

There is no testing material available for this course.



01/23/2010

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING  
Course Report

Course: 1820-00130-05	Plan	Max Enroll	Max Rmb Hours:	0
LEVEL III MODULAR TRNG-PART 2	NA	50	Certified Hours:	153
CAT A 03 LEVEL III MODULAR TRNG-PART 2				
Phone: (562) 946-7059	Max Presn	Non-Reimbursable Tuition	Status	
	6	\$	Active	

Presenter No. : 1820

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT  
11515 SO. COLIMA RD., BL F-106  
WHITTIER 90604

Region: 07  
Original Certification Date: 07/01/1999

## Course Description:

SATISFIES MANDATORY RESERVE REQUIREMENTS FOR LEVEL III OFFICERS. PREREQUISITE: SUCCESSFUL COMPLETION OF ARREST & FIREARMS (PC 832). COURSES MUST BE TAKEN IN APPROPRIATE SEQUENCE.

Perishable Skills: None

## Course Comments:

Course Presentation						Roster			Perishable Skills					
Pres.	Start	End	Received	Location	Hours	Tuition	Received	Processed	Attendees	FIRE	DRV	ARST	TAC	INT
001	09/25/05	11/05/05	09/02/05	WHITTIER	153		02/27/06	03/01/06	40					
002	09/25/05	11/05/05	09/02/05	SANTA CLARITA	153		02/27/06	03/02/06	19					
003	04/09/06	05/24/06	03/21/06	WHITTIER	153		09/19/06	09/22/06	18					
004	04/09/06	05/25/06	03/21/06	VALENCIA	153		09/19/06	09/22/06	10					

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COURSE ROSTER 105-3										State of California COMMISSION ON PEACE OFFICER STANDARDS 1621 Alameda Boulevard Sacramento, California 95818-7069		Do not write in this area JD TRAINING	
A. COURSE CONTROL NUMBER 1820-00130		B. COURSE TITLE LEVEL III RBC MODULAR FORMAT		C. COURSE PRESENTER LOS ANGELES COUNTY SHERIFF			D. COURSE PRESENTATION DATES FROM 09-25-05 TO 02-04-06			E. COMMENTS (CONTINUE ON REVERSE)			
F. NAME OF TRAINEE (LAST, FIRST, M.I.) (PRINT OR TYPE)		G. TRAINEE STATUS COURSE		H. TRAINING COURSE		I. TRAINING COURSE		J. TRAINING COURSE		K. TRAINING COURSE			
		SOCIAL SECURITY NUMBER		COURSE NUMBER		COURSE NUMBER		COURSE NUMBER		COURSE NUMBER			
1.													
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3.													
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17.													
18. SIGNATURE OF COORDINATOR		19. SIGNATURE OF COORDINATOR		20. SIGNATURE OF COORDINATOR		21. SIGNATURE OF COORDINATOR		22. SIGNATURE OF COORDINATOR		23. SIGNATURE OF COORDINATOR			
PHILIP L. LUNA, #218084		PHILIP L. LUNA, #218084		PHILIP L. LUNA, #218084		PHILIP L. LUNA, #218084		PHILIP L. LUNA, #218084		PHILIP L. LUNA, #218084			
POST 2:00 PM (P. 1-13)		POST 2:00 PM (P. 1-13)		POST 2:00 PM (P. 1-13)		POST 2:00 PM (P. 1-13)		POST 2:00 PM (P. 1-13)		POST 2:00 PM (P. 1-13)			

SECTIONS E-I MUST BE COMPLETED FOR ALL  
TRAINING INSTRUCTIONS ON REVERSE

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105-3

SOUTH

COURSE ROSTER										<small>Commission on Peace Officer Standards and Training</small> <small>1601 Alexander Boulevard</small> <small>Glendale, California 91201-7001</small>	
A. COURSE CONTROL NUMBER		B. COURSE TITLE		C. COURSE PRESENTED				D. COURSE PRESENTATION DATES			
1000-00101 05 003		LEVEL 2 MODULAR FORMAT		LOS ANGELES COUNTY SHERIFF				FROM 04-21-05 TO 05-05-05			
E. NAME OF TRAINEE (LAST, FIRST, MI) <small>(PRINT OR TYPE)</small>	F. SOCIAL SECURITY NUMBER	G. TRAINING STATUS						H. DEPARTMENT OR AGENCY	I. COURSE NUMBER	J. COMMENTS <small>(CONTINUE ON REVERSE)</small>	
		1. PREVIOUSLY TRAINED	2. PREVIOUSLY TRAINED	3. PREVIOUSLY TRAINED	4. PREVIOUSLY TRAINED	5. PREVIOUSLY TRAINED	6. PREVIOUSLY TRAINED				
1.								LA. COUNTY SHERIFF	153		
2.								LA. COUNTY SHERIFF	153		
3.								LA. COUNTY SHERIFF	153		
4.								LA. COUNTY SHERIFF	153		
5.								LA. COUNTY SHERIFF	153		
6.								LA. COUNTY SHERIFF	153		
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9.								LA. COUNTY SHERIFF	153		
10.								LA. COUNTY SHERIFF	153		
11.								LA. COUNTY SHERIFF	153		
12.								LA. COUNTY SHERIFF	153		
13.								LA. COUNTY SHERIFF	153		
14.								San Fernando Police Dept	153		
15.								EL MONTE POLICE DEPT	153		
16.								GLENDALE Police Dept	153		
17.								LA VERNE POLICE DEPT	153		

SECTION E-K MUST BE COMPLETED FOR ALL  
 TRAINEE EVALUATIONS ENTERED HERE

E-MANWART  
 MAY 01 2006

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105-3

COURSE ROSTER										State of California Department of Justice COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING 1001 Alameda Boulevard Sacramento, California 95833-7063	
A. COURSE CONTROL NUMBER 1000-00190 0500		B. COURSE TITLE LEVEL-3 MODULAR FORMAT		C. COURSE PRESENTER LOS ANGELES COUNTY SHERIFF				D. COURSE PRESENTATION DATES FROM 09-20-05 TO 11-05-05			
E. NAME OF TRAINEE (LAST, FIRST, M.I.) (PRINT OR TYPE)	F. SOCIAL SECURITY NUMBER	G. TRAINEE STATUS				H. TAKE DATE 4/20/06	I. DEPARTMENT OR AGENCY	J. ROSTERED YES NO	K. COMMENTS (CONTINUE ON REVERSE)		
		1. FULL ATTEND	2. PARTIAL ATTEND	3. ON SUSPENSE	4. ON LEAVE						
1.		<input checked="" type="checkbox"/>					NON-AFFILIATED	<input checked="" type="checkbox"/>			
2.											
3.											
4.											
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9.											
10.											
11.											
12.											
13.											
14.											
15.											
16.											
17.											

A. SIGNATURE OF COORDINATOR: *[Signature]* # 2180084  
 DATE: 02-21-06  
 TELEPHONE: 562 946-7071  
 PAGE 2 OF 2

SECTIONS E, F, H MUST BE COMPLETED FOR ALL TRAINEES INSTRUCTIONS ON REVERSE

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105-3

COURSE ROSTER										State of California COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING 1001 Wilshire Boulevard Beverly Hills, California 90210-7003		Department of Justice	
A. COURSE CONTROL NUMBER 1820-00130 05004 7		B. COURSE TITLE LEVEL III MODULAR FORMAT			C. COURSE PRESENTER LOS ANGELES COUNTY SHERIFF			D. COURSE PRESENTATION DATES FROM 09-25-05 TO 11-05-05					
E. NAME OF TRAINEE (LAST, FIRST, MI) (PRINT OR TYPE)	F. SOCIAL SECURITY NUMBER	G. TRAINEE STATUS CHECK ONE				H. TRAINEE DEPARTMENT OR AGENCY	I. TRAINEE ID NUMBER	J. TRAINEE ID TYPE	K. TRAINEE ID DATE	L. TRAINEE ID TYPE	M. COMMENTS (CONTINUE ON REVERSE)		
		NEW	RENEW	NO COURSE STATION	NO COURSE STATION								
1.						L.A. COUNTY SHERIFF	153						
2.						L.A. COUNTY SHERIFF	153						
3.						L.A. COUNTY SHERIFF	153						
4.						L.A. COUNTY SHERIFF	153						
5.						L.A. COUNTY SHERIFF	153						
6.						L.A. COUNTY SHERIFF	153						
7.						L.A. COUNTY SHERIFF	153						
8.						L.A. COUNTY SHERIFF	153						
9.						L.A. COUNTY SHERIFF	153						
10.						L.A. COUNTY SHERIFF	153						
11.						L.A. COUNTY SHERIFF	153						
12.						L.A. COUNTY SHERIFF	153						
13.						L.A. COUNTY SHERIFF	153						
14.						L.A. COUNTY SHERIFF	153						
15.						L.A. COUNTY SHERIFF	153						
16.						L.A. COUNTY SHERIFF	153						
17.						L.A. COUNTY SHERIFF	153						

IN SIGNATURE OF COORDINATOR: *[Signature]* DATE: 02-21-06

POST 2-122 (Rev. 12/02)

SECTIONS E-K MUST BE COMPLETED FOR ALL TRAINEES INSTRUCTIONS ON REVERSE

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105-3

COURSE ROSTER										State of California Department of Justice COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING 1801 Alhambra Boulevard Sacramento, California 95818-7003	
A. COURSE CONTROL NUMBER 1820-00130 0500		B. COURSE TITLE LEVEL III MODULAR FORMAT		C. COURSE PRESENTER LOS ANGELES COUNTY SHERIFF				D. COURSE PRESENTATION DATES FROM 09-25-05 TO 11-05-05			
E. NAME OF TRAINEE (LAST, FIRST, M.I.) (PRINT OR TYPE)	F. SOCIAL SECURITY NUMBER	G. TRAINEE STATUS (CHECK ONE)				H. TIME BASIC (CHECK ONE)		I. DEPARTMENT OR AGENCY	J. TRAINEE ROSTER NUMBER	K. TRAINEE ROSTER NUMBER	L. COMMENTS (CONTINUE ON REVERSE)
		NEW	RENEW	RE-ENTRY	RE-ENTRY	PER	PER				
1.				X			X	L.A. COUNTY SHERIFF	153	X	
2.				X			X	L.A. COUNTY SHERIFF	153	X	
3.				X			X	L.A. COUNTY SHERIFF	153	X	
4.				X			X	L.A. COUNTY SHERIFF	153	X	
5.				X			X	L.A. COUNTY SHERIFF	153	X	
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10.											
11.											
12.											
13.											
14.											
15. S											
16.											
17.											

18. SIGNATURE OF COMMISSIONER  
*[Signature]* #218084

19. DATE  
02-21-06

20. PHONE  
562 346-7071

21. PAGE  
2

SECTIONS E-K MUST BE COMPLETED FOR ALL TRAINEES INSTRUCTIONS ON REVERSE

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**LASD RESERVE CLASS REVIEW**

**Class 105-4**

**Level III Course (Level III – Part 2)(West)**

**Based on a Course Roster for CCN 1820-00130-05001**

**September 25, 2005 to November 5, 2005**

**Course Schedule (West)**

**September 25, 2005 to November 5, 2005**

POST personnel have located a Course Announcement dated August 29, 2005 signed by Sergeant Phil Luna for a Level III Course conducted at 11515 S. Colima Road, BL F – 106 Whittier 90604.

An agency specific Hourly Distribution with the CCN written at the top of the page, (1820-00130-05001) and a Class Schedule was located by POST personnel. The Course was approved for 153 hours although the course was modified in January 2005 for 154 hours.

The Course Roster presented to POST includes four pages all identified as CCN 1820-00130-05001, a single course taught at the Whittier location. According to LASD staff who conducted a search for documentation there were three classes taught with varying dates and locations. The students that attended the Whittier location are identified on an attached roster with the notation "South".

LASD staff also located and provided to POST two Class Schedules that they believe were used for the two other classes identified as the "Satellite" and "West" schedules. They have also provided corrected rosters that include the students who attended the two unauthorized locations.

As a note, by POST regulation, each class and location must be identified under a specific CCN. POST staff was not advised of the two additional courses and were not advised by Sergeant Luna of the unauthorized locations.

The documentation presented by Sergeant Luna for CCN 1820-00130-05001 included a Course Announcement, an Hourly Distribution, and a Class Schedule with a start date of September 25, 2005 and an end date of November 5, 2005. This appears to be the course schedule for the class that was conducted at the Whittier location.

LASD staff provided a binder that contained Instructor Resumes, a Course Announcement for a Level II Module conducted at the above listed location and with the notation South Academy at the top (signed by Sergeant Luna and dated August 29, 2005), several rosters, a Level II Module hourly breakdown, an Hourly Distribution and range and rosters for vehicle operations training.

LASD staff was not able to provide Safety Guidelines for the Modular Format Courses. While conducting a search through POST records staff was able to locate General and Specific Safety Guidelines for this class.

### Course summary:

Below is a list of Learning Domains. The first column identifies the Learning Domain by number, the second column gives the Domain description, and the third lists the instructor (if identified), the fourth includes the minimum hours mandated by POST and the fifth column includes the total hours identified by LASD for that Learning Domain on their Hourly Distribution.

Instructor William Torley provided LASD personnel with his teaching schedule from his personal Palm Pilot. The schedule was compared with his personal calendar.

NOTE: This course has the same start and end date as the Level III - Part 2 at Satellite. There are times when the same instructor is listed at both locations at the same time. The times when an instructor is listed as teaching at both locations at the same time will be identified.

### SUMMARY

Domain Number	Domain Description	INSTRUCTOR	POST Min. Hours	LASD Hours
01	Ethics	P. Luna	6	6
<b>Listed at both locations on 09/25/05 from 1230 to 1530 hours.</b>				
02	Criminal Justice System	P. Luna	2	2
<b>Listed at both locations on 09/25/05 from 1530 to 1730 hours.</b>				
05	Introduction to Criminal Law	W. Torley	3	1(-2)
<b>Listed at both locations on 09/25/05 from 1100 to 1200 hours</b>				
<b>09/25/05 listed as the instructor, his calendar lists 0900 to 1300 hours teaching Preliminary Investigations at STAR Center.</b>				
06	Property Crimes	W. Torley	2	2
<b>Listed at both locations on 09/25/05 from 0900 to 1100 hours</b>				
<b>9/25/05 listed as the instructor, his calendar lists 0900 to 1300 hours teaching Preliminary Investigations at STAR Center.</b>				

07	Crimes Against Persons	W. Torley	2	2
<b>Torley's schedule does not list him teaching on this date.</b>				
15	Laws of Arrest	A. Cooper	2	2
16	Search and Seizure	J. Griffith	2	2
<b>Listed at both locations on 10/15/05 from 1100 to 1200 and 1230 to 1330 hours. This was a Saturday.</b>				
18	Investigative Report Writing	P Luna	4	7(+3)
<b>Listed at both locations on 10/30/05 from 0900 to 1100 hours on a Sunday. No other LD 18 classes coincide with the Satellite location.</b>				
19	Vehicle Operations	EVOC	8	25(+17)
<b>Scheduled for 10/ 26 lecture, 10/29 - 10 hours, 11/5 -10 hours. Actual driving dates 12/21, 12/ 22, 12/27, 12/28, 12/29, all students in this class attended one session. Meets POST minimum does not meet agency specific content. This training took place after the scheduled conclusion of the class.</b>				
20	Use of Force	Force Unit	3	3
23	Crimes in Progress	W. Calicchia	4	4
28	Traffic Enforcement	S. Levin	3	3
30	Preliminary Investigation	S. Levin	2	2
31	Custody	A. Cooper	4	4
33	Arrest Methods/Defensive Tactics	Force Unit	15	15
34	First Aid and CPR	J. Martinez	21	28(+7)
<b>Listed at both locations on 10/16, 20, 21, and 22 during the same hours.</b>				

35	Firearms/Chemical Agents	Range Staff	4	14(+10)
----	--------------------------	-------------	---	---------

**LASD staff provided range records for class 105. There are multiple dates listed and on no date did all the participants attend a range session as a class. At the West location three students are listed as attending range. The following students do not appear in the range logs:** [REDACTED].

36	Information Systems	S. Levin	4	4
----	---------------------	----------	---	---

42	Cultural Diversity/Discrimination	AOT	3	4(+1)
----	-----------------------------------	-----	---	-------

<b>Total Minimum Instructional Hours.</b>	<b>94</b>	<b>130</b>
---	-----------	------------

<b>Written Tests</b>	<b>4</b>	<b>5(+1)</b>
----------------------	----------	--------------

<b>Total Minimum Hours</b>	<b>98</b>	<b>135</b>
----------------------------	-----------	------------

#### Agency Specific

11	Juvenile Law & Procedures	S. Levin	0	(+4)
----	---------------------------	----------	---	------

12	Narcotics & Dangerous Drugs	W. Torley	0	(+4)
----	-----------------------------	-----------	---	------

**Mislabeled LD 16, should be LD 12. Class taught 10/15/06, at both locations and Torley was listed as the instructor. His calendar shows one class taught on 10/20/05 from 1830 to 2230 hours, Crimes in Progress at Beverly Hills.**

22	Vehicle Pullovers	Staff	0	(+6)
----	-------------------	-------	---	------

**Listed at both locations on 10/23 and 10/30 both Sundays.**

24	Handling Disputes/Disturbances	S. Levin	0	(+2)
----	--------------------------------	----------	---	------

25	Domestic Violence	S. Levin	0	(+3)
----	-------------------	----------	---	------

32	Lifetime Fitness	Staff	0	(+14)
----	------------------	-------	---	-------

**Both classes scheduled for 9/25, 10/1, 10/9, 10/16, 10/23, and 10/30.**

**Although this is agency specific training the program must comply with POST Regulations regarding training standards. There are no resumes provided and the only description of instructors is "Staff".**



**PT instructors are required to take the mandatory PT Instructors Course.**

**Total for LASD Part 2 Module III     165**

**The Course is certified for     153 hours.**

This course does not follow the LASD Hourly Distribution. There are 2 hours missing in LD 5. Although there are some range and vehicle operations records provided not all of the students participated and if they did, it appears that no specific dates were identified where all the students had to attend.

Although numerous students are missing hours the, Course Roster shows all students attending 100% of the course.

There is no testing material available for this course.

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01/23/2010

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING  
Course Report

Course: 1820-00130-05      Plan      Max Enroll      Max Rmb Hours: 0  
LEVEL III MODULAR TRNG-PART 2      NA      50      Certified Hours: 153  
CAT A 03 LEVEL III MODULAR TRNG-  
PART 2

Phone: (562) 946-7059      Max Presn      Non-Reimbursable Tuition      Status  
6      \$      Active

Presenter No. : 1820

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT  
11515 SO. COLIMA RD., BL F-106  
WHITTIER 90604

Region: 07  
Original Certification Date: 07/01/1999

Course Description:  
SATISFIES MANDATORY RESERVE REQUIREMENTS FOR LEVEL III OFFICERS. PREREQUISITE:  
SUCCESSFUL COMPLETION OF ARREST & FIREARMS (PC 832). COURSES MUST BE TAKEN IN  
APPROPRIATE SEQUENCE.

Perishable Skills: None

Course Comments:

Course Presentation						Roster			Perishable Skills				
Pres.	Start	End	Received	Location	Hours Tuition	Received	Processed	Attendees	FIRE	DRV	ARST	TAC	INT
001	09/25/05	11/05/05	09/02/05	WHITTIER	153	02/27/06	03/01/06	40					
002	09/25/05	11/05/05	09/02/05	SANTA CLARITA	153	02/27/06	03/02/06	19					
003	04/09/06	05/24/06	03/21/06	WHITTIER	153	09/19/06	09/22/06	18					
004	04/09/06	05/25/06	03/21/06	VALENCIA	153	09/19/06	09/22/06	10					

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# COURSE ROSTER 105

State of California  
 Department of Justice  
 COMMISSION ON PEACE OFFICER STANDARD  
 1601 Alhambra Boulevard  
 Sacramento, California 95816-7063

By: [Signature]  
 D. TRAINING

A. COURSE CONTROL NUMBER 1820-00130		B. COURSE TITLE LEVEL III RBC MODULAR FORMAT		C. COURSE PRESENTER LOS ANGELES COUNTY SHERIFF				D. COURSE PRESENTATION DATES FROM 09-25-03 TO 02-04-06			
E. NAME OF TRAINEE (LAST, FIRST, M.I.) (PRINT OR TYPE)	F. SOCIAL SECURITY NUMBER	G. TRAINEE STATUS			H. PRESENTER			I. DEPT. NO.	J. COMMENTS (CONTINUE ON REVERSE)		
		NAME	STATUS	DATE	NAME	STATUS	DATE				
1.											
2.											
3.											
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8.											
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562, 9467897

02-21-06

SERGEANT PHIL LUNA

SECTIONS 1 & 2 MUST BE COMPLETED FOR ALL TRAINEES INSTRUCTORS ON REVERSE

PAGE 1 OF 2

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105-4

SOUTH

COURSE ROSTER										<small>San Francisco</small> <small>COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING</small> <small>1801 ALVARADO BOULEVARD</small> <small>SAN FRANCISCO, CALIFORNIA 94133-7001</small>	
A. COURSE CATALOG NUMBER		B. COURSE TITLE		C. COURSE PRESENTER		D. COURSE PRESENTATION DATES					
1525-00130 C.S. 10.5		LEVEL-3 MODULAR FORMAT		LOS ANGELES COUNTY SHERIFF		FROM 09-25-05 TO 11-05-05					
E. NAME OF TRAINEE (LAST, FIRST, MI.) (PRINT OR TYPE)	F. SOCIAL SECURITY NUMBER	G. TRAINEE STATUS				H. MESSAGE RECEIVED	I. DEPARTMENT OR AGENCY	J. TRAINING AGENCY ATTENDING	K. COMMENTS (CONTINUE ON REVERSE)		
		NEW	RENEW	RE-ENTRY	RE-ENTRY						
1.			X				L.A. COUNTY SHERIFF	153			
2.			X				L.A. COUNTY SHERIFF	153			
3.			X				L.A. COUNTY SHERIFF	153			
4.			X				L.A. COUNTY SHERIFF	153			
5.			X				L.A. COUNTY SHERIFF	153			
6.			X				L.A. COUNTY SHERIFF	153			
7.			X				L.A. COUNTY SHERIFF	153			
8.			X				L.A. COUNTY SHERIFF	153			
9.			X				L.A. COUNTY SHERIFF	153			
10.			X				L.A. COUNTY SHERIFF	153			
11.			X				L.A. COUNTY SHERIFF	153			
12.			X				L.A. COUNTY SHERIFF	153			
13.			X				L.A. COUNTY SHERIFF	153			
14.			X				L.A. COUNTY SHERIFF	153			
15.			X				L.A. COUNTY SHERIFF	153			
16.			X				San Francisco Police Dept.	153			
17.			X				EL MONTE POLICE DEPT.	153			
18.			X				GLENDALE Police Dept.	153			
19.			X				LA VERNE POLICE DEPT.	153			

20. *218004*  
 DATE 08-21-05  
 SIGNATURE 302, 845-7071  
 MAR 01 2006

21. *COLLISION 04-7057*  
 08-27-05  
 4/10/05

22. *MANUARY*

23. *REQUIRE INSTRUCTIONS ON REVERSE*

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105-4

COURSE ROSTER										<small>State of California</small> <small>COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING</small> <small>1601 Alhambra Boulevard</small> <small>San Jose, CA 95126-3551</small>	
A. COURSE CONTROL NUMBER		B. COURSE TITLE		C. COURSE PRESENTER				D. COURSE PRESENTATION DATES			
1020-00130 DS 00		LEVEL-3 MODULAR FORMAT		LOS ANGELES COUNTY SHERIFF				FROM 05-25-06 TO 11-05-06			
E. NAME OF TRAINEE (LAST, FIRST, MI) (PRINT OR TYPE)	F. SOCIAL SECURITY NUMBER	G. TRAINEE STATUS CHECK BOX				H. TRAINEE SIGNATURE	I. DEPARTMENT OR AGENCY	J. ROSTER NUMBER	K. ROSTER TYPE	L. COMMENTS (CONTINUE ON REVERSE)	
		1. FULL TIME	2. PART TIME	3. AS AID	4. RETIRED						
1.				X				NON-AFFILIATED	153	X	
2.											
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17.											
<small>A. PREPARED BY (PRINT NAME)</small> <i>DLB R. L. #210084</i>		<small>B. DATE</small> 02-21-06		<small>C. PHONE</small> 002 545-7071				<small>D. PAGE</small> 2 of 2			

SECTION L MUST BE COMPLETED FOR ALL TRAINEES INSTRUCTIONS ON REVERSE

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105-4

COURSE ROSTER										Date of Edition: _____		Copyright © 1995 COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING 1501 Alhambra Boulevard Beverly Hills, California 90210-7033	
A. COURSE CONTROL NUMBER 1920-0013D 05 001 7		B. COURSE TITLE LEVEL III MODULAR FORMAT			C. COURSE PRESENTER LOS ANGELES COUNTY SHERIFF			D. COURSE PRESENTATION DATES FROM 08-25-05 TO 11-05-05					
E. NAME OF TRAINEE (LAST, FIRST, M.I.) (PRINT OR TYPE)	F. SOCIAL SECURITY NUMBER	G. TRAINEE STATUS				H. TRAINEE AGENCY		I. TRAINEE ID NUMBER	J. TRAINEE PHOTO	K. TRAINEE SIGNATURE	L. COMMENTS (REVERSE OR REVERSE)		
		PREVIOUS COURSE	PREVIOUS AGENCY	PREVIOUS ID	PREVIOUS PHOTO	DEPARTMENT OR AGENCY	DEPARTMENT OR AGENCY						
1.							L.A. COUNTY SHERIFF	153					
2.							L.A. COUNTY SHERIFF	153					
3.							L.A. COUNTY SHERIFF	153					
4.							L.A. COUNTY SHERIFF	153					
5.							L.A. COUNTY SHERIFF	153					
6.							L.A. COUNTY SHERIFF	153					
7.							L.A. COUNTY SHERIFF	153					
8.							L.A. COUNTY SHERIFF	153					
9.							L.A. COUNTY SHERIFF	153					
10.							L.A. COUNTY SHERIFF	153					
11.							L.A. COUNTY SHERIFF	153					
12.							L.A. COUNTY SHERIFF	153					
13.							L.A. COUNTY SHERIFF	153					
14.							L.A. COUNTY SHERIFF	153					
15.							L.A. COUNTY SHERIFF	153					
16.							L.A. COUNTY SHERIFF	153					
17.							L.A. COUNTY SHERIFF	153					

18. SIGNATURE OF COORDINATOR: *[Signature]* #215254

19. DATE: 08-21-06

20. PHONE: 562 948-7071

21. PAGE 1 OF 2

SECTIONS E-K MUST BE COMPLETED FOR ALL TRAINEES. INSTRUCTIONS ON REVERSE.

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105-4

COURSE ROSTER										State of California COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING 1001 Alhambra Boulevard Pasadena, California 91106-7640	
A. COURSE NUMBER 1020-00130 05.00		B. COURSE TITLE LEVEL III MODULAR FORMAT			C. COURSE PRESENTER LOS ANGELES COUNTY SHERIFF			D. COURSE PRESENTATION DATES FROM 09-25-06 TO 11-06-06			
1. NAME OF TRAINEE (LAST, FIRST, MI.) (PRINT OR TYPE)	F. SOCIAL SECURITY NUMBER	G. TRAINEE STATUS					H. TRAINEE AGENCY DEPARTMENT OR AGENCY	I. TRAINEE ROSTER NUMBER	J. COMMENTS (CONTINUE ON REVERSE)		
		1. NEW	2. TRANSFER	3. RE-ENTRY	4. RE-ENTRY	5. RE-ENTRY					
1.			X				L.A. COUNTY SHERIFF	150			
2.			X				L.A. COUNTY SHERIFF	150			
3.			X				L.A. COUNTY SHERIFF	150			
4.			X				L.A. COUNTY SHERIFF	150			
5.			X				L.A. COUNTY SHERIFF	150			
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18. SIGNATURE OF COURSE PRESENTER: *[Signature]* 2/10094

19. DATE: 09-21-06

20. PAGE: 562 OF 946-7671

21. PAGE: 2 OF 2

SECTIONS F-K MUST BE COMPLETED FOR ALL TRAINEES INSTRUCTIONS ON REVERSE

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## **LASD RESERVE CLASS REVIEW**

### **Class 106**

#### **Level II Module**

**February 28, 2006 to August 21, 2006**

**Based on a Course Roster**

**Actual dates provided by LASD Staff**

**February 9, 2006 to May 4, 2006**

This course included eight students. (Refer to attached corrected roster) The eight participants were previously included on a roster identified as a Level II Module completed on August 24, 2006. While reviewing the course records a ninth student was located, [REDACTED], there are test records with results but he does not appear on the Course Roster.

Upon completion of the Level II Module on August 28, 2006 all of the students were shown as R124 Level I reserves on their POST profiles. On September 1, 2006, two of the students; [REDACTED] were changed to Level II. On February 5, 2007, [REDACTED] was changed to a Level I reserve after completing a Level I Module on February 5, 2007 Course Control Number 1820-00150-06001 at LASD. [REDACTED] again completed a Level I Module on November 13, 2008 at Rio Hondo College.

The following students also attended the LASD Level I Module that [REDACTED] attended; [REDACTED]. The Level I Module has been reviewed and did not meet POST minimum standards.

The CCN that is on all the students profiles is 1820-00140-05003. This was for a class conducted at 11515 S. Colima Road, BL F – 106 Whittier 90604. The course dates are May 28, 2006 to August 21, 2006 and the course was certified for 266 hours. There were eight students that attended class at the “West” location.

There was no Course Announcement for a “West” location. No “West” location was reviewed or approved by POST personnel.

The class book provided by LASD staff has minimal information.

The Hourly Distribution is a strike-out-underline for January 1, 2007 with the POST minimum 228 hours. The class occurred beginning February of 2006 and the strike-out-underline was not available at that time. There were substantial changes that occurred on January 1, 2007 that affected course content and hours.

Since there is no schedule for this class, the only documentation of what occurred was developed from limited student notes.

LASD staff was not able to provide Safety Guidelines for the Modular Format Courses. While conducting a search through POST records staff was able to locate General and Specific Safety Guidelines for this class.

There is no Test Security Agreement or Attachment A's that can be located. A concern with the lack of Test Security Policy information and in particular Attachment A's signed by instructional staff is reflected in notes by [REDACTED]. On 4/13/06 there was lecture on LD 40, Weapons Violations. [REDACTED] notes list 16 topics, to the right of the topic such as "shot gun 18" there is a note "will be in test". Under 12031 the note is "know it well (testable) and after 12026 is the note (not testable). This would indicate the students at least in this class were given information regarding tested material.

The information gleaned from the binder is due to the notes provided to LASD staff from students that attended the training. Those students are [REDACTED]. [REDACTED] notes were the Chapter Synopsis for LD 3 and the Self Assessment Exercise that was in each Workbook that had a LD exam. These included LDs 3, 6, 7, 8, 9, 10, 15, 16, 17, and 18. The subjects not included that were taught in the Level II Module are LDs 4, 20, 21, 22, 23, 26, 30, 33, 37, 39, 40, 41 and 42.

This binder does include hard copies of test scores however; a search of the TMAS system was unable to locate any test scores for this course.

### **Course Summary:**

Below is a list of Learning Domains. The first column identifies the Learning Domain by number, the second column gives the Domain description, and the third lists the instructor (if identified), the fourth includes the minimum hours mandated by POST and the fifth column includes the total hours identified by LASD for that Learning Domain on their Hourly Distribution.

Since there is no course schedule provided, the instructor name(s) are included when identified for each LD. In addition, when problems are identified with a LD, a description of the problems is included with the domain.

Instructor William Torley provided LASD personnel with his teaching schedule from his personal Palm Pilot. Torley's schedule did not go back to this date.

Torley's schedule identifies January 25, 2006 as "Class 106 Orientation". The records seen to date show the class starting on either May 28, 2006 or February 25, 2006.



## SUMMARY

<u>Domain Number</u>	<u>Domain Description</u>	<u>INSTRUCTOR</u>	<u>POST LASD Min. Hours</u>
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03	Community Relations	Unknown	10	UNK
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**There are no student notes for this topic.**

04	Victimology/Crisis Intervention	Unknown	6	UNK
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**Only one reference to this topic "LD -4 Not a testable" 03/29/06**

06	Property Crimes	Unknown	8	UNK
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**There is one page of notes dated 04/19/06.**

**There are test results for the class provided by LASD staff, however there are no test records for the test in TMAS.**

07	Crimes Against Persons	Unknown	8	UNK
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**There are notes from [REDACTED] on LD 7 dated 04/1/06.**

**There are test results for the class provided by LASD staff, however there are no test records for the test in TMAS.**

08	General Criminal Statutes	Unknown	4	UNK
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**No reference to LD 8 in class notes.**

**There are test results for the class provided by LASD staff, however there are no test records for the test in TMAS.**

09	Crimes Against Children	Unknown	6	UNK
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**There are minimal notes from [REDACTED] on LD 9 possibly dated 04/8/06. [REDACTED] listed 04/8/06 as a test date for LD9.**

**There are test results for the class provided by LASD staff, however there are no test records for the test in TMAS.**

10 Sex Crimes Unknown 6 UNK

There are notes from [REDACTED] on LD 10 dated 04/8/06.

There are test results for the class provided by LASD staff, however there are no test records for the test in TMAS.

15 Laws of Arrest [REDACTED] 5 UNK

Minimal notes, taught on 03/8/06. The notes include phone numbers for "[REDACTED]"

There are test results for the class provided by LASD staff, however there are no test records for the test in TMAS.

16 Search and Seizure [REDACTED] 8 UNK

Minimal notes, taught on 03/9/06.

There are test results for the class provided by LASD staff, however there are no test records for the test in TMAS.

17 Presentation of Evidence [REDACTED] 6 UNK  
Off. Torley

There are minimal notes. The notes indicate the LD was taught on 03/19/06 by Torley and 03/23/06 by [REDACTED].

Torley's schedule does not show him teaching on 01/19/06. On 03/22/06 he was teaching Patrol Techniques at the West/BH location.

Although the hourly shows an exam for LD 17, that test had been suspended by POST on January 1, 2006.

18 Investigative Report Writing Capt. Joe Garza 34 UNK  
Sgt. Phil Luna

[REDACTED] had notes that listed the above instructors and the date 03/15/06. There are no other references in any of the notes regarding report writing.

20 Use of Force Unknown 6 UNK

There is only one reference in student notes "LD20" no further notations. There is a one page handout regarding LASD Use of Force policy attributed to a possible instructor Richard S. Bustillo.

**There are test results for the class provided by LASD staff, however there are no test records for the test in TMAS.**

21 Patrol Techniques Unknown 4 UNK

**No reference to Patrol Techniques in any notes provided.**

22 Vehicle Pullovers Unknown 6 UNK

**No reference to Vehicle Pullovers in any notes provided.**

23 Crimes in Progress Unknown 6 UNK

**No reference to Crimes in Progress in any notes provided.**

26 Unusual Occurrences Unknown 2 UNK

**No reference to Unusual Occurrences in any notes provided.**

30 Preliminary Investigation Unknown 8 UNK

**There are notes dated 04/5/06 by [REDACTED].**

33 Arrest Methods/Defensive Tactics Unknown 15 UNK

**There are very limited references to Defensive Tactics in the student notes. On 03/18/06, [REDACTED] made two notations "For your safety and mine" and "objectively reasonable" "21 ft knife rule"**

**On 04/29/06 [REDACTED] wrote "Arrest & Control". Two instructors are listed; Richard Bastillo and" Sgt. Gines Arnau". [REDACTED]  
[REDACTED]. There is no PC 832 Course or Reserve Modules B or C courses listed on his Profile.**

35 Firearms/Chemical Agents Unknown 32 UNK

**There are no references to LD 35 training. There are no score sheets.**

37 People with Disabilities Unknown 6 UNK

**[REDACTED] each had a notation about LD 37. [REDACTED] notations were on 04/27/06 each referring to an upcoming class or exam on the "next Tuesday". There are no notes generated from classroom instruction.**

**There are test results for the class provided by LASD staff, however there are no test records for the test in TMAS.**

39	Crimes Against the Justice System	Unknown	4	UNK
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**No reference to Crimes Against the Justice System in any notes provided.**

40	Weapons Violations	Unknown	4	UNK
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**As stated above on 04/13/06 there was a lecture on LD 40, Weapons Violations. [REDACTED] notes list 16 topics, to the right of the topic such as "shot gun 18" there is a note "will be in test". Under 12031 the note is "know it well (testable) and after 12026 is the note (not testable).**

**On 04/27/06 [REDACTED] made a notation that there would be an LD Examination for LD 40 on 04/29/06. There was no reference to LD 40 instruction in [REDACTED] notes. Since POST does not have complete attendance records it is not possible to establish if [REDACTED] was at the class.**

**There are test results for the class provided by LASD staff, however there are no test records for the test in TMAS.**

41	Hazardous Materials Awareness	Pat Butler	2	UNK
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**[REDACTED] had comprehensive notes. [REDACTED] had no notes regarding the topic. Since POST does not have complete attendance records it is not possible to establish if [REDACTED] was at the class.**

42	Cultural Diversity/Discrimination	Unknown	12	12
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**No reference to Cultural Diversity/Discrimination in student notes.**

<b>POST Total Minimum Instructional Hours.</b>	<b>216</b>	<b>UNK</b>
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<b>Written Tests</b>	<b>12</b>	<b>UNK</b>
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**Agency Specific**

13	ABC Law	0	UNK
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27	Missing Persons	0	UNK
32	Lifetime Fitness	0	UNK

**Although this is agency specific training the program must still comply with POST Regulations regarding training standards. There are no resumes that include instructors who have taken the mandatory PT Instructors Course.**

**[REDACTED], made reference to “PT 500” in their notes, with no further information.**

**There is no specific Safety Policy regarding PT.**

36	Information Systems	0	UNK
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**[REDACTED] had notes titled LD 36.**

38	Gang Awareness	Sgt. Tom Harris	0	UNK
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**[REDACTED] had minimal notes dated 04/22/06. [REDACTED] had no notes regarding Gangs.**

### **COURSE HOURS**

The LASD Level II Module is certified for 260 hours. It is unknown if this class complied with the certified hours.

An extensive search through the POSTRAC system and TMAS revealed partial tests for one student. The tests located for [REDACTED], included the following: LDs 13, 11, Modular Level I Entrance Examination, 28, 12, 19, 25, 26, 43, and 51 the Final Proficiency test.

LD examinations that should have been tested for the Level II Module are LDs 6, 7, 8, 9, 10, 15, 16, 20, 37, and 40.

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01/23/2010

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING  
Course Report

Course: 1820-00140-05	Plan	Max Enroll	Max Rmb Hours:	0
LEVEL II MODULAR TRAINING	NA	50	Certified Hours:	260
CAT A 03 BASIC COURSE - MODULE II (EXT)				
Phone: (562) 946-7059	Max Presn	Non-Reimbursable Tuition	Status	
	5	\$	Active	

Presenter No. : 1820

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT  
11515 SO. COLIMA RD., BL F-106  
WHITTIER 90604

Region: 07  
Original Certification Date: 07/01/1999

**Course Description:**

SATISFIES MANDATORY RESERVE REQUIREMENTS FOR LEVEL II OFFICERS. PREREQUISITE: SUCCESSFUL COMPLETION OF THE ENTIRE ARREST & FIREARMS (PC 832), AND PART II OF THE LEVEL III MODULE, AND MUST BE CURRENT (WITHIN THREE YEARS) IN: 1) FIRST AID/CPR TRAINING PRESCRIBED BY THE EMERGENCY MEDICAL SERVICES AUTHORITY SET FORTH IN THE CALIFORNIA CODE OF REGULATIONS TITLE 22 (100026(B)) AND PENAL CODE 13518, AND 2) ARREST & FIREARMS (PC 832) TRAINING REQUIREMENTS.

Perishable Skills: None

**Course Comments:**

Course Presentation						Roster			Perishable Skills					
Pres.	Start	End	Received	Location	Hours	Tuition	Received	Processed	Attendees	FIRE	DRV	ARST	TAC	INT
001	11/06/05	02/05/06	09/02/05	WHITTIER	260		09/18/06	09/21/06	13					
002	11/06/05	02/05/06	09/02/05	SANTA CLARITA	260		02/27/06	03/03/06	26					
003	05/28/06	08/21/06	03/21/06	WHITTIER	260		09/21/06	09/26/06	26					
004	05/28/06	08/22/06	03/21/06	VALENCIA	260		09/19/06	09/22/06	12					

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# COURSE ROSTER 106

A. COURSE CONTROL NUMBER 1820-00140		B. COURSE TITLE LEVEL II MODULAR FOR MAT		C. COURSE PRESENTER LOS ANGELES COUNTY SHERIFF		D. COURSE PRESENTATION DATES 08-28-06 TO 08-21-06		E. NAME OF TRAINEE (LAST, FIRST, M.I.) (PRINT OR TYPE)		F. SOCIAL SECURITY NUMBER		G. TRAINEE STATUS CHECK ONE		H. TOGETHER CHECK ONE		I. DEPARTMENT OR AGENCY		J. COMMENTS (CONTINUE ON REVERSE)	
												1. NAME		2. DATE		3. TIME			
												1. NAME		2. DATE		3. TIME			
1.																			
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SECTIONS 1-11 MUST BE COMPLETED FOR ALL TRAINEES INSTRUCTIONS ON REVERSE

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**EMERALD TREASURE**  
**RESEARCH**

COMMISSION ON PEACE OFFICER STANDARDS  
601 Alhambra Boulevard  
San Francisco, California 94118-7083

Math 113 is a 3-credit course. Math 113 is a 3-credit course.

COMMISSION ON PEACE OFFICER STANDARDS  
2001 Alhambra Boulevard

**EMERALD TREASURE**  
**RESEARCH**

A. COURSE CONTROL NUMBER 1620-00140		B. COURSE TITLE LEVEL II MODULAR FORMAT		C. COURSE PRESENTER LOS ANGELES COUNTY SHERIFF		D. COURSE PRESENTATION DATES FROM 02-25-06 TO 03-04-06							
E. NAME OF TRAINEE (LAST, FIRST, MI) (PRINT OR TYPE)		F. SOCIAL SECURITY NUMBER		G. TRAINEE STATUS CHECK ONE		H. TIME BASE CHECK ONE		I. DEPARTMENT OR AGENCY		J. COURSE CONTROL NUMBER		K. COMMENTS (CONTINUE ON REVERSE)	
				NEW	RE-ENTRY	RE-ENTRY	RE-ENTRY	Full Time	Part Time				
1.													
2.													
3.													
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19. SIGNATURE OF TRAINEE

PHILIP L. LUNA #218084

19. SIGNATURE OF PRESENTER

16. SIGNATURE

DATE

02-21-06

PAGE

1

SECTIONS E-K MUST BE COMPLETED FOR ALL  
TRAINING INSTRUCTIONS ON REVISED

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